



Service, Quality, Community

**BOARD OF WATER AND POWER COMMISSIONERS
ADJOURNED REGULAR MEETING AGENDA
MARCH 24, 2026
1:00 PM**

**CITY OF BIG BEAR LAKE,
DEPARTMENT OF WATER AND POWER
41972 GARSTIN DRIVE
BIG BEAR LAKE, CALIFORNIA 92315
WWW.BBLDWP.COM**

BOARD MEMBERS

Bob Tarras, Chair
Barbara Willey, Vice-Chair
Craig Hjorth, Treasurer
Joe Cylwik, Commissioner
Matt Scriven, Commissioner

**This meeting will be held at the DWP Office at 41972 Garstin Drive, Big Bear Lake, CA 92315;
100 Swinford Street, San Pedro, CA 90731; and by Zoom.**

ZOOM ACCESS INFORMATION

This meeting will be available at: <https://us02web.zoom.us/j/82301338937>

Passcode: 873296

Meeting ID: 823 0133 8937

You may also call into the meeting by dialing one of the phone numbers below, entering the meeting ID, and entering the passcode.

Meeting ID: 823 0133 8937

Passcode: 873296

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OPEN SESSION

CALL MEETING TO ORDER

PLEDGE OF ALLEGIANCE

PUBLIC FORUM

All remarks shall be addressed to the Board as a body only. There is a three-minute maximum time limit when addressing the Board. Please note that California law prohibits the Board from taking action on any item not appearing on the agenda.

1. CONSENT CALENDAR

1.1 Approve Minutes of the Regular Board Meeting Dated February 24, 2026

2. ITEMS REMOVED FROM CONSENT CALENDAR

3. DISCUSSION/ACTION ITEMS

3.1 Authenticate Check Register 02/01/2026 to 02/28/2026

Board to review and authenticate the February 2026 Check Register.

3.2 Vac and Valve Trailer Replacement

Board to review and authorize the purchase of a replacement vac and valve trailer.

3.3 Construction Inspection Agreement

Board to review and approve a Construction Inspection Agreement for the Garstin Water Operations Facility Project.

3.4 Management Reports

3.5 Board Member Reports

4. BOARD FOLLOW-UP ITEMS

4.1 None.

5. ADJOURNMENT

Certification of Posting

I hereby certify under penalty of perjury, under the laws of the State of California, that the foregoing agenda was posted in accordance with applicable legal requirements. Dated this, the 20th of March 2026.

Caitlin Kent

Caitlin Kent, Acting Board Secretary, DWP Board of Commissioners

The City of Big Bear Lake, Department of Water and Power strives to make all of its public meetings accessible to everyone. If you need any special assistance or disability-related accommodation in order to participate in this meeting, please contact the Board Secretary at (909) 866-5050. Notification 48 hours prior to the meeting will enable the DWP to make reasonable arrangements to ensure accessibility to this meeting.

We are an equal opportunity provider and employer.

MINUTES OF A REGULAR BOARD MEETING
CITY OF BIG BEAR LAKE,
DEPARTMENT OF WATER AND POWER
BOARD OF WATER AND POWER COMMISSIONERS
FEBRUARY 24, 2026

OPEN SESSION

A Regular Meeting of the City of Big Bear Lake, Department of Water and Power (DWP) Board of Commissioners was called to order at 9:00am on February 24, 2026, by Chair Bob Tarras.

BOARD MEMBERS PRESENT

Bob Tarras, Chair
Craig Hjorth, Treasurer
Joe Cylwik, Commissioner
Matt Scriven, Commissioner

BOARD MEMBERS ABSENT

Barbara Willey, Vice-Chair

PLEDGE OF ALLEGIANCE

Chair Tarras led the pledge of allegiance.

PUBLIC FORUM

None.

At 9:02 a.m., Chair Tarras closed the Open Session and opened the Closed Session.

1. CLOSED SESSION

1.1 CONFERENCE WITH LEGAL COUNSEL- Existing Litigation - Government Code Section 54956.9(d)(1)

Name of Case: Yvette Willis v. City of Big Bear Lake, *et al.*

Case No.: CIV SB 2438137

Date Filed: December 26, 2024

At 9:38 a.m., Chair Tarras closed the Closed Session and called for a five-minute break.

At 9:42 a.m., Chair Tarras opened the Open Session with no reportable action from the Closed Session.

2. CONSENT CALENDAR

2.1 Approve Minutes of the Regular Board Meeting Dated January 27, 2026

Motion made by Treasurer Hjorth, seconded by Commissioner Cylwik, and carried 4-0 to approve the Consent Calendar.

AYES: Cylwik, Tarras, Hjorth, Scriven

NOES:

ABSTAIN:

3. ITEMS REMOVED FROM CONSENT CALENDAR

None.

4. DISCUSSION/ACTION ITEMS

4.1 Authenticate Check Register 01/01/2026 to 01/31/2026

Commissioner Cylwik asked about Check Number 30610 paid to Romans Construction for trench paving in the DWP yard. General Manager Reggie Lamson clarified that this was for a temporary water service connection to the warehouse. Commissioner Cylwik asked about Check Number 30630 paid to Ludecke’s Electrical Service for power run to the Garstin Project construction trailer. In response, Reggie will review whether this cost is the responsibility of DWP or the contractor.

Treasurer Hjorth asked about Check Number 30641 paid to Motive Energy for solar inverter replacement. District Engineer Daniel Baguyo explained that two inverters on the DWP building failed and had to be replaced. Reggie clarified that while the total cost was \$30,000, Motive Energy covered the cost of the replacement inverters; DWP was only responsible for approximately \$10,000 in labor for installation. Treasurer Hjorth asked about the warranty for the failed inverters. Reggie

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February 24, 2026

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explained that the inverters were installed around 2014, so they are no longer under warranty. Treasurer Hjorth asked about the solar inverters for the new building. Reggie clarified that the new building will use optimizers that allow panels to operate independently. Commissioner Cylwik asked about the potential sale of the existing solar system. Reggie noted that resale is possible, however the value is minimal.

Motion made by Treasurer Hjorth, seconded by Commissioner Scriven, and carried 4-0 to authenticate the Check Register for January 2026.

AYES: Cylwik, Tarras, Hjorth, Scriven

NOES:

ABSTAIN:

4.2 Board Meeting Guidelines

Treasurer Hjorth asked for clarification regarding “Just Cause” and “Emergency” teleconferencing provisions. Board Secretary and Management Analyst Sam Armstrong will consult with legal counsel and provide an update.

4.3 Quarterly Financials

Chair Tarras recommended revisions to the summary table to include additional data to enhance visibility in trends and operational performance. CFO Nathan Statham confirmed that the data is available and he will update the table in the next quarterly financial report to include the requested changes.

4.4 Management Reports

Treasurer Hjorth inquired regarding the distribution of service pins for employees reaching the anniversaries noted in the Human Resources report. Human Resources Administrator Rachel Franklin clarified that DWP’s current recognition policy provides service pins at five-year milestones rather than on an annual basis

Chair Tarras inquired regarding slant well production following recent weather events. Reggie reported that the significant precipitation received in the valley is expected to yield favorable groundwater recharge and may result in promising results for slant well production this spring.

Treasurer Hjorth requested details about irrigation violations the Conservation Department issues. Water Conservation and Outreach Supervisor Bennett Rossell clarified that irrigation violation notices went out during irrigation season. Chair Tarras asked if DWP has ever had to fine a customer for a violation. Nathan clarified that DWP has issued notices of intent to fine customers but has not issued a fine for conservation related violations emphasizing that the Conservation department prioritizes educational outreach over punitive measures to achieve conservation objectives. Commissioner Scriven thanked staff for their leak detection efforts and notifying him of a leak at his own house.

Treasurer Hjorth asked about the rebate programs that DWP offers. Bennett outlined current programs, including turf buyback, high-efficiency toilets and the native plant program. Chair Tarras requested an update on the Customer Portal. Nathan confirmed that progress is being made.

Water Superintendent Jason Hall thanked the Board and Reggie for allowing staff to participate in state and national water taste contests. Jason reported on enhanced performance efficiencies and resulting operational efficiencies from the new Ally meters being installed in DWP’s remote service areas.

Daniel gave an update on the Garstin Project, with expected mobilization scheduled for March 16th. Daniel explained that the Wolf Reservoir is expected to be operational in the coming weeks. Daniel is also working on the Urban Water Management Plan (UWMP) and expects the draft to be ready by April.

Chair Tarras asked for clarification on the unrestricted treasury balance shown in the 2nd Quarter Report. Nathan clarified that DWP recently received a \$1.3 million USDA reimbursement that was not included at the time the report was generated.

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Treasurer Hjorth asked about the SCADA server migration. Nathan reported that the server is still being migrated to DWPs primary network.

Commissioner Cylwik asked if the 2027 Community Project Funding through Congressman Obernolte's office will be designated for the Garstin Project. Reggie confirmed that it will. Commissioner Cylwik asked for an update on the recall status of the truck from the last Board meeting. Jason confirmed that there were no active recalls for the truck. Chair Tarras asked for an update on the Replenish Big Bear Project. Reggie and Commissioner Cylwik reported that based on the last Replenish Big Bear meeting, there is concern about the integrity of the pipeline to Lucerne Valley. The Project is currently being evaluated for the most effective direction to take however the preliminary design will be finished.

4.5 Board Member Reports

None.

5. BOARD FOLLOW-UP ITEMS

None.

6. ADJOURNMENT

No additional business came before the Board. At 10:54 a.m., Chair Tarras adjourned the meeting.

Sam Armstrong, Board Secretary, DWP Board of Commissioners

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Big Bear Lake Dept. of Water & Power

Check Register with GL Distribution

Date Range: 2/1/2026 to 2/28/2026

Check Number	Check Date	Vendor Name	Amount	Transaction Description	Project Name
	GL Act Number	GL Account Name			
30643	2/5/2026	Bear Valley Electric			
	20-51-6910	Public Outreach	\$4,000.00	Earth Day Contribution	
		Distribution Total:	<u>\$4,000.00</u>		
30644	2/5/2026	Big Bear Disposal, Inc.			
	20-51-6930	Special Dept Expense	\$121.56	Storage Containers	
		Distribution Total:	<u>\$121.56</u>		
30645	2/5/2026	Big Bear Paint Center, Inc.			
	20-50-6240	Maintenance - Wells	\$74.10	Wood Stain	
		Distribution Total:	<u>\$74.10</u>		
30646	2/5/2026	Cintas			
	20-59-6130	Safety Supplies	\$284.46	AED Check	
		Distribution Total:	<u>\$284.46</u>		
30647	2/5/2026	County Recorder San Bernardino			
	20-97-6335	Bank Charges & Misc Fees	\$20.00	Lien Release Fees	
		Distribution Total:	<u>\$20.00</u>		
30648	2/5/2026	David Emig			
	20-98-6926	Education / Training	\$80.64	Backflow Cert Test Mileage	
		Distribution Total:	<u>\$80.64</u>		
30649	2/5/2026	Execucom			
	20-98-6400	Professional Services	\$869.93	After Hours Answering Service	
		Distribution Total:	<u>\$869.93</u>		
30650	2/5/2026	Hach Company			
	20-50-6275	Maintenance - Water Treatment	\$7,150.00	Service & Maintenance of Hach Analyzers	
		Distribution Total:	<u>\$7,150.00</u>		

30651	2/5/2026	KBHR-FM		
	20-51-6910	Public Outreach	\$302.60	Public Outreach 01/2026
	20-51-6910	Public Outreach	\$445.00	Public Outreach 01/2026
		Distribution Total:	<u>\$747.60</u>	
30652	2/5/2026	Linde Gas & Equipment Inc.		
	20-50-6370	Rent/Lease Expense	\$74.03	Equipment Rental
		Distribution Total:	<u>\$74.03</u>	
30653	2/5/2026	Online Collections		
	20-97-6335	Bank Charges & Misc Fees	\$406.88	Collection Agency Fees
		Distribution Total:	<u>\$406.88</u>	
30654	2/5/2026	Procore		
	20-98-6315	Computer Equipment / Software	\$1,920.44	Project Management Software
	20-98-6420	Professional Services - IT	\$3,340.78	Project Management Software
		Distribution Total:	<u>\$5,261.22</u>	
30655	2/5/2026	San Bernardino County Fleet Management Department		
	20-59-6362	Fuel	\$5,686.74	Fuel 01/2026
		Distribution Total:	<u>\$5,686.74</u>	
30656	2/5/2026	Special Districts Dept San Bernardino County		
	20-50-6275	Maintenance - Water Treatment	\$18.24	Seminole Sewer 12/2025
		Distribution Total:	<u>\$18.24</u>	
30657	2/5/2026	State Water Resources Control Board		
	20-98-6926	Education / Training	\$120.00	T2 & D2 Cert Fee
		Distribution Total:	<u>\$120.00</u>	
30658	2/5/2026	T-Mobile		
	20-98-6920	Communications & Data	\$541.64	Internet Connectivity
		Distribution Total:	<u>\$541.64</u>	
30659	2/5/2026	Underground Service Alert of Southern California		
	20-59-6930	Special Dept Expense	\$143.20	CA State Reg Fees

20-59-6930 Special Dept Expense \$203.50 New Ticket Charges

Distribution Total: \$346.70

30660 2/9/2026 Tri County Pump Company

20-50-6240 Maintenance - Wells \$96,002.78 Divison Well #2 Pump Replacement

Distribution Total: \$96,002.78

30674 2/12/2026 Big Bear Chamber of Commerce

20-51-6910 Public Outreach \$125.00 Membership Renewal

Distribution Total: \$125.00

30675 2/12/2026 Big Bear Disposal, Inc.

20-50-6370 Rent/Lease Expense \$106.16 Toilet Rental Wabash & Magnolia

Distribution Total: \$106.16

30676 2/12/2026 Brian Cohen

20-59-6926 Education / Training \$75.00 Water Treatment Cert Course

Distribution Total: \$75.00

30677 2/12/2026 Canon Financial Services, Inc.

20-98-6375 Rents And Leases - Equipment \$676.83 Maintenance Charge

Distribution Total: \$676.83

30678 2/12/2026 Core & Main LP

20-00-1560 Inventory \$2,337.06 Y341402 Inventory

20-00-1560 Inventory \$3,400.42 Y368618 Inventory

20-00-1560 Inventory \$4,923.10 Y346303 Inventory

Distribution Total: \$10,660.58

30679 2/12/2026 County Recorder San Bernardino

20-97-6335 Bank Charges & Misc Fees \$60.00 Lien Release Fees

Distribution Total: \$60.00

30680 2/12/2026 Facility Builders & Erectors, Inc.

20-00-1799 Construction In Progress \$138,841.46 Garstin Water Operations Facility Building Garstin Water Operations Facility

20-00-2118 Retention Payable (\$6,942.07) Retention Payable

Distribution Total: \$131,899.39

30681	2/12/2026	Fairview Ford Sales, Inc.		
	20-59-6360	Automotive Expense	\$12,661.82	Vehicle Maintenances
		Distribution Total:	<u>\$12,661.82</u>	
30682	2/12/2026	InfoSend, Inc.		
	20-97-6320	Bill Processing & Postage	\$924.48	303427 / 303428 Bill Processing
	20-97-6320	Bill Processing & Postage	\$3,617.63	303427 / 303428 Bill Processing
		Distribution Total:	<u>\$4,542.11</u>	
30683	2/12/2026	Jason Hall		
	20-98-6926	Education / Training	\$175.00	Reimbursement for Conference Parking Fees
		Distribution Total:	<u>\$175.00</u>	
30684	2/12/2026	Knight's Automotive		
	20-59-6360	Automotive Expense	\$61.75	11736 Vehicle Maintenance
	20-59-6360	Automotive Expense	\$176.82	11765 Vehicle Maintenance
	20-59-6360	Automotive Expense	\$200.06	11762 Vehicle Maintenance
	20-59-6360	Automotive Expense	\$354.76	11767 Vehicle Maintenance
	20-59-6360	Automotive Expense	\$1,455.77	11735 Vehicle Maintenance
		Distribution Total:	<u>\$2,249.16</u>	
30685	2/12/2026	Lumber City Corp dba DIY Home Center		
	20-98-6220	Maintenance Buildings/Grounds	\$22.29	Wastebaskets
		Distribution Total:	<u>\$22.29</u>	
30686	2/12/2026	Mobile Occupational Services, Inc.		
	20-98-6405	Professional Services - Personnel & Safety	\$10.00	Employee Drug Testing
		Distribution Total:	<u>\$10.00</u>	
30687	2/12/2026	NAPA Auto Parts		
	20-59-6360	Automotive Expense	\$474.58	Supply Statement 1/2026
		Distribution Total:	<u>\$474.58</u>	
30688	2/12/2026	RDO Equipment Co.		
	20-59-6996	Maintenance - Equipment	\$432.77	Backhoe Parts
		Distribution Total:	<u>\$432.77</u>	

30689	2/12/2026	Ruben Negrete			
	20-98-6926	Education / Training	\$75.00	Distribution Cert Course	
		Distribution Total:	<u>\$75.00</u>		
30690	2/12/2026	Shepard Bros Inc			
	20-50-5175	Chemicals/Filter Material	\$7,210.45	(50) 30-Gallon Drums of Chlorine	
		Distribution Total:	<u>\$7,210.45</u>		
30691	2/12/2026	Tyler Technologies			
	20-98-6315	Computer Equipment / Software	\$1,350.30	ERP Pro Service Orders Mobile	
		Distribution Total:	<u>\$1,350.30</u>		
30692	2/20/2026	Knight's Automotive			
	20-59-6360	Automotive Expense	\$1,879.18	Vehicle Maintenance - Tires	
		Distribution Total:	<u>\$1,879.18</u>		
30693	2/20/2026	Pres-Tech Manufacturer's Representatives, Inc.			
	20-59-6996	Maintenance - Equipment	\$364.23	Pressure Washer Rotating Nozzle 22V01	
		Distribution Total:	<u>\$364.23</u>		
30694	2/20/2026	Tennyson Pipeline Co.			
	20-00-1799	Construction In Progress	\$174,600.00	Wolf Booster Replacement Project	Wolf Booster
	20-00-2118	Retention Payable	(\$8,730.00)	Wolf Reservoir Tenyson Retention	Wolf Booster
		Distribution Total:	<u>\$165,870.00</u>		

Draft Number	Check Date	Vendor Name	Amount	Transaction Description	Project Name
	GL Act Number	GL Account Name			
708	2/5/2026	ARC Document Solutions			
	20-00-1799	Construction In Progress	\$6,629.43	Garstin Facility Construction Document Printing	Garstin Water Operations Facility
		Distribution Total:	<u>\$6,629.43</u>		
709	2/5/2026	RingCentral Inc.			
	20-98-6920	Communications & Data	\$1,165.47	Communications	
		Distribution Total:	<u>\$1,165.47</u>		
710	2/12/2026	Best Best & Krieger LLP			
	20-98-6485	Professional Services - Legal	\$836.80	Legal Services	
		Distribution Total:	<u>\$836.80</u>		

711	2/12/2026	Jackson Lewis P.C			
	20-98-6485	Professional Services - Legal	\$4,850.00	Legal Services	
		Distribution Total:	<u>\$4,850.00</u>		
712	2/12/2026	PBK			
	20-00-1799	Construction In Progress	\$7,200.00	Construction Administration	Garstin Water Operations Facility
		Distribution Total:	<u>\$7,200.00</u>		
713	2/12/2026	Prudential Overall Supply dba Prudential Cleanro			
	20-59-6339	Laundry	\$2,385.95	Uniform Services	
		Distribution Total:	<u>\$2,385.95</u>		
714	2/12/2026	Reginald Lamson			
	20-98-6320	Postage Charges	\$28.00	Reimbursement for Shipping Cost	
		Distribution Total:	<u>\$28.00</u>		
715	2/12/2026	SB County Employees Retirement Association			
	20-00-2045	Payroll Liabilities	\$61,400.54	Emp Pension 2/10/2026	
		Distribution Total:	<u>\$61,400.54</u>		
716	2/20/2026	Clinical Laboratory of San Bernardino Inc			
	20-50-6400	Professional Services	\$5,170.00	Water Quality Testing	
		Distribution Total:	<u>\$5,170.00</u>		
717	2/20/2026	Harper & Associates Engineering, Inc.			
	20-00-1799	Construction In Progress	\$3,060.00	Reservoir Coating Testing	Wolf Reservoir
		Distribution Total:	<u>\$3,060.00</u>		
DFT0000850	2/5/2026	American Fidelity Assurance Company			
	20-00-2045	Payroll Liabilities	\$1,941.64	FSA Premium	
		Distribution Total:	<u>\$1,941.64</u>		
DFT0000851	2/5/2026	Safe & Sound Security, Inc.			
	20-98-6220	Maintenance Buildings/Grounds	\$115.09	Alarm & Monitoring Services	
		Distribution Total:	<u>\$115.09</u>		
DFT0000852	2/11/2026	7-Eleven			
	20-59-6362	Fuel	\$46.58	Fuel	
		Distribution Total:	<u>\$46.58</u>		

DFT0000853	2/11/2026	ACWA		
	20-98-6926	Education / Training	\$225.00	ACWA Conference
		Distribution Total:	<u>\$225.00</u>	
DFT0000854	2/11/2026	Adobe		
	20-98-6315	Computer Equipment / Software	\$239.88	Adobe Creative Suite
	20-51-6930	Special Dept Expense	\$49.99	Adobe Stock Images
		Distribution Total:	<u>\$289.87</u>	
DFT0000855	2/11/2026	Amazon		
	20-98-6930	Special Dept Expense	\$200.35	Employee Appreciation Lunch Supplies
	20-98-6114	Office Supplies	\$18.29	Office Supplies
	20-98-6114	Office Supplies	\$148.10	Office Supplies
	20-98-6114	Office Supplies	\$16.03	Office Supplies
	20-98-6930	Special Dept Expense	\$2,925.00	Employee Appreciation + Holiday Gift
	20-98-6930	Special Dept Expense	\$99.77	Holiday Party Supplies
	20-98-6114	Office Supplies	\$15.75	Office Supplies
		Distribution Total:	<u>\$3,423.29</u>	
DFT0000856	2/11/2026	American Water Works Assoc		
	20-98-6927	Memberships, Dues, Subscriptions	\$340.00	AWWA Membership
		Distribution Total:	<u>\$340.00</u>	
DFT0000857	2/11/2026	Asco Enterprises Inc., Big Bear Arco AMPM		
	20-59-6362	Fuel	\$100.67	Fuel
		Distribution Total:	<u>\$100.67</u>	
DFT0000858	2/11/2026	Big Bear Chamber of Commerce		
	20-51-6910	Public Outreach	\$395.00	Public Outreach
		Distribution Total:	<u>\$395.00</u>	
DFT0000859	2/11/2026	California Chamber of Commerce		
	20-98-6930	Special Dept Expense	\$799.00	Cal Chamber Membership
		Distribution Total:	<u>\$799.00</u>	

DFT0000860	2/11/2026	Costco Wholesale		
	20-98-6930	Special Dept Expense	\$151.96	Coffee for Boardroom
	20-98-6930	Special Dept Expense	\$97.12	Breakroom Supplies
		Distribution Total:	<u>\$249.08</u>	
DFT0000861	2/11/2026	Dani's Auto Sales		
	20-59-6360	Automotive Expense	\$175.00	Vehicle Repair
		Distribution Total:	<u>\$175.00</u>	
DFT0000862	2/11/2026	Laura's Cleaning Personnel Service		
	20-98-6220	Maintenance Buildings/Grounds	\$2,358.48	Janitorial Services
		Distribution Total:	<u>\$2,358.48</u>	
DFT0000863	2/11/2026	Marshalls		
	20-98-6930	Special Dept Expense	\$48.52	Prizes for Employee Appreciation Lunch
		Distribution Total:	<u>\$48.52</u>	
DFT0000864	2/11/2026	Mountain Munchies		
	20-98-6930	Special Dept Expense	\$121.61	CPR Training Lunch
		Distribution Total:	<u>\$121.61</u>	
DFT0000865	2/11/2026	OpenAI		
	20-51-6930	Special Dept Expense	\$60.00	Open AI Subscription
		Distribution Total:	<u>\$60.00</u>	
DFT0000866	2/11/2026	PropertyRadar		
	20-98-6927	Memberships, Dues, Subscriptions	\$566.40	Property Radar Membership
		Distribution Total:	<u>\$566.40</u>	
DFT0000870	2/11/2026	Starbucks		
	20-59-6926	Education / Training	\$34.20	Meals for Conference Attendees
		Distribution Total:	<u>\$34.20</u>	
DFT0000871	2/11/2026	Stater Bros. Markets		
	20-98-6930	Special Dept Expense	\$37.33	Coffee for Board Room
	20-98-6930	Special Dept Expense	\$21.99	Fruit for Meetings

20-98-6930 Special Dept Expense \$21.99 Fruit for Meetings

Distribution Total: \$81.31

DFT0000872 2/11/2026 Trader Joe's

20-59-6926 Education / Training \$18.47 Meals for Conference Attendee

Distribution Total: \$18.47

DFT0000873 2/11/2026 USC Hotel

20-59-6926 Education / Training \$187.45 Hotel for Conference (first night deposit)

20-59-6926 Education / Training \$16.94 Meal for Conference Attendee

20-59-6920 Communications & Data \$4.92 Meal for Conference Attendee

20-59-6926 Education / Training \$12.06 Meal for Conference Attendee

20-59-6926 Education / Training \$17.98 Meal for Conference Attendee

20-59-6926 Education / Training \$20.60 Meal for Conference Attendee

20-59-6926 Education / Training \$43.12 Meals for Conference Attendee

20-59-6926 Education / Training \$22.25 Meal for Conference Attendee

Distribution Total: \$325.32

DFT0000874 2/11/2026 Vons

20-98-6930 Special Dept Expense \$46.35 Employee Appreciation Lunch Supplies

20-98-6930 Special Dept Expense \$182.27 CPR Training Refreshments

20-98-6930 Special Dept Expense \$30.07 Tea for Boardroom

20-98-6930 Special Dept Expense \$125.26 Coffee for Boardroom & Employee Lunch Supp

20-98-6930 Special Dept Expense \$22.54 CPR Training Refreshments

Distribution Total: \$406.49

DFT0000875 2/11/2026 Zoom Communications, Inc.

20-98-6930 Special Dept Expense \$16.99 Zoom Workplace Pro Monthly

Distribution Total: \$16.99

DFT0000876 2/12/2026 AutoZone Parts, Inc.

20-59-6360 Automotive Expense \$337.33 Mechanical Supplies

Distribution Total: \$337.33

DFT0000877	2/12/2026	Bear Valley Electric		
	20-50-5560	Utilities - Electric	\$666.67	Barton Ln Pump S/W
	20-50-5560	Utilities - Electric	\$442.27	Goldmine Boosters
	20-50-5560	Utilities - Electric	\$82.34	Ironwood Boosters
	20-50-5560	Utilities - Electric	\$2,067.54	839 Knickerbocker Rd
	20-50-5560	Utilities - Electric	\$2,601.94	561 Maple Well
	20-50-5560	Utilities - Electric	\$1,179.74	Cherokee Well
	20-50-5560	Utilities - Electric	\$9,022.78	468 Magnolia
	20-50-5560	Utilities - Electric	\$2,166.99	43270 1/2 Sheephorn Rd
	20-50-5560	Utilities - Electric	\$1,335.02	Seminole Well
	20-50-5560	Utilities - Electric	\$667.79	Cline Miller PI Reservoir
	20-50-5560	Utilities - Electric	\$82.99	39218 1/2 Cedar Dell
	20-50-5560	Utilities - Electric	\$213.20	Coontank Pineyridge
	20-50-5560	Utilities - Electric	\$1,589.25	40751 N Shore Dr Dwp Mant
	20-50-5560	Utilities - Electric	\$808.05	Mcalister Rd & Foxfarm
	20-50-5560	Utilities - Electric	\$3,275.89	Division Wells
	20-50-5560	Utilities - Electric	\$1,092.79	42136 1/2 Big Bear Blvd
	20-50-5560	Utilities - Electric	\$9,971.58	500 Sawmill Canyon Dr
	20-50-5560	Utilities - Electric	\$2,548.90	Lake Plant Well #5
	20-50-5560	Utilities - Electric	\$64.37	Well Monte Vista Dr
	20-50-5560	Utilities - Electric	\$22.36	Magnolia Ln & Sunset Ln
	20-50-5560	Utilities - Electric	\$23.35	Onyx Way
	20-50-5560	Utilities - Electric	\$1,170.15	Arrastre Creek Pump Station
	20-50-5560	Utilities - Electric	\$22.58	370 Canvasback Rd
	20-50-5560	Utilities - Electric	\$549.67	Booster Santa Barbara Ave
	20-50-5560	Utilities - Electric	\$37.49	Lakewood #6
	20-50-5560	Utilities - Electric	\$14.59	10th Ln W/End #5

20-50-5560	Utilities - Electric	\$15.75	Skyview Well Deadman Lk
20-50-5560	Utilities - Electric	\$1,624.14	Division Wells
20-50-5560	Utilities - Electric	\$14.59	North End of A Lane
20-50-5560	Utilities - Electric	\$23.19	East End Yosemite x Angels Camp
20-50-5560	Utilities - Electric	\$1,072.76	Lakewood #7
20-50-5560	Utilities - Electric	\$110.59	Magnolia Ln Booster N/W Sun
20-50-5560	Utilities - Electric	\$61.71	Cedar Lake Reservoir
20-50-5560	Utilities - Electric	\$565.91	43511 Bow Canyon Rd
20-50-5560	Utilities - Electric	\$14.59	10th Ln North
20-98-6326	Utilities - Electric	\$92.48	41972 Garstin Dr
20-98-6326	Utilities - Electric	\$95.37	41972 garstin
20-50-5560	Utilities - Electric	\$1,294.05	Sand Canyon Well
20-50-5560	Utilities - Electric	\$236.87	40751 N Shore Dr Pump
20-50-5560	Utilities - Electric	\$25,000.48	Division Wells
20-50-5560	Utilities - Electric	\$172.00	200 S conklin Rd

Distribution Total: \$72,114.77

DFT0000878 2/12/2026 Dept of Public Health San Bernardino County

20-59-6366	Licenses & Permits	\$978.00	HWY 38 Annual Permit
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Distribution Total: \$978.00

DFT0000879 2/12/2026 Verizon Wireless

20-59-6920	Communications & Data	\$77.04	Cell Data Plan
20-59-6920	Communications & Data	\$142.11	Cell Data Plan
20-95-6920	Communications & Data	\$364.61	Cell Data Plan
20-98-6920	Communications & Data	\$112.23	Cell Data Plan
20-51-6920	Communications & Data	\$196.27	Cell Data Plan
20-55-6920	Communications & Data	\$68.12	Cell Data Plan

Distribution Total: \$960.38

DFT0000880	2/19/2026	Reliance Standard		
	20-59-6084	Health and Wellness Benefits	\$799.56	Dental Insurance 03/2026
	20-50-6084	Health and Wellness Benefits	\$611.84	Dental Insurance 03/2026
	20-98-6084	Health and Wellness Benefits	\$667.04	Dental Insurance 03/2026
	20-51-6084	Health and Wellness Benefits	\$381.68	Dental Insurance 03/2026
	20-90-6084	Health and Wellness Benefits	\$534.52	Dental Insurance 03/2026
	20-55-6084	Health and Wellness Benefits	\$838.88	Dental Insurance 03/2026
	20-95-6084	Health and Wellness Benefits	\$670.16	Dental Insurance 03/2026
	20-97-6084	Health and Wellness Benefits	\$454.08	Dental Insurance 03/2026
		Distribution Total:	<u>\$4,957.76</u>	

DFT0000881	2/20/2026	American Fidelity Assurance Company		
	20-00-2045	Payroll Liabilities	\$1,941.64	FSA Premium
		Distribution Total:	<u>\$1,941.64</u>	

DFT0000882	2/20/2026	Bear Valley Electric		
	20-50-5560	Utilities - Electric	\$1,528.81	Arrastre Creek Pump Station
	20-50-5560	Utilities - Electric	\$162.22	Clover/Club View Pump
	20-50-5560	Utilities - Electric	\$3,059.35	43270 1/2 Sheephorn Rd
	20-50-5560	Utilities - Electric	\$12,579.88	468 Magnolia Well
	20-50-5560	Utilities - Electric	\$7,296.80	43511 Bow Cyn Well
	20-50-5560	Utilities - Electric	\$2,677.21	839 Knicerbocker
	20-50-5560	Utilities - Electric	\$73.14	Well monte Vista Dr.
	20-50-5560	Utilities - Electric	\$136.20	Magnolia Ln Booster N/W Sun
	20-50-5560	Utilities - Electric	\$68.59	Cedar Lake Reservoir
	20-50-5560	Utilities - Electric	\$1,985.32	Cherokee Well
	20-50-5560	Utilities - Electric	\$48.16	Onyx Way
	20-50-5560	Utilities - Electric	\$858.27	Lakewood #7
	20-50-5560	Utilities - Electric	\$955.43	Cline Miller PI Reservoir

20-50-5560	Utilities - Electric	\$1,047.02	Barton Ln Pump S/W Pine
20-50-5560	Utilities - Electric	\$33.81	Dogwood Chlorination Station
20-50-5560	Utilities - Electric	\$2,202.38	Seminole Well
20-50-5560	Utilities - Electric	\$23.42	East End Yosemite X Angeles
20-50-5560	Utilities - Electric	\$170.67	Ironwood Boosters A&B
20-50-5560	Utilities - Electric	\$17.52	Skyview Well Deadman Lk
20-50-5560	Utilities - Electric	\$18.15	10th Ln W/End #5
20-50-5560	Utilities - Electric	\$3,035.61	561 Maple Ln Well
20-50-5560	Utilities - Electric	\$1,075.88	366 Glenwood
20-50-5560	Utilities - Electric	\$1,941.81	Mcalister/Foxfarm
20-50-5560	Utilities - Electric	\$18.15	10th Ln North
20-50-5560	Utilities - Electric	\$549.47	Magnolia Ln/Sunset Ln
20-50-5560	Utilities - Electric	\$42.13	Lakewood #6 Well
20-50-5560	Utilities - Electric	\$307.05	Coontank N/Pineyridge
20-50-5560	Utilities - Electric	\$165.42	200 S/Oak Conklin Rd
20-50-5560	Utilities - Electric	\$1,875.32	Sand Canyon Well
20-50-5560	Utilities - Electric	\$49.09	Wolf-Coyote Ct Temp
20-50-5560	Utilities - Electric	\$595.46	Booster Santa Barbara
20-50-5560	Utilities - Electric	\$13,421.55	500 Sawmill Cyn
20-50-5560	Utilities - Electric	\$2,081.45	40751 N. Shore Dr DWP Mant
20-50-5560	Utilities - Electric	\$1,552.07	Lassen Well A Booster
20-50-5560	Utilities - Electric	\$17.05	North End A Lane
20-50-5560	Utilities - Electric	\$529.39	Goldmine Boosters-Brmtn
20-50-5560	Utilities - Electric	\$25.42	Prv Station Moonridge
20-50-5560	Utilities - Electric	\$2,192.98	Klamath Rd Pump Station
20-50-5560	Utilities - Electric	\$3,427.09	Oak Well/Jeffries

20-50-5560	Utilities - Electric	\$2,135.72	42136 1/2 Big Bear Blvd
20-50-5560	Utilities - Electric	\$373.08	40751 N. Shore Dr Pump
20-50-5560	Utilities - Electric	\$119.34	39218 1/2 Cedar Dell

Distribution Total: \$70,472.88

DFT0000883	2/20/2026	Health Net		
	20-98-6084	Health and Wellness Benefits	\$5,554.14	Health Insurance 03/2026
	20-55-6084	Health and Wellness Benefits	\$923.60	Health Insurance 03/2026
	20-50-6084	Health and Wellness Benefits	\$2,038.00	Health Insurance 03/2026
	20-95-6084	Health and Wellness Benefits	\$2,987.08	Health Insurance 03/2026
	20-90-6084	Health and Wellness Benefits	\$4,791.10	Health Insurance 03/2026
	20-59-6084	Health and Wellness Benefits	\$4,370.79	Health Insurance 03/2026
	20-51-6084	Health and Wellness Benefits	\$1,943.01	Health Insurance 03/2026

Distribution Total: \$22,607.72

DFT0000884	2/20/2026	Kaiser Permanente		
	20-97-6083	Retirement Benefits	\$4,090.63	Health Insurance 03/2026
	20-90-6084	Health and Wellness Benefits	\$2,368.10	Health Insurance 03/2026
	20-98-6084	Health and Wellness Benefits	\$1,230.57	Health Insurance 03/2026
	20-95-6084	Health and Wellness Benefits	\$3,319.93	Health Insurance 03/2026
	20-55-6084	Health and Wellness Benefits	\$6,419.62	Health Insurance 03/2026
	20-50-6084	Health and Wellness Benefits	\$4,323.92	Health Insurance 03/2026
	20-59-6084	Health and Wellness Benefits	\$3,846.01	Health Insurance 03/2026
	20-51-6084	Health and Wellness Benefits	\$2,414.68	Health Insurance 03/2026

Distribution Total: \$28,013.46

DFT0000885	2/20/2026	Reliance Standard		
	20-50-6084	Health and Wellness Benefits	\$104.08	Vision Insurance 03/2026
	20-51-6084	Health and Wellness Benefits	\$61.68	Vision Insurance 03/2026
	20-55-6084	Health and Wellness Benefits	\$146.48	Vision Insurance 03/2026

20-90-6084	Health and Wellness Benefits	\$94.44	Vision Insurance 03/2026
20-59-6084	Health and Wellness Benefits	\$134.92	Vision Insurance 03/2026
20-97-6084	Health and Wellness Benefits	\$84.80	Vision Insurance 03/2026
20-98-6084	Health and Wellness Benefits	\$114.68	Vision Insurance 03/2026
20-95-6084	Health and Wellness Benefits	\$114.68	Vision Insurance 03/2026
Distribution Total:		<u>\$855.76</u>	

DFT0000886	2/20/2026	Reliance Standard Life Ins. Co.	
20-00-2045	Payroll Liabilities	\$1,821.93	EE Life / LTD 03/2026
20-95-6084	Health and Wellness Benefits	\$84.00	EE Life / LTD 03/2026
20-90-6084	Health and Wellness Benefits	\$60.00	EE Life / LTD 03/2026
20-50-6084	Health and Wellness Benefits	\$60.00	EE Life / LTD 03/2026
20-59-6084	Health and Wellness Benefits	\$60.00	EE Life / LTD 03/2026
20-51-6084	Health and Wellness Benefits	\$24.00	EE Life / LTD 03/2026
20-97-6084	Health and Wellness Benefits	\$48.00	EE Life / LTD 03/2026
20-55-6084	Health and Wellness Benefits	\$72.00	EE Life / LTD 03/2026
20-98-6084	Health and Wellness Benefits	\$72.04	EE Life / LTD 03/2026
Distribution Total:		<u>\$2,301.97</u>	

DFT0000887	2/20/2026	7-Eleven	
20-59-6362	Fuel	\$45.01	Fuel
Distribution Total:		<u>\$45.01</u>	

DFT0000888	2/20/2026	Adobe	
20-51-6930	Special Dept Expense	\$49.99	Adobe Stock Images
Distribution Total:		<u>\$49.99</u>	

DFT0000889	2/20/2026	Amazon	
20-98-6114	Office Supplies	\$24.87	Office Supplies
20-98-6114	Office Supplies	\$11.99	Office Supplies
20-98-6114	Office Supplies	\$43.09	Office Supplies
20-98-6930	Special Dept Expense	\$40.86	Office Supplies

20-98-6930	Special Dept Expense	\$30.14	Coffee Stir Sticks
20-98-6930	Special Dept Expense	\$20.66	Holiday Party Favors
	Distribution Total:	<u>\$171.61</u>	

DFT0000890	2/20/2026	American Water Works Assoc	
	20-98-6926	Education / Training	\$75.00 AWWA Webinar
		Distribution Total:	<u>\$75.00</u>

DFT0000891	2/20/2026	Asco Enterprises Inc., Big Bear Arco AMPM	
	20-98-6362	Fuel	\$195.87 Fuel
		Distribution Total:	<u>\$195.87</u>

DFT0000892	2/20/2026	Bed Bath & Beyond	
	20-98-6220	Maintenance Buildings/Grounds	\$752.40 HEPA Air Filters for Air Purifiers
		Distribution Total:	<u>\$752.40</u>

DFT0000893	2/20/2026	Big Bear Connection Media	
	20-51-6910	Public Outreach	\$395.00 Public Outreach
		Distribution Total:	<u>\$395.00</u>

DFT0000894	2/20/2026	Big Bear Disposal, Inc.	
	20-51-6930	Special Dept Expense	\$121.56 Storage Containers
		Distribution Total:	<u>\$121.56</u>

DFT0000895	2/20/2026	Carhartt	
	20-59-6338	Clothing And Personal Equipt	\$1,797.12 Supplies
		Distribution Total:	<u>\$1,797.12</u>

DFT0000896	2/20/2026	CDW Government LLC	
	20-98-6315	Computer Equipment / Software	\$228.86 Surface Keyboard
		Distribution Total:	<u>\$228.86</u>

DFT0000897	2/20/2026	CLA-VAL	
	20-59-6130	Safety Supplies	\$120.00 Gauge Calibration
		Distribution Total:	<u>\$120.00</u>

DFT0000898	2/20/2026	CNH Industrial Capital America, LLC.		
	20-59-6996	Maintenance - Equipment	\$5,145.32	Equipment Parts & Servicing
		Distribution Total:	<u>\$5,145.32</u>	
DFT0000899	2/20/2026	DECKED		
	20-59-6360	Automotive Expense	\$290.93	Supplies
		Distribution Total:	<u>\$290.93</u>	
DFT0000900	2/20/2026	Dollar Tree		
	20-98-6930	Special Dept Expense	\$6.73	DWP Holiday Gathering Decor
		Distribution Total:	<u>\$6.73</u>	
DFT0000901	2/20/2026	Frontier		
	20-59-6920	Communications & Data	\$1,514.25	Internet Connectivity
		Distribution Total:	<u>\$1,514.25</u>	
DFT0000902	2/20/2026	GoDaddy		
	20-98-6315	Computer Equipment / Software	\$119.88	Website & Marketing
		Distribution Total:	<u>\$119.88</u>	
DFT0000903	2/20/2026	Grainger Inc		
	20-59-6360	Automotive Expense	\$154.99	Supply Statement 02/2026
	20-98-6220	Maintenance Buildings/Grounds	\$37.79	Supply Statement 02/2026
	20-59-6360	Automotive Expense	\$192.79	Supply Statement 02/2026
	20-98-6220	Maintenance Buildings/Grounds	\$212.50	Supply Statement 02/2026
	20-59-6180	Small Tools	\$42.04	Supply Statement 02/2026
	20-98-6930	Special Dept Expense	\$27.62	Supply Statement 1/2026
	20-98-6220	Maintenance Buildings/Grounds	\$37.34	Supply Statement 02/2026
	20-59-6180	Small Tools	\$44.16	Supply Statement 02/2026
	20-59-6180	Small Tools	\$17.32	Supply Statement 02/2026
	20-59-6180	Small Tools	\$142.23	Supply Statement 1/2026
	20-59-6180	Small Tools	\$39.44	Supply Statement 1/2026
	20-59-6180	Small Tools	\$7.03	Supply Statement 1/2026

20-59-6180	Small Tools	\$90.68	Supply Statement 1/2026
20-59-6180	Small Tools	\$180.77	Supply Statement 1/2026
20-59-6180	Small Tools	\$378.70	Supply Statement 1/2026
20-59-6180	Small Tools	\$86.23	Supply Statement 02/2026
20-59-6180	Small Tools	\$107.04	Supply Statement 02/2026
20-50-6240	Maintenance - Wells	\$151.69	Supply Statement 02/2026
20-50-6240	Maintenance - Wells	\$173.70	Supply Statement 02/2026
20-50-6240	Maintenance - Wells	\$176.86	Supply Statement 02/2026
20-98-6930	Special Dept Expense	\$91.78	Supply Statement 1/2026
20-98-6930	Special Dept Expense	\$6.89	Supply Statement 1/2026
20-98-6930	Special Dept Expense	\$27.59	Supply Statement 1/2026
20-98-6930	Special Dept Expense	\$10.45	Supply Statement 1/2026
20-98-6930	Special Dept Expense	\$42.80	Supply Statement 02/2026
20-59-6130	Safety Supplies	\$29.10	Supply Statement 02/2026
20-98-6930	Special Dept Expense	\$153.29	Supply Statement 02/2026
20-98-6930	Special Dept Expense	\$14.48	Supply Statement 02/2026
20-55-6250	Maintenance - Mains & Services	\$60.36	Supply Statement 02/2026
20-59-6130	Safety Supplies	\$121.91	Supply Statement 02/2026
20-59-6130	Safety Supplies	\$116.26	Supply Statement 02/2026
20-98-6930	Special Dept Expense	\$9.66	Supply Statement 1/2026

Distribution Total: \$2,985.49

DFT0000904	2/20/2026	Holiday Inn Express	
	20-59-6926	Education / Training	\$44.00 Parking Fee for Training

Distribution Total: \$44.00

DFT0000905	2/20/2026	Hotels.com	
	20-98-6926	Education / Training	\$735.68 Hotel for Conference

Distribution Total: \$735.68

DFT0000906	2/20/2026	Hyatt Regency Washington		
	20-98-6926	Education / Training	\$825.56	Hotel for NRWA Conference
		Distribution Total:	<u>\$825.56</u>	
DFT0000907	2/20/2026	Laura's Cleaning Personnel Service		
	20-98-6220	Maintenance Buildings/Grounds	\$3,843.44	Janitorial Services
		Distribution Total:	<u>\$3,843.44</u>	
DFT0000908	2/20/2026	Licon's Towing		
	20-59-6360	Automotive Expense	\$309.00	Vehicle Towing
		Distribution Total:	<u>\$309.00</u>	
DFT0000909	2/20/2026	Marshalls		
	20-98-6930	Special Dept Expense	\$157.47	Employee Holiday Gathering
		Distribution Total:	<u>\$157.47</u>	
DFT0000910	2/20/2026	NRWA		
	20-98-6926	Education / Training	\$798.00	NRWA Conference Registration
		Distribution Total:	<u>\$798.00</u>	
DFT0000911	2/20/2026	OpenAI		
	20-51-6930	Special Dept Expense	\$60.00	Open AI Subscription
	20-98-6930	Special Dept Expense	\$21.45	Open AI Subscription
		Distribution Total:	<u>\$81.45</u>	
DFT0000912	2/20/2026	Same Day Embroidery		
	20-98-6930	Special Dept Expense	\$545.49	Employee Clothing Embroidery
		Distribution Total:	<u>\$545.49</u>	
DFT0000913	2/20/2026	Sam's Club		
	20-98-6930	Special Dept Expense	\$50.92	Breakroom Supplies
		Distribution Total:	<u>\$50.92</u>	
DFT0000914	2/20/2026	Schneider Electric Digital, Inc.		
	20-98-6114	Office Supplies	\$55.00	Office Supplies
		Distribution Total:	<u>\$55.00</u>	

DFT0000915	2/20/2026	Southwest Airlines			
	20-98-6926	Education / Training	\$1,985.44	Flights for NRWA Conference	
		Distribution Total:	<u>\$1,985.44</u>		
DFT0000916	2/20/2026	Stater Bros. Markets			
	20-98-6930	Special Dept Expense	\$21.99	Fruit for Meetings	
		Distribution Total:	<u>\$21.99</u>		
DFT0000917	2/20/2026	Tractor Supply			
	20-98-6930	Special Dept Expense	\$91.12	Employee Holiday Gathering Supplies	
	20-59-6180	Small Tools	\$808.07	Supplies	
		Distribution Total:	<u>\$899.19</u>		
DFT0000918	2/20/2026	Vons			
	20-98-6930	Special Dept Expense	\$13.98	Coffee Bar Supplies	
		Distribution Total:	<u>\$13.98</u>		
DFT0000919	2/20/2026	Zoom Communications, Inc.			
	20-98-6315	Computer Equipment / Software	\$16.99	Zoom Workplace Pro Monthly	
		Distribution Total:	<u>\$16.99</u>		

Check Number	Check Date	Customer Name	Service Address	Refund Amount	Refund Description
30642	2/5/2026	RADIX REALTY CORP	496 CATALINA RD	\$496.32	Refunds 017-20 UBPKT12692 Disconnect
30661	2/12/2026	BRENDON CLARK	476 LOS ANGELES AV	\$27.64	Refunds 013-16 UBPKT12727 Disconnect
30662	2/12/2026	GEORGETTA BELL	874 WILLOW/EL	\$4.51	Refunds 013-16 UBPKT12727 Disconnect
30663	2/12/2026	NKIMA BROWN	801 CENTRAL LN	\$29.12	Refunds 013-16 UBPKT12727 Disconnect
30664	2/12/2026	1 OAK GRAND LLC	530 CIENEGA RD	\$33.83	Refunds 013-16 UBPKT12727 Disconnect
30665	2/12/2026	DONNA STEVENSON	1087 ROCKY MOUNTAIN RD	\$5.99	Refunds 013-16 UBPKT12727 Disconnect
30666	2/12/2026	GEORGE SILVA	805 SAN BERNARDINO AV	\$16.76	Refunds 013-16 UBPKT12727 Disconnect
30667	2/12/2026	DOROTHY & BRUCE BRADY	670 LOS ANGELES AV	\$7.75	Refunds 013-16 UBPKT12727 Disconnect
30668	2/12/2026	ERE INVESTMENTS LLC	671 SUNSET/SGLF	\$21.24	Refunds 013-16 UBPKT12727 Disconnect
30669	2/12/2026	CLIFFORD ICHIYASU	135 FINCH N	\$12.05	Refunds 013-16 UBPKT12727 Disconnect
30670	2/12/2026	RA SOLUTIONS INC	40271 BIG BEAR BLVD	\$18.76	Refunds 013-16 UBPKT12727 Disconnect
30671	2/12/2026	RA SOLUTIONS INC	40275 BIG BEAR BLVD	\$18.76	Refunds 013-16 UBPKT12727 Disconnect
30672	2/12/2026	JASON GOCHIN & JOHN SEFFKEF	888 PINE KNOT	\$113.16	Refunds 013-16 UBPKT12727 Disconnect
30673	2/12/2026	WANDERLUST ADVENTURE CLUE	40994 PENNSYLVANIA	\$176.36	Refunds 013-16 UBPKT12727 Disconnect

Report Summary

Checks	Count	Total
Accounts Payables:	116	\$797,530.86
Customer Refunds	14	\$982.25
Total:	310	\$798,513.11
Bank Drafts		
Payroll Liabilities:	9	\$308,075.76
Debt Service:	0	\$0.00
Bank & Credit Card Fees:	4	\$18,222.34
Total:	15	\$326,298.10
Grand Total:	325	\$1,124,792.45

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AGENDA REPORT



Service, Quality, Community

DATE: March 24, 2026
TO: Board of Commissioners
FROM: Reginald A. Lamson, General Manager
PREPARED BY: Jason Hall, Water Superintendent
RE: **Authorize Replacement Purchase of the Vacuum/Valve Maintenance Trailer**

Background

DWP currently owns a 2014 Wachs Vacuum / Valve Maintenance Trailer (vac/valve trailer). Replacement of this vac/valve trailer was approved in DWP's FY 2026 budget. This trailer is a necessary component to the DWP's Valve Maintenance Program. The current vac/valve trailer has met all department expectations and has been essential to facilitate DWP's ongoing Valve Maintenance Program. Valve exercising is a critical part of DWP's system maintenance since unexercised valves eventually stick leading to an inability to shut off water when lines are punctured forcing DWP response crews to move to the next available valve while the leak is ongoing. This can lead to significantly increase property damage and affects significantly more customers. In FY 2026, three mainline gate valves were found to be inoperable when exercised and were replaced.

As with all mechanical devices, operating components eventually wear out. DWP's 2014 vac/valve trailer components are worn out to the point of eminent failure. Staff have faced challenges with repairs since the valve turning arm is a specialty device and available service mechanics are limited. DWP staff have been ordering replacement components and making repairs; however, at this point repairs are exceeding available time and the limited expertise of DWP staff. Staff believe the current trailer has reached the end of its useful life and should be replaced.

While there is a large pool of vacuum trailer manufacturers, only a limited number of manufactures make a hydraulic valve exercising arm. Although satisfied with Wachs products, DWP staff identified two additional valve exercise arm manufacturers Pacific Tek (sold through Pres Tech) and Cyclone-Vac. Product specifications were obtained and reviewed for both potential alternatives. Staff was partial to Pacific Tek products since DWP currently operates one Pacific Tek vac trailer; however, Pacific Tek valve exercising arms are an add on swing rail design (not fully articulated) that would not be ideal for DWP's needs. The Cyclone-Vac 350 would meet DWP's needs but would add another brand to DWP's fleet of four vac trailers. DWP received a quote of \$117,070 for the Cyclone-Vac 350.

Staff obtained a quote from Wachs Utility Products for a Wachs Standard LX vac trailer. This model represents a replacement of the 2014 model DWP currently deploys. This option provides

Vehicle Replacement Purchase
January 27, 2026
Page 2 of 2

continuity of products since DWP deploys two other Wachs vac trailers (without valve turning arms). This option also has the benefit that staff is familiar with operations and mechanical components and knows it can meet all DWP needs. The quoted price for this model was \$115,600.

Financial Impact

This equipment replacement was included in DWP's FY 2026 Capital Machinery & Equipment Plan (CME) budget for \$97,000. The FY 2026 CME included a total of \$209,100 for equipment purchases. Staff does not plan to purchase the budgeted GIS drone and less will be spent on meter base stations and security surveillance equipment than was budgeted. The FY 2026 CME budget is expected to come in under budget by \$31,500 including this purchase. No additional appropriations are necessary as a result of this action.

Recommendation

Authorize the purchase of a replacement vac trailer from Wachs at a price not to exceed \$117,600 (additional \$2,000 for variances in taxes and shipping).



600 Knightsbridge Parkway, Lincolnshire, Illinois 60069
 (847) 537-8800 | Fax (847) 520-1147
 turnvalves.com

Quotation

Page 1 of 2

TO: **Kevin Moran**
 City of Big Bear Lake
 41792 Garstin Dr.
 Big Bear Lake, CA 92315

Date: 3/12/2026
 Quotation Number: KK252806
 Payment Terms: Net 30
 Shipping Terms: FOB Origin
 Valid Through: 5/11/2026
 Estimated Ship Date: 8 Weeks ARO

E.H. Wachs is pleased to offer the following quotation.

Item Number	Description	Qty	U/M	Unit Price (USD)	Line Total (USD)
1	77-000-36 Standard LX (Gas) – VMT (RH): Single turner valve maintenance trailer; includes Wachs 750 Ft/lb (1020 Nm) Extended Reach Valve operator for those preventive maintenance activities, telescoping valve key and Wachs ruggedized TC-110 with GPS controller/datalogger. A 27 HP (20 kW) gasoline powered Kohler overhead cam air cooled engine provides ample power for all contained functions, including an auxiliary HTMA Class II circuit; 10 gallon (38 L) reservoir, fan cooled heat exchanger, continuous duty rated for 8 GPM (30.3 LPM) @ 2,000 PSI (140 bar). A positive displacement blower provides 500 CFM (14.2 cmm)-11" (280mm) Hg vacuum, with spoils containment provided by a 250 (950 L) gallon tank with power hydraulic dump (rear discharge) and latching rear door. Also driven from the common power train is a 2.5 GPM (9.5 LPM) @ 3000 PSI (210 bar) pressure washer system with 3 gallon (11.4 L) anti-freeze tank and 95 gallon (360 L) water tank. Includes 2-1/2" (63.5mm), 1-1/4" (31.75mm) & 7/8" (22mm) suction wands and one each short and long wash-down guns. The LX package bundles the service light bar with arrow board, 45' (14 M) auxiliary hydraulic hose reel for operation of hydraulic power tools & Bluetooth tethering module (installed in ERV-750) for wireless communication between the exerciser and Controller/Data Logger and 24" (61cm) X 18" (46cm) x 18" (46cm) aluminum job box.	1	EA	95,250.00	95,250.00
2	08-000-10 45 Pound Hydraulic Breaker with EZ Ride Foot and 1-1/8" hex bit capacity. This medium duty breaker operates from any HTMA Class 2 hydraulic circuit and produces 1,800 blows per minute; making it idea for cutting curbs, sidewalks and asphalt.	1	EA	4,100.00	4,100.00
3	08-405-00 Breaker Mount for Valve Maintenance Trailer, requires Breaker to have 14" Long Chisel (08-410-02 Moil Point sold separately). Includes breaker mount and breaker lock.	1	EA	478.00	478.00
4	08-410-01 5" x 11" Asphalt Cutter for Breaker	1	EA	286.00	286.00
5	08-410-02 14" Moil Point for Breaker	1	EA	94.00	94.00
6	08-410-03 3" x 14" Long Chisel	1	EA	130.00	130.00
7	DELIVERY Pool Delivery Rate (Per Mile) with a minimum of 300 miles. Rate calculated is 1970.00 MILE from Lincolnshire, IL to Big Bear Lake, Ca. per Google Maps			3.80	7,486.00

Total (USD) \$107,824.00

Tax + 7776.20
115,600.20



600 Knightsbridge Parkway, Lincolnshire, Illinois 60069
(847) 537-8800 | Fax (847) 520-1147
turnvalves.com

Quotation

Page 2 of 2

TO: **Kevin Moran**

Date: 3/12/2026
Quotation Number: KK252806

Thank you for the opportunity to quote your application needs. If you have any questions or if I may be of any further assistance to you please do not hesitate to notify me. I'm here to help!

SHIPPING IS ESTIMATED

(SALES TAX!!!!) We collect sales tax in all but the following states: AK, DE, MT, OR and NH. If you are tax exempt please supply your identification number and certificate with your order. If your exempt number is not on file, tax will be added to your order. We will prepay and add shipping charges to your order, or we can ship collect via your choice of carrier service.

Please reference this quote number when placing your order.
Thank You and best regards,

Kenny Koch
Southwest Regional Account Manager
909-380-4816
kkoch@ehwachs.com

Sales of E.H. Wachs products and services are expressly limited to and made conditional on acceptance of its current Terms and Conditions of Sale, found at ehwachs.com ("Terms"). Any additional or different terms are hereby rejected. Commencement of work by E.H. Wachs or acceptance of delivery of products by you constitutes your acceptance of the Terms.

See additional tariff related Terms and Conditions at ehwachs.com.



Industrial Systems, Inc

P. O. Box 609
Chickamauga, Ga. 30707
Email lynn@incline-vac.com
Mobile: 423-413-7823
incline-vac.com

PROPOSAL- CONTRACT

DATE: 18-Mar-26

QUOTE # 350CV

SHEET 1 OF 3

TO: **City of Big Bear Leak
P.O. Box 1929
41972 Garstin Dr.
Big Bear Lake, CA 92315**

See our **Video** at Incline-Vac.com

ATTENTION: **Kevin Moran 909-323-4276
kmoran@bigbearlakedwpcapca.gov**

YOUR INQUIRY: **Model 350 Cyclone-Vac**
Quotation good for 30 days

PRICES: (f.o.b. Flintstone, Ga.)

TERMS: **35% Down with purchase order**
Balance to ship

SHIPPING SCHEDULE : Four to twelve weeks after receipt of your written purchase order and down payment.





SPECIFICATION SHEET

incline-vac.com 423-413-7823

U.S. Patent # 7,649,323 & 7,604,023 &
 7,503,134 & 6,988,246 & 6,851,284
 Pending App. # 61,277,201 & 13,592,182 &
 12,653,371 & 11,809,957 & 12,584,447
 & 10,870,900 & 10,675,285

DATE: 18-Mar-26

QUOTE # IN Options

SHEET 3 OF 3
 City of Big Bear Lake
 41972 Garstin Dr.
 Big Bear Lake, CA 92315



ITEM	SPECIFICATIONS	UNIT PRICE	TOTAL COST
6	Add a Hydraulic Hose Reel with 30 ft. of hydraulic hose and quick connects		\$2,940.00
7	Add a 45 lb class Hydraulic Driven Jack hammer with a user friendly jack hammer stand; asphalt Chisel;		\$3,986.00
8	Add a 300gpm submersible water pump with a user friendly mounting stand Hyd. Driven submersible pump, S.S. vortex impeller. Handles 2.5" solids, 300gpm		\$3,884.00
9	ADD a Arrow light board with controller		\$1,986.00
10	Add a fire hydrant tester with diffuser, hoses, psi gauge and De-Chlorinator		\$3,240.00
11	Add a powered remote control system for the water ON-OFF, vacuum ON-OFF Hydraulics ON-OFF, Boom arm UP-DOWN, IN-OUT		\$2,868.00
12	Add a powered jetter hose reel with 250 ft. Of .5" jetter hose		\$3,888.00
13	Add a Vacuum hose reel with 100 feet of 3" vacuum hose		\$3,960.00
14	Add a Boom arm Hydro-Vacuum excavation system.		\$2,950.00
15	Add an articulated boom arm man hole cover lifting & removal tool		\$1,985.00
			\$ 101,140
$101,140 + 97,838 (\text{tax}) + 8,192 (\text{shipping}) =$			\$ 117,170





SPECIFICATION SHEET

incline-vac.com 423-413-7823

F.S. Form # 644731-A TMM021-A
7/26/11 11/18/09 6/26/08 6/15/08
Printed on Recycled Paper with 10% Recycled Content
12/05/07 6/18/09 6/12/08 11/11/07
A. H. HENNING & SONS, INC.

City of Big Bear Lake
P.O. Box 1929
41972 Garstin Dr.
Big Bear Lake, CA 92315

DATE: 18-Mar-26

QUOTE # 350N

SHEET 2 OF 3

ITEM	SPECIFICATIONS	UNIT PRICE	TOTAL COST
1	<p><u>Model 350 Cyclone-Vac to include:</u></p> <p>37 Hp Kohler air cooled gas engine with 12 volt electric start. The Kohler engine is positioned so that its drive shaft is positioned directly between the water pump and vacuum blower so that the belt drive force is counter balanced left to right between the water pump and the vacuum blower.</p> <p>A 300 gallon vacuum tank positioned at a fixed 45 degree angle (not requiring a tilt to dump mechanism). The vacuum tank is welded directly to and above the 250 gallon water storage tank. This arrangement places the vacuum tank and the water tank directly over the center of the trailer axle; thus providing increased trailer towing safety. The sloped vacuum tank and sloped water tank also reduces slosh during highway travel because of the reduced surface area of the liquid, thus improving safety while towing.</p> <p>A .1875" thick UHMW coating is positioned on the inside bottom of the vacuum tank for protection of the vacuum tank and two rotary pulse wash down turbo nozzles are positioned inside the vacuum tank for the purpose of assisting in the process of removing and washing dirt from inside of the vacuum tank.</p> <p>The vacuum tank unloading door is powered and remote operated (not requiring an operator to manually unlock or manually open the access door), and includes a mud removal drag bar for the purpose of assisting in the unloading of dirt from within the vacuum tank and a 3" drain valve is positioned on the vacuum tank door for the purpose of removing liquid from the vacuum tank without having to open the vacuum tank door. A 6" stainless steel ball float system is used to insure positive shutoff of the vacuum when the vacuum tank is full.</p> <p>A 500 cfm @ 16" Hg - belt drive - positive displacement rotary lobe - wet / dry - vacuum / blower, 12VDC belt drive clutch for powering the Vacuum Blower and an on/off switch on the curb side control panel and an exit muffler positioned below the blower for the purpose of reducing noise and for directing the residual sound in the direction of the ground below the trailer.</p> <p>Control switches are on the curb side and include an hour meter, water pressure gauge, anti-freeze selector valve, water tank fill with a 3" air gap and a 1.5" water fill valve and supply line, switches for water pump on/off, hydraulics on/off, vac door open/close, work lights on/off. The strobe light turn on when engine switch is on.</p> <p>81 sq. ft. of .5 micron wet/dry vacuum filtration with a vibrating self-cleaning design. Opening the vacuum tank door will also open access for the filters to be easily washed each time the vacuum tank is opened for unloading debris from the vacuum tank.</p> <p>30 ft. of 3" vacuum hose connected to a 4" vacuum tank inlet to reduce hose clogging at the vac tank attachment. The vacuum inlet is positioned so as to load the rear of the vac tank first.</p> <p>A 250 gallon water tank positioned so as to have a fixed 45 degree angle under the vacuum tank, thus concentrating the weight over the trailer axles. The sloped water tank reduces slosh during highway travel because of the reduced surface area of the liquid, thus improving safety while towing. The water tank includes a low level water switch, a 3" valved water fill, a 1.5" water fill supply line with a 3" air gap, a 1.5" valved drain and a 3/4" spigot for hand washing and a water level sight tube.</p> <p>A 5 gpm at 3,000 psi, belt driven, clutch operated, tri-plex water pump having a low water level switch positioned in the water tank which will disengage the clutch under a condition of low water level.</p> <p>A water hose reel with a locking mechanism and 50 feet of 3/8" 4,000 psi hose.</p> <p>A 5' long water wand with a 5 GPM rotary pulse turbo digging nozzle and 3' long water wand with a wash down nozzle.</p> <p>A 5' long x 3" dia. non-conductive vacuum wand with an anti-clogging ultra-high velocity suction end designed so as not to stop inlet flow to the vacuum hose while stopping flow to the entry end of the vacuum wand. This design substantially reduces rocks from clogging the vacuum hose.</p> <p>A 7,000 lb. GVWR rated trailer with a single 7,000lb. torsion axle, 8 lug 16" wheels with 235/75R16 tires, 12V electric brakes, 2 5/16" ball hitch, and Bulldog Jack Stand with a 15" lift and a drop leg jack</p> <p>An aluminum tool box 36"W x 20"D x 17"H</p> <p>Two halogen work lights and a strobe light are positioned above the vacuum tanks for the purpose of providing night lights to both front and rear of the work area. All lights are DOT compliant</p> <p>The vacuum trailer assembly has a baked on powder coat paint</p>		<p>\$59,962.00</p>
2	<p>Add a 12VDC Clutch to the Vacuum Blower for easy ON-OFF control</p>		<p>\$964.00</p>

3	<p><u>A Hydraulic powered Valve Exerciser on a 13' reach articulated Boom Arm having:</u></p> <p>Two elbows in order to reach around obstructions, 320 degree of horizontal travel, 13 ft. of horizontal reach, a powered telescoping In and OUT arm for extending or retracting its horizontal reach and 60 degrees of boom arm travel up and down for the purpose of accessing utility valves on a hill or in a ditch and also for the purpose of using the powered boom arm to support a vacuum hose, water hose and/or a hydraulic hose for the purpose of hydro-vacuum excavation and/or operating a 300 GPM Hydraulic driven water pump.</p> <p>The articulated boom arm includes a powered tilt for the exerciser head forward or back up to 30 degrees for the purpose of easy positioning of the exerciser head onto a utility valve nut that is not vertically aligned.</p> <p>A 5' to 8' telescoping valve key for connecting the valve exerciser head to the 2" square valve stem</p> <p>The valve exerciser is powered by an 8 GPM at 2,000 PSI hydraulic pump system and the valve exerciser is a hydraulically driven head rated for a maximum torque of 500 ft. per pound of torque and a variable rpm range of 0-30 rpm and a rotation counting accuracy of 1/10th of a revolution. The maximum available torque to the valve stem is presentable to the required foot pounds of torque rating for the valve being opened or closed.</p> <p>The valve exerciser head will rotated up to 90 degrees in order to position it onto a water valve that is not installed in a vertical position or to also be able to couple to a fire hydrant cap and to loosen and remove the cap.</p> <p>The valve exerciser head will easily disconnect from the boom arm and in order to use the valve exerciser as a hand held portable exerciser.</p> <p>The valve exerciser head is fitted with a female fire hydrant receiver coupling so that it may quickly open a fire hydrant and or exercise an in ground utility valve without adding or changing adapters.</p> <p>The valve exerciser head is quick coupled to the articulated boom arm so that the hydraulics may be quickly disconnected from the valve exerciser and then be coupled to other hand held hydraulic tools such as a hydraulic driven submergible water pump. The boom arm can then be used to lower a 300 GPM hydraulic derived water pump into a pool of water which needs to be emptied.</p>	\$21,985.00
4	<p>Upgrade to a 1,000 ft-lb.of torque valve exerciser & a powered telescoping boom arm</p>	\$2,485.00
5	<p>Valve exercising automated data collection</p> <p>The Valve-X™ Electronic data gathering system is a fully automated data gathering and storage system, which only requires the operator to log in with an RFID tag and punch in an identifying number for the valve that is being exercised.</p> <p>The Valve-X™ Electronic data gathering system uses the RFID tag to identify who the operator is and start the data gathering function. The GPS documents the date, starting time, latitude, longitude, elevation, & valve exercising completion time; sensors log the torque and count the rotations with an accuracy of 1 tenth of a revolution. The GPS accuracy is about 1 meter, which verifies which valve is being exercised. All data is stored on a thumb drive. At the end of each day's work the thumb drive can be used for transferring the valve exercising data to a centralized GIS utility mapping system. The operating data is also displayed on a color graph chart for easy visual understanding of the valve exercising performance.</p> <p>WARRANTY: 1 year on parts</p>	\$3,964.00





PT1000 VALVE EXERCISER / VALVE OPERATOR



STANDARD FEATURES:

- Torque can be controlled from 0 to 850 ft. lbs.
- AI system: controller is manual or Automatic.
- Power head is mounted to a carriage that rides the full length of the track.
- Exercise valves from 0' to 8' on a trailer or truck.
- Pacific Tek locking system.
- Telescoping 5' to 8' square aluminum key and 1-1/2" to 2" valve nut adapter.
- Driven by a single hydraulic motor.
- Double chain sprocket in head for strength

A truck, trailer, or skid mounted valve exerciser / valve operator for opening and closing underground valves. The PT1000 can operate underground valves from 4" - 60" diameter with adjustable torque range from 0 to 850 ft. / lbs. It has an operational horizontal reach of up to 8' and a swing radius of up to 270 degrees. The unit can be mounted in various configurations, stowing width-wise or length-wise on a custom Pacific Tek trailer, flatbed service vehicle or dedicated single and tandem axle trailers. This unit can be powered from a separate hydraulic unit or vehicle driven one pump system.

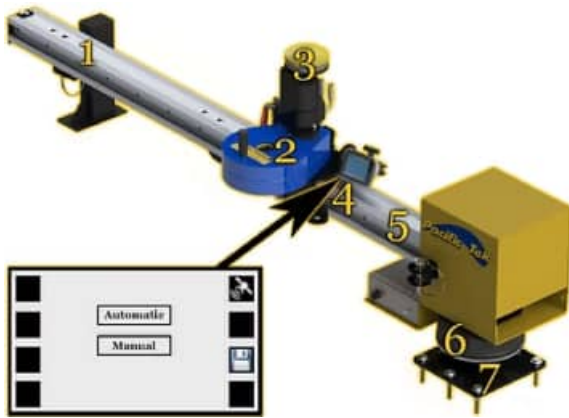
PT1000 VALVE EXERCISERS / VALVE OPERATORS

- **PT1000:** Slide Head Valve Exerciser / Valve Operator reaches 0-8' from base to head. This is for units mounted widthwise on trailers or trucks. Valve Exerciser / Valve Operator has 850 ft-lb of torque (No power pack). Data Collection Ready
- **PT1000-G:** Slide Head Valve Exerciser / Valve Operator reaches 0-8' (depending on application). Valve Exerciser / Valve Operator has 850 ft-lb of torque, 14HP direct drive engine power pack. Data Collection Ready
- **PT1000-GT:** Slide Head Valve Exerciser / Valve Operator reaches 0-8' (depending on application). Valve Exerciser / Valve Operator has 850 ft-lb of torque, 20HP direct drive engine power pack, selector valve, Class II hydraulic tool circuit, 19 gallon oil tank, oil cooler and retractable hose reel. Data Collection Ready
- **PT1000-D1:** Slide Head Valve Exerciser / Valve Operator reaches 0-8' (depending on application). Valve Exerciser has 850 ft-lb of torque, hydraulic pump and electric switch engage clutch (no power pack - applied to D1 ready component). Data Collection Ready

PT1000 VALVE EXERCISER / VALVE OPERATOR: TRAILER & CARRIAGE

- **PT1000-G-T:** PT1000 Slide Head Valve Exerciser / Valve Operator mounted on a custom trailer. 14hp gas engine direct drive Class II hydraulic pump. 19 gallon hydraulic reservoir. Single axle trailer and can swing out 0-8' from the base. 850 ft-lb of torque. Data Collection Ready

- **PT1000-GT-T:** PT1000 Slide Head Valve Exerciser / Valve Operator mounted on a custom trailer. Single axle trailer and can swing out 0-8' from the base. 850 ft-lb of torque. 20HP direct drive power pack, Class II hydraulic tool circuit, selector valve, flat face connections, oil cooler, 19 gallon hydraulic reservoir, and in-and-out for hydraulic tools 850 ft-lb of torq **DEALER / CUSTOMER PORTAL**



1. **Power Head Slide Track:** The power head is mounted to a carriage that smoothly rides the full length of the track. A deck mounted stowage system is furnished to secure arms for travel.
2. **Power Head:** The valve exerciser / valve operator power head is driven by a single hydraulic motor. Output torque can be controlled from 0 to 850 ft/lbs. Double chain drive provides more reliable long lasting operation.
3. **Global Positioning System (GPS) option:** Instantly provides latitude, longitude, and altitude.
4. **AI Controller:** Automatically and safely cycle through exercising and operating valves. Includes weather resistant, digital touch screen controller.
5. **Reach:** Power Head travels up to 8' from mounting base to exercise and operate valves.
6. **Pacific Tek Position Locking System:** Articulating arm is held in place with hydraulic Pacific Tek Locking System.
7. **Mounting Base:** Mounting base is 1/2" thick square plate with a 1-1/2" pivot post for a swinger arm. A reinforced track is secured to the top of the swinger arm. Can be skid, truck, or trailer mounted.

PT1000 VALVE EXERCISER / VALVE OPERATOR PHOTO GALLERY



General Business:

Toll Free (800) 884-5551
Fax (714) 835-3091

Address:

204 South 69th Avenue
Phoenix, AZ 85043

Email:

sales@pacific-tek.com
info@pacific-tek.com



AGENDA REPORT



Service, Quality, Community

DATE: March 24, 2026

TO: Board of Commissioners

FROM: Reginald A. Lamson, General Manager

PREPARED BY: Daniel Baguyo, District Engineer

RE: **Award an On-Call Agreement to TYR, Inc. for Special Inspection Services and Construction Observation for the Garstin Water Operations Facility Project**

Background:

The California Building Code (CBC) requires certain special inspections and tests for building construction. This includes the special inspection and / or testing of, but not limited to:

- Structural welding
- High strength fasteners
- Reinforced concrete and related activities
- Masonry
- Soils / earthwork
- Structural steel fabrication and erection
- Spray applied fire-resistive materials (fireproofing)
- Mechanical, electrical, and plumbing (MEP)
- Heating, ventilation, and cooling (HVAC)
- Architectural components (walls, cladding, veneer)

These required inspections or tests are required at a continuous or periodic interval, per the CBC.

At the October 24, 2025 Board meeting, the Board authorized an on-call agreement with Verdantas, Inc., to act as the testing lab of record and to conduct geotechnical and a number of special inspections related specifically to steel fabrication / welding. However, there are remaining items that require periodic special inspection that are not covered under Verdantas’s scope and fall outside of Verdantas’s area of expertise.

As such, on February 25, 2026, staff issued a Request for Qualifications (RFQ) to complete on-call special inspection and construction observation services for the following:

- MEP installation
- HVAC installation
- Installation of architectural components

Request for Qualifications for Special Inspection and Construction Observation

March 24, 2026

Page 2 of 2

- Building envelope (windows, waterproofing)
- Roofing installation
- Steel framing

Given the on-call nature of the services to be provided, an RFQ was provided rather than an RFP. All inspection work will be billed on a time and material basis. Given the uncertainty of the number of hours that will be needed for inspection, a cost proposal was not requested. Instead, the RFQ required firms submit their standard hourly rate(s) for the proposed inspector(s).

The RFQ was provided to four (4) inspection firms:

- TYR, Inc.
- Kenco Construction Services, Inc.
- Vital Inspection Services Inc. (VIS)
- Knowland Construction Services

A Statement of Qualifications (SOQ) was requested from each of the firms, based on needed services. The deadline for submissions of SOQs was set for Friday, March 13, at 4 PM.

Three (3) firms confirmed receipt of the RFQ. Of these, one (1) firm indicated that they did not have the availability to provide services for the project. One (1) firm did not submit a response.

The only responsive firm was TYR, Inc.

After review of the SOQ from TYR, Inc., staff recommends entering into an on-call agreement for special inspection and construction observation with TYR, Inc. TYR, Inc. has extensive construction inspection experience, primarily with large-scale Division of the State Architect (DSA) projects, which include K-12 public schools, community colleges, and State-Owned Facilities. The proposed inspector is well qualified to perform the services requested.

Financial Impact:

Funding for these services has been provided in the approved project budget. The project budget appropriates sufficient funds for related expected services.

Recommendation:

Award an On-Call Agreement to TYR, Inc. for Special Inspection and Construction Observation Services for the Garstin Water Operations Facility Project..

Attachments:

- (1) Request for Qualifications and Scope of Services
- (2) TYR, Inc. Statement of Qualifications and Billing Rate

DEPARTMENT OF WATER



Service, Quality, Community

Request for Qualifications

For

Special Inspection and Construction Observation Services for the Garstin Water Operations Facility Project

STATEMENT OF QUALIFICATIONS REQUESTED BY:

March 13, 2026, 4:00 P.M.

A handwritten signature in blue ink, appearing to read "Daniel Baguyo".

Approved for Release:

Daniel Baguyo, PE
District Engineer
City of Big Bear Lake Department of Water and Power
dbaguyo@bigbearlakedwpc.gov

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SECTION I – INTRODUCTION AND BACKGROUND

INTRODUCTION

The City of Big Bear Lake, Department of Water and Power (DWP) is requesting statements of qualifications from qualified firms, licensed in the State of California, to provide special inspection and construction observation services for the Garstin Water Operations Facility Project (Project), as required by the California Building Code Chapter 17 and the approved construction documents.

The scope of services provided herein is limited to visual observation and verification of building construction for conformance with the approved plans and specifications. Materials testing, laboratory testing, and geotechnical services are expressly excluded.

It is requested that a Statement of Qualifications (SOQ) be submitted for review, which will include the firm’s relevant experience, along with all resumes and qualifications of the proposed inspector(s) for the project.

DWP intends to award a Professional Services Agreement (Agreement) to the Firm (or Consultant) deemed to be the most qualified to provide the services requested. The successful firm will be selected based on demonstrated competence and professional qualifications necessary as described herein for the satisfactory performance of the services requested.

PROJECT DESCRIPTION

The Project includes the following:

- Construction of a new 13,342-square-foot Operations Building (concrete masonry unit construction) with upgraded water system management and emergency response spaces;
- 7,200-square-foot covered parking structure (CMU construction) for operational vehicles;
- Site improvements.

The detailed scope of services is described in Exhibit A.

PROJECT INFORMATION AND ASSUMPTIONS

- (1) The level of effort required for special inspection is dependent on the contractor’s execution of the work and the number of special inspections required. It is to be understood that the form of the Agreement will be based on an “On-Call” Agreement, and billed on a time and materials basis.
- (2) All work being performed is assumed to be within normal working hours (Monday – Friday, 7AM to 5 PM), unless otherwise noted or requested during construction.
- (3) DWP’s District Engineer will provide construction management and contractor coordination. All communication shall be coordinated through the District Engineer.



- (4) DWP’s District Engineer will provide all relevant submittals prior to any on-site inspections.
- (5) State of California Prevailing wage rates shall apply to all field activities.
- (6) DWP will be responsible for identifying and requesting inspections required by the Project documents.

PROJECT-SPECIFIC DATES

Table 1 hereafter identifies the project-specific anticipated dates/time frame for receipt of proposals, evaluation, and award of the work specified in this RFQ.

Table 1 –Key RFP Dates

Description	Date
Release of RFQ to Firms	2/25/2026
SOQ Due Date	3/13/2026 @ 4:00 PM
SOQ Review	3/16/2026 – 3/20/2026
Estimated Award Date	3/24/2026

SOQ REQUIREMENTS

Failure to submit information in accordance with the following requirements and procedures may result in disqualification.

PROPOSAL FORMAT

Include the following in your proposal as separately identifiable sections/components:

1. Cover letter
2. Project Team – Provide an organizational chart of key members of your team and brief description (or bio) of key personnel and their project roles. Identify sub consultants, if any, their key personnel, and role in the project. Any changes to the project key personnel may not be made without notification to the DWP project manager.
3. Team Experience and Firm References – Describe the project team’s past performance on similar projects for which your firm has provided services. Also include client references (name, position, agency, phone number, email) that may be contacted by DWP. Limit to projects of similar scope, size, and complexity successfully completed within the last five (5) years. Provide resumes of all key team members and proposed subconsultants.
4. Standard Billing Rates – Provide firm’s standard hourly billing rates, which will be the basis of all



billing for the duration of the project. Provide your firm’s reimbursable schedule for other direct costs. The compensation for this project shall be on a time and materials basis. It is estimated that the construction duration will be approximately two years. If there are any anticipated annual increases in hourly billing rates, please indicate this on the billing rate submittal.

5. Additions, deletions, and/or exceptions: Note any additions, deletions, and/or exceptions to the contractual terms and/or RFQ requirements. If there are no exceptions taken, please note. A sample contractual agreement is attached hereto in Exhibit B and discussed further below.

PROPOSAL EVALUATIONS

PROPOSAL EVALUATION CRITERIA

SOQ’s will be evaluated based on the firm and project team’s relevant experience to the scope of the Project. The evaluation of a Respondent’s ability to provide the required services will be based on the written material provided. Each proposal will be competitively evaluated on its strengths and weaknesses against the following criteria.

Table 2 – Proposal Evaluation Criteria

Proposal Evaluation Criteria	Weight of Overall Score
Past Performance: May include performance for DWP projects, or otherwise demonstrated performance based on previous projects listed and references provided.	10%
Project Manager: Qualifications of the proposed Project Manager. Project Manager’s experience with projects of similar size and complexity. Successful delivery of other similar projects.	5%
Project Team: Qualifications of the Project team as a whole. Experience and technical knowledge to perform the requested services. Required certifications/licenses/permits for key staff and all subconsultants.	85%

CONSULTANT SELECTION

DWP staff will review the provided SOQs and evaluate each based on the requirements set herein. The DWP anticipates selecting a consultant based on the SOQs received but reserves the right to interview selected firms.

REQUESTS FOR INFORMATION/CLARIFICATION

Respondents’ requests for information (RFI) or clarification pertaining to this RFQ shall be submitted via email to dbaguyo@bigbearlakedwpca.gov.



SUBMITTAL REQUIREMENTS

Interested Firms shall submit a digital file(s) via e-mail through a secure link (SharePoint, OneDrive, or other secure FTP). Please e-mail the SOQ to dbaguyo@bigbearlakedwpc.gov. Subject line should read: “Garstin Operations Facility Project Special Inspection and Garstin Operations Facility – [Firm Name].”

DWP does not take responsibility for the failure of any electronic e-mail systems. Note that DWP’s email system may not accept files larger than [25] MB. If file sizes are an issue, please break your submittal into adequately sized sections. DWP staff will combine the separated sections for review. Consultants are encouraged to call (909) 850-4443 to confirm the email was received and the file was not corrupted.

Submittals shall be signed by an individual or individuals authorized to execute legal documents on behalf of the Consultant.

SOQ Submittals are due on or before the proposal due date and time in the Project Description section of this RFQ. Submittals received after said date and time will be considered invalid.

Proposals, fees, and rates must be valid for a period of at least three (3) months from the closing date and time of this RFP. Fees must be presented in a separate attachment.

CONDITIONS

This RFQ does not commit the DWP to award a contract.

The cost for developing the SOQ is the sole responsibility of the proposer. All SOQs submitted become property of the DWP. If any pages are deemed as confidential or proprietary, those pages should be individually marked confidential or proprietary. All information contained in SOQs submitted in response to this solicitation may be subject to the California Public Records Act (Government Code Section 6250 et seq.), and information’s use and disclosure are governed by this Act.

ACCEPTANCE OF PROFESSIONAL SERVICES AGREEMENT

The selected consultant will be required to execute a Professional Services Agreement (Agreement) and to provide all required insurance certification and documentation within 10 calendar days of notification of award. Failure to provide the required information and accept the terms of the Agreement will result in the rejection of the proposal.

A Sample Agreement has been provided in Exhibit B.

EXHIBITS

Exhibit A – Scope of Services

Exhibit B – Garstin Operations Facility Plans and Specifications

Exhibit C – Sample Professional Services Agreement

Exhibit D – Garstin Operations Facility Project Schedule (2/18/2026)



EXHIBIT A – SCOPE OF SERVICES

SCOPE OF SERVICES

The scope of services is summarized as follows:

- 1 – PROJECT COORDINATION AND ADMINISTRATION
- 2 – BUILDING SPECIAL INSPECTION SERVICES

A detailed description is provided below.

1 PROJECT COORDINATION AND ADMINISTRATION

- (1) Maintain communication with the DWP District Engineer. District Engineer will facilitate and coordinate all communication between inspector, Architect (PBK) and the General Contractor (Facility Builders & Erectors).
- (2) Coordinate with the District Engineer to schedule all inspections as required per the contract documents.
- (3) Maintain inspection logs documenting inspected work, dates, and status.
- (4) Prepare daily field reports describing observed work and site conditions.
- (5) Prepare and distribute to District Engineer and Architect non-conformance reports identifying deviations from the contract documents.
- (6) Provide monthly invoices, broken down by inspection activities, identifying each individuals actual hours. All monthly invoices shall be accompanied by a summary of work observed during the billing period.

2 BUILDING SPECIAL INSPECTION SERVICES

Note, the selected inspector(s) will not act as an Inspector of Record (IOR). Continuous, full-time inspection is not requested as part of the scope of special inspection and construction observation identified herein. Building inspection and final acceptance of the Work will be conducted by the City of Big Bear Lake Building Official.

Provide building special inspection and construction observation as described below, in conformance with the California Building Code (CBC). Inspector(s) shall be knowledgeable in area assigned. Building inspection/observation may be requested for the following non-milestone inspections or at a requested project milestone.



EXHIBIT A – SCOPE OF SERVICES

- **Architectural and Building Envelope Observation:**
 - Exterior wall assemblies, flashing, weather-resistive barriers, cladding finishes
 - Roofing systems including membrane, insulation, penetrations
 - Installation of doors and windows, including hardware, and weather sealing
 - Interior partition layout, insulation placement, ceiling grid framing, and acoustical panel installation
 - Observations are limited to visible construction during scheduled inspection milestones.

- **Painting and Coatings:**
 - Provide visual observation of surface preparation and coating application

- **Mechanical, Electrical, and Plumbing (MEP):**
 - HVAC ductwork, equipment anchorage, damper placement, and thermostat locations
 - Plumbing systems: routing and slope of drain-waste-vent, water line installation, fixture mounting
 - Observation of electrical conduit routing, panels installation, receptacle/device placement, and equipment grounding
 - Low voltage systems: routing of fire alarm, data, and security systems. Confirm box/conduit placement compliance.

- **Structural Systems:**
 - Observation of structural framing systems including wood, CMU, and steel components
 - Observation of roof framing, decking, and slope
 - Observation of floor system assembly and transitions per design requirements

DELIVERABLES:

- Daily field reports
- Non-conformance reports
- Observation Logs

EXCLUSIONS:

- Materials sampling or testing of any kind.
- Laboratory testing and reports.
- Geotechnical inspection services.
- Inspection of concrete and concrete reinforcement, CMU construction.
- Inspection of and testing of structural steel.
- Inspection of landscape, irrigation, planting, etc.
- Inspection for compliance with ADA standards.
- Inspection and testing of spray-applied fire proofing materials.
- Title 24 “Green Code” acceptance testing or commissioning.



EXHIBIT A – SCOPE OF SERVICES

- Structural engineering services or design review.
- Code enforcement.

2.1 INSPECTION MILESTONES

Generally, inspection shall be required at the follow stages:

- Rough-in inspection prior to concealment.
- After major finish installation, prior to final acceptance.

EXHIBIT B - PROJECT PLANS AND SPECIFICATIONS

(Provided separately via secure link)

EXHIBIT C - SAMPLE PROFESSIONAL SERVICES AGREEMENT



**DEPARTMENT OF WATER AND POWER,
CITY OF BIG BEAR LAKE
PROFESSIONAL SERVICES AGREEMENT**

1. PARTIES AND DATE.

This Agreement is made and entered into this ___th day of March, 2026, by and between the City of Big Bear Lake, Department of Water and Power, a municipal organization organized under the laws of the State of California with its principal place of business at 41972 Garstin Drive, Big Bear Lake, California 92315 (“DWP”) and “**Consultant**” with its offices at **Address** (“Consultant”). DWP and Consultant are sometimes individually referred to as “Party” and collectively as “Parties.”

2. RECITALS.

2.1 DWP. DWP is a Department of the City of Big Bear Lake, a charter city organized under the laws of the State of California, with power to contract for services necessary to achieve its purpose.

2.2 Consultant. Consultant desires to perform and assume responsibility for the provision of certain professional services required by the DWP on the terms and conditions set forth in this Agreement. Consultant represents that it is experienced in providing **special inspection and construction observation** services to public clients, is licensed and certified in the State of California, and is familiar with the plans of DWP.

2.3 Project. DWP desires to engage Consultant to render **On-Call Special Inspection and Construction Observation Services for the Garstin Water Operations Facility** project (“Project”) as set forth in this Agreement.

3. TERMS.

3.1 Scope of Services and Term.

3.1.1 General Scope of Services. Consultant promises and agrees to furnish to the DWP all labor, materials, tools, equipment, services, and incidental and customary work necessary to fully and adequately supply the professional **On-Call Special Inspection and Construction Observation** consulting services necessary for the Project (“Services”) to the extent provided for under this agreement. The Services are more particularly described in the **scope of services (Exhibit “A”) and in compliance with DWP’s Request for Qualifications (Exhibit “B”)** attached hereto and

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incorporated herein by reference. All Services shall be subject to, and performed in accordance with, this Agreement, the exhibits attached hereto and incorporated herein by reference, and all applicable local, state and federal laws, rules and regulations.

3.1.2 Term. The term of this Agreement shall be from **April 1, 2026** to **December 31, 2027**, unless earlier terminated as provided herein. Consultant shall complete the Services within the term of this Agreement and shall meet any other established schedules and deadlines.

3.2 Responsibilities of Consultant.

3.2.1 Control and Payment of Subordinates; Independent Contractor. The Services shall be performed by Consultant or under its supervision. Consultant will determine the means, methods and details of performing the Services subject to the requirements of this Agreement. DWP retains Consultant on an independent contractor basis and not as an employee. Consultant retains the right to perform similar or different services for others during the term of this Agreement. Any additional personnel performing the Services under this Agreement on behalf of Consultant shall also not be employees of DWP and shall at all times be under Consultant's exclusive direction and control. Consultant shall pay all wages, salaries, and other amounts due such personnel in connection with their performance of Services under this Agreement and as required by law. Consultant shall be responsible for all reports and obligations respecting such additional personnel, including, but not limited to: social security taxes, income tax withholding, unemployment insurance, disability insurance, and workers' compensation insurance.

3.2.2 Schedule of Services. Consultant shall perform the Services within the term of this Agreement, and in accordance with the Schedule of Services set forth in Exhibit "A" attached hereto and incorporated herein by reference. Consultant represents that it has the professional and technical personnel required to perform the Services in conformance with such conditions. In order to facilitate Consultant's conformance with the Schedule, DWP shall respond to Consultant's submittals in a timely manner. Upon reasonable request of DWP, Consultant shall provide a more detailed schedule of anticipated performance to meet the Schedule of Services.

3.2.3 Conformance to Applicable Requirements. All work prepared by Consultant shall be subject to the approval of DWP.

3.2.4 Substitution of Key Personnel. Consultant has represented to DWP that certain key personnel, as identified in Section 3.2.5, will perform and coordinate the Services under this Agreement. Should one or more of such personnel become unavailable, Consultant may substitute other personnel of at least equal competence upon written notice to DWP. As discussed below, any personnel who fail or refuse to perform the Services in a manner acceptable to the DWP, or who are reasonably determined by the DWP to be uncooperative, incompetent, a threat to the adequate or timely completion of the Project or a threat to the safety of persons or property, shall be promptly removed from the Project by the Consultant at the request of the DWP. The key personnel for performance of this Agreement are as follows: "**Project Manager**".

3.2.5 DWP's Representative. The DWP hereby designates **Daniel Baguyo**, or his or her designee, to act as its representative for the performance of this Agreement ("DWP's Representative"). DWP's Representative shall have the power to act

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on behalf of the DWP for all purposes under this Contract. Consultant shall not accept direction or orders from any person other than the DWP's Representative or his or her designee.

3.2.6 Consultant's Representative. Consultant hereby designates "**Project Manager**", or his or her designee, to act as its representative for the performance of this Agreement ("Consultant's Representative"). Consultant's Representative shall have full authority to represent and act on behalf of the Consultant for all purposes under this Agreement. The Consultant's Representative shall supervise and direct the Services, using his best skill and attention, and shall be responsible for all means, methods, techniques, sequences and procedures and for the satisfactory coordination of all portions of the Services under this Agreement.

3.2.7 Coordination of Services. Consultant agrees to work closely with DWP staff in the performance of Services and shall be available to DWP's staff, consultants and other staff at all reasonable times.

3.2.8 Standard of Care; Performance of Employees. Consultant shall perform all Services under this Agreement in a skillful and competent manner, consistent with the standards generally recognized as being employed by professionals in the same discipline in the State of California. Consultant represents and maintains that it is skilled in the professional calling necessary to perform the Services. Consultant represents that, to the best of its knowledge, all employees and subcontractors shall have sufficient skill and experience to perform the Services assigned to them. Finally, Consultant represents that it, its employees and subcontractors have all licenses, permits, qualifications and approvals of whatever nature that are legally required to perform the Services, including a City Business License, and that such licenses and approvals shall be maintained throughout the term of this Agreement. As provided for in the indemnification provisions of this Agreement, Consultant shall perform, at its own cost and expense and without reimbursement from the DWP of the City of Big Bear Lake, any services necessary to correct errors or omissions which are caused by the Consultant's failure to comply with the standard of care provided for herein. Any employee of the Consultant or its sub-consultants who is determined by the DWP to be uncooperative, incompetent, a threat to the adequate or timely completion of the Project, a threat to the safety of persons or property, or any employee who fails or refuses to perform the Services in a manner acceptable to the DWP, shall be promptly removed from the Project by the Consultant and shall not be re-employed to perform any of the Services or to work on the Project.

3.2.9 Laws and Regulations. Consultant shall keep itself fully informed of and in compliance with all local, state and federal laws, rules and regulations in any manner affecting the performance of the Project or the Services, including all Cal/OSHA requirements, and shall give all notices required by law. Consultant shall be liable for all violations of such laws and regulations in connection with Services that are reasonably under Consultant's control. If the Consultant performs any work knowing it to be contrary to such laws, rules and regulations and without giving written notice to the DWP, Consultant shall be solely responsible for all costs arising therefrom. Consultant shall defend, indemnify and hold DWP and the City of Big Bear Lake, their officials, directors, officers, employees and agents free and harmless, pursuant to the indemnification provisions of this Agreement, from any claim or liability arising out of any failure or alleged failure to comply with such laws, rules or regulations. Consultant agrees to certify that, to the best of its knowledge, the Consultant, any employee of the Consultant, or Consultant sub-

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contractor engaging in work for the DWP has not been debarred by the federal or state government.

3.2.10 Insurance.

3.2.10.1 Time for Compliance. Consultant shall not commence the Services under this Agreement until it has provided evidence satisfactory to the DWP that it has secured all insurance required under this section. In addition, Consultant shall not allow any subcontractor to commence work on any subcontract until it has provided evidence satisfactory to the DWP that the subcontractor has secured all insurance required under this section.

3.2.10.2 Minimum Requirements. Consultant shall, at its expense, procure and maintain for the duration of the Agreement insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the Agreement by the Consultant, its agents, representatives, employees or subcontractors. Consultant shall also require all of its subcontractors to procure and maintain the same insurance for the duration of the Agreement. Such insurance shall meet at least the following minimum levels of coverage:

(A) Minimum Scope of Insurance. Coverage shall be at least as broad as the latest version of the following: (1) *General Liability*: Insurance Services Office Commercial General Liability coverage (occurrence form CG 0001); (2) *Automobile Liability*: Insurance Services Office Business Auto Coverage form number CA 0001, code 1 (any auto); and (3) *Workers' Compensation and Employer's Liability*: Workers' Compensation insurance as required by the State of California and Employer's Liability Insurance.

(B) Minimum Limits of Insurance. Consultant shall maintain limits no less than: (1) *General Liability*: One Million Dollars (\$1,000,000) per occurrence for bodily injury, personal injury and property damage. If Commercial General Liability Insurance or other form with general aggregate limit is used, either the general aggregate limit shall apply separately to this Agreement/location or the general aggregate limit shall be twice the required occurrence limit; (2) *Automobile Liability*: One Million Dollars (\$1,000,000) per accident for bodily injury and property damage; and (3) *Workers' Compensation and Employer's Liability*: Workers' Compensation limits as required by the Labor Code of the State of California. Employer's Liability limits of One Million Dollars (\$1,000,000) per accident for bodily injury or disease.

3.2.10.3 Professional Liability. Consultant shall procure and maintain, and require its sub-consultants to procure and maintain, for a period of five (5) years following completion of the Services, errors and omissions liability insurance appropriate to their profession. Such insurance shall be in an amount not less than \$1,000,000 per claim, and shall be endorsed to include contractual liability.

3.2.10.4 Insurance Endorsements. The insurance policies shall contain the following provisions, or Consultant shall provide endorsements on forms supplied or approved by the DWP to add the following provisions to the insurance policies:

(A) General Liability. The general liability policy shall be endorsed to state that: (1) the DWP and the City of Big Bear Lake, its officials,

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officers, employees, agents and volunteers shall be covered as additional insureds with respect to the Services or operations performed by or on behalf of the Consultant, including materials, parts or equipment furnished in connection with such work; and (2) the insurance coverage shall be primary insurance as respects the DWP and the City, their officials, officers, employees, agents and volunteers, or if excess, shall stand in an unbroken chain of coverage excess of the Consultant's scheduled underlying coverage. Any insurance or self-insurance maintained by the DWP or the City, their officials, officers, employees, agents and volunteers shall be excess of the Consultant's insurance and shall not be called upon to contribute with it in any way.

(B) Automobile Liability. The automobile liability policy shall be endorsed to state that: (1) the DWP and the City of Big Bear Lake, their officials, officers, employees, agents and volunteers shall be covered as additional insureds with respect to the ownership, operation, maintenance, use, loading or unloading of any auto owned, leased, hired or borrowed by the Consultant or for which the Consultant is responsible; and (2) the insurance coverage shall be primary insurance as respects the DWP and the City, their officials, officers, employees, agents and volunteers, or if excess, shall stand in an unbroken chain of coverage excess of the Consultant's scheduled underlying coverage. Any insurance or self-insurance maintained by the DWP or the City, their officials, officers, employees, agents and volunteers shall be excess of the Consultant's insurance and shall not be called upon to contribute with it in any way.

(C) Workers' Compensation and Employers Liability Coverage. The insurer shall agree to waive all rights of subrogation against the DWP and the City of Big Bear Lake, their officials, officers, employees, agents and volunteers for losses paid under the terms of the insurance policy which arise from work performed by the Consultant.

(D) All Coverages. Each insurance policy required by this Agreement shall be endorsed to state that: (A) coverage shall not be suspended, voided, reduced or canceled except after thirty (30) days prior written notice by certified mail, return receipt requested, has been given to the DWP; and (B) any failure to comply with reporting or other provisions of the policies, including breaches of warranties, shall not affect coverage provided to the DWP or the City, their officials, officers, employees, agents and volunteers.

3.2.10.5 Separation of Insureds; No Special Limitations. All insurance required by this Section shall contain standard separation of insureds provisions. In addition, such insurance shall not contain any special limitations on the scope of protection afforded to the DWP and the City of Big Bear Lake, their officials, officers, employees, agents and volunteers.

3.2.10.6 Deductibles and Self-Insurance Retentions. Any deductibles or self-insured retentions must be declared to and approved by the DWP. Consultant shall guarantee that, at the option of the DWP, either: (1) the insurer shall reduce or eliminate such deductibles or self-insured retentions as respects the DWP and the City of Big Bear Lake, their officials, officers, employees, agents and volunteers; or (2) the Consultant shall procure a bond guaranteeing payment of losses and related investigation costs, claims and administrative and defense expenses.

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3.2.10.7 Acceptability of Insurers. Insurance is to be placed with insurers with a current A.M. Best's rating no less than A: VIII, licensed to do business in California, and satisfactory to the DWP.

3.2.10.8 Verification of Coverage. Consultant shall furnish DWP with original certificates of insurance and endorsements effecting coverage required by this Agreement on forms satisfactory to the DWP. The certificates and endorsements for each insurance policy shall be signed by a person authorized by that insurer to bind coverage on its behalf, and shall be on forms provided by the DWP if requested. All certificates and endorsements must be received and approved by the DWP before work commences. The DWP reserves the right to require complete, certified copies of all required insurance policies, at any time.

3.2.11 Safety. Consultant shall execute and maintain its work so as to avoid injury or damage to any person or property. In carrying out its Services, the Consultant shall at all times be in compliance with all applicable local, state and federal laws, rules and regulations, and shall exercise all necessary precautions for the safety of employees appropriate to the nature of the work and the conditions under which the work is to be performed. Safety precautions as applicable shall include, but shall not be limited to: (A) adequate life protection and life saving equipment and procedures; (B) instructions in accident prevention for all employees and subcontractors, such as safe walkways, scaffolds, fall protection ladders, bridges, gang planks, confined space procedures, trenching and shoring, equipment and other safety devices, equipment and wearing apparel as are necessary or lawfully required to prevent accidents or injuries; and (C) adequate facilities for the proper inspection and maintenance of all safety measures.

3.2.12 Hazardous Materials. Hazardous substances may exist at a site where there is no reason to believe that they are present ("Unanticipated Hazardous Substances"). The Parties agree that the discovery of Unanticipated Hazardous Substances constitutes a changed condition and may require a renegotiation of the Scope of Services, an adjustment of the schedule or estimated costs, or termination of the Agreement. Consultant shall notify DWP as soon as practicable should Unanticipated Hazardous Substances be encountered. DWP waives any claim against Consultant and agrees that Consultant shall not be liable for any Claim for injury or loss arising from Consultant's discovery of, or responses to, Unanticipated Hazardous Substances.

3.3 Fees and Payments.

3.3.1 Compensation. Consultant shall receive compensation, including authorized reimbursements, for all Services rendered under this Agreement at the rates set forth in Exhibit "A" attached hereto and incorporated herein by reference. Scopes of work provided herein are for reference. Work will be authorized on an as needed basis by DWP's Representative and billed based on time spent and material used.

3.3.2 Payment of Compensation. Consultant shall submit to DWP a monthly itemized statement which indicates work completed and hours of Services rendered by Consultant. The statement shall describe the amount of Services and supplies provided since the initial commencement date, or since the start of the subsequent billing periods, as appropriate, through the date of the statement. DWP shall, within thirty (30) days of receiving such statement, review the statement and pay all approved charges thereon.

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3.3.3 Reimbursement for Expenses. Consultant shall only be reimbursed for expenses authorized by DWP's Representative or this Agreement.

3.3.4 Extra Work. At any time during the term of this Agreement, DWP may request that Consultant perform Extra Work. As used herein, "Extra Work" means any work which is determined by DWP to be necessary for the proper completion of the Project, but which the Parties did not reasonably anticipate would be necessary at the execution of this Agreement. Consultant shall not perform, nor be compensated for, Extra Work without written authorization from DWP's Representative.

3.3.5 Prevailing Wages. Consultant is aware of the requirements of California Labor Code Sections 1720, et seq., and 1770, et seq., as well as California Code of Regulations, Title 8, Section 16000, et seq., ("Prevailing Wage Laws"), which require the payment of prevailing wage rates and the performance of other requirements on certain "public works" and "maintenance" projects. **Since** the Services are being performed as part of an applicable "public works" or "maintenance" project, as defined by the Prevailing Wage Laws, and **since** the total compensation is One Thousand Dollars (\$1,000) or more, Consultant agrees to fully comply with such Prevailing Wage Laws. DWP shall provide Consultant with a copy of the prevailing rates of per diem wages in effect at the commencement of this Agreement. Consultant shall make copies of the prevailing rates of per diem wages for each craft, classification or type of worker needed to execute the Services available to interested parties upon request, and shall post copies at the Consultant's principal place of business and at the project site. Consultant shall defend, indemnify and hold the DWP and the City of Big Bear Lake, their elected officials, officers, employees, volunteers and agents free and harmless from any claims, liabilities, costs, penalties or interest arising out of any failure or alleged failure to comply with the Prevailing Wage Laws.

Effective April 1, 2015, if the services are being performed as part of an applicable "public works" or "maintenance" project, then pursuant to Labor Code Sections 1725.5 and 1771.1, the Consultant and all subconsultants must be registered with the Department of Industrial Relations. Consultant shall maintain registration for the duration of the project and require the same of any subconsultants. This project may also be subject to compliance monitoring and enforcement by the Department of Industrial Relations. It shall be Consultant's sole responsibility to comply with all applicable registration and labor compliance requirements

3.4 Accounting Records.

3.4.1 Maintenance and Inspection. Consultant shall maintain complete and accurate records with respect to all costs and expenses incurred under this Agreement. All such records shall be clearly identifiable. Upon reasonable written request, Consultant shall allow a representative of DWP during normal business hours to examine, audit, and make transcripts or copies of such records and any other documents created pursuant to this Agreement. Consultant shall allow inspection of all work, data, documents, proceedings, and activities related to the Agreement for a period of three (3) years from the date of final payment under this Agreement on a once annual basis.

3.5 General Provisions.

3.5.1 Termination of Agreement.

3.5.1.1 Grounds for Termination. DWP may, by written notice to Consultant, terminate the whole or any part of this Agreement at any time and without cause by giving written notice to Consultant of such termination, and specifying the effective date thereof, at least seven (7) days before the effective date of such termination. Upon termination, Consultant shall be compensated only for those services which have been adequately rendered to DWP, and Consultant shall be entitled to no further compensation. Consultant may not terminate this Agreement except for cause.

3.5.1.2 Effect of Termination. If this Agreement is terminated as provided herein, DWP may require Consultant to provide all finished or unfinished Documents and Data and other information of any kind prepared by Consultant in connection with the performance of Services under this Agreement. Consultant shall be required to provide such documents and other information within fifteen (15) days of the request, but only to the extent that Consultant has received full and complete payment for such documents and information.

3.5.1.3 Additional Services. In the event this Agreement is terminated in whole or in part as provided herein, DWP may procure, upon such terms and in such manner as it may determine appropriate, services similar to those terminated.

3.5.2 Delivery of Notices. All notices permitted or required under this Agreement shall be given to the respective Parties at the following address, or at such other address as the respective parties may provide in writing for this purpose:

Owner
 City of Big Bear Lake,
 Department of Water and Power
 41972 Garstin Drive
 P.O. Box 1929
 Big Bear Lake, CA 92315
 Attn: **Reginald A. Lamson**

Consultant

Such notice shall be deemed made when personally delivered or when mailed, forty-eight (48) hours after deposit in the U.S. Mail, first class postage prepaid and addressed to the Party at its applicable address. Actual notice shall be deemed adequate notice on the date actual notice occurred, regardless of the method of service.

3.5.3 Ownership of Materials and Confidentiality.

3.5.3.1 Documents & Data; Licensing of Intellectual Property. This Agreement creates a non-exclusive and perpetual license for DWP to copy, use, modify, reuse, or sublicense any and all copyrights, designs, and other intellectual property embodied in plans, specifications, studies, drawings, estimates, and other documents or works of authorship fixed in any tangible medium of expression, including but not limited to, physical drawings or data magnetically or otherwise recorded on computer diskettes, including, without limitation, any Computer Aided Design and Drafting (“CADD”) data, which are prepared or caused to be prepared by Consultant under this Agreement (“Documents & Data”). Consultant shall require all subcontractors to agree in writing that DWP is granted a non-exclusive and perpetual license for any Documents & Data the

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subcontractor prepares under this Agreement. Consultant has the legal right to license any and all Documents & Data. Consultant makes no such representation and warranty in regard to Documents & Data which were prepared by design professionals other than Consultant or provided to Consultant by the DWP. DWP shall not be limited in any way in its use of the Documents & Data at any time, provided that any such use not within the purposes intended by this Agreement shall be at DWP's sole risk. Any CADD data delivered to DWP shall not include the professional stamp or signature of an engineer, architect, or any other licensed professional, but shall be followed with a hard copy with such stamp or signature. Consultant makes no representation as to the suitability of any deliverable for use in circumstances not contemplated by the scope of services or work product altered in any way by DWP. As such, Consultant shall not be liable for any claims arising out of changes made by DWP to Consultant's deliverables and DWP shall indemnify and hold Consultant harmless against any and all claims, suits, actions, or damages related to DWP's misuse of the work product.

3.5.3.2 Confidentiality. All ideas, memoranda, specifications, plans, procedures, drawings, descriptions, computer program data, input record data, written information, and other Documents and Data either created by or provided to Consultant in connection with the performance of this Agreement shall be held confidential by Consultant to the extent they are identified as confidential. Such materials shall not, without the prior written consent of DWP, be used by Consultant for any purposes other than the performance of the Services. Nor shall such materials be disclosed to any person or entity not connected with the performance of the Services or the Project. Nothing furnished to Consultant which is otherwise known to Consultant or is generally known, or has become known, to the related industry shall be deemed confidential. Consultant shall not use DWP's or the City of Big Bear Lake's name or insignia, photographs of the Project, or any publicity pertaining to the Services or the Project in any magazine, trade paper, newspaper, television or radio production or other similar medium without the prior written consent of DWP or the City.

3.5.4 Cooperation; Further Acts. The Parties shall reasonably cooperate with one another, and shall take any additional acts or sign any additional documents as may be necessary, appropriate or convenient to attain the purposes of this Agreement.

3.5.5 Attorney's Fees. If either Party commences an action against the other Party, either legal, administrative or otherwise, arising out of or in connection with this Agreement, the prevailing party in such litigation shall be entitled to have and recover from the losing party reasonable attorney's fees and all other costs of such action.

3.5.6 Indemnification. To the fullest extent permitted by law, Consultant shall defend, indemnify and hold the DWP and the City, their officials, officers, employees, volunteers, and agents free and harmless from any and all claims, demands, causes of action, costs, expenses, liability, loss, damage or injury, in law or equity, to property or persons, including wrongful death, caused by any negligence, errors or omissions, recklessness, or willful misconduct of Consultant, its officials, officers, employees, agents, consultants, and contractors caused by or in connection with the performance of the Consultant's Services. Consultant shall pay and satisfy any judgment, award or decree that may be rendered against DWP or the City or their officials, officers, employees, agents, or volunteers, in any such suit, action or other legal proceeding to the extent that they are an indemnified claim. Consultant shall reimburse DWP and the City and their officials, officers, employees, agents, and/or volunteers, for any and all legal expenses and costs

EXHIBIT C

incurred by each of them in connection therewith or in enforcing the indemnity herein provided if it is determined that Consultant is at fault.

3.5.6.1 DWP agrees that Consultant, its affiliates and their respective directors, officers, employees, and contractors does not assume liability for claims arising out of the Agreement, to the extent claims are caused by the negligence, breach of contract, or willful misconduct of DWP.

3.5.6.2 DWP agrees that Consultant shall not be liable for any environmental hazard, contamination or pollution, whether latent or patent, or the violation of any law or regulation relating thereto, existing at a Site prior to commencement of the Services (“**Pre-Existing Condition**”) and further agrees that Consultant shall not be liable for claims sustained in connection with a Pre-Existing Condition except to the extent the Pre-Existing Condition is exacerbated by the negligence or willful misconduct of Consultant.

3.5.6.3 In the context of any claims asserting professional negligence on the part of Consultant, Consultant’s obligation to defend under this Agreement shall be read as an obligation to reimburse DWP for legal costs and attorney’s fees to the extent caused by Consultant’s professional negligence.

3.5.7 Entire Agreement. This Agreement contains the entire Agreement of the Parties with respect to the subject matter hereof, and supersedes all prior negotiations, understandings or agreements. This Agreement may only be modified by a writing signed by both Parties.

3.5.8 Governing Law. This Agreement shall be governed by the laws of the State of California. Venue shall be in San Bernardino County.

3.5.9 DWP’s Right to Employ Other Consultants. DWP reserves right to employ other consultants in connection with this Project.

3.5.10 Successors and Assigns. This Agreement shall be binding on the successors and assigns of the Parties.

3.5.11 Assignment or Transfer. The Parties shall not assign, hypothecate, or transfer, either directly or by operation of law, this Agreement or any interest herein without the prior written consent of the other Party. Any attempt to do so shall be null and void, and any assignees, hypothecates or transferees shall acquire no right or interest by reason of such attempted assignment, hypothecation or transfer.

3.5.12 Construction; References; Captions. Since the Parties or their agents have participated fully in the preparation of this Agreement, the language of this Agreement shall be construed simply, according to its fair meaning, and not strictly for or against any Party. Any term referencing time, days or period for performance shall be deemed calendar days and not work days. All references to Consultant include all personnel, employees, agents, and subcontractors of Consultant, except as otherwise specified in this Agreement. All references to DWP include its elected officials, officers, employees, agents, and volunteers except as otherwise specified in this Agreement. The captions of the various articles and paragraphs are for convenience and ease of reference only, and do not define, limit, augment, or describe the scope, content, or intent of this Agreement.

EXHIBIT C

3.5.13 Amendment; Modification. No supplement, modification, or amendment of this Agreement shall be binding unless executed in writing and signed by both Parties.

3.5.14 Waiver. No waiver of any default shall constitute a waiver of any other default or breach, whether of the same or other covenant or condition. No waiver, benefit, privilege, or service voluntarily given or performed by a Party shall give the other Party any contractual rights by custom, estoppel, or otherwise.

3.5.15 No Third Party Beneficiaries. There are no intended third party beneficiaries of any right or obligation assumed by the Parties.

3.5.16 Invalidity; Severability. If any portion of this Agreement is declared invalid, illegal, or otherwise unenforceable by a court of competent jurisdiction, the remaining provisions shall continue in full force and effect.

3.5.17 Prohibited Interests. Consultant maintains and warrants that it has not employed nor retained any company or person, other than a bona fide employee working solely for Consultant, to solicit or secure this Agreement. Further, Consultant warrants that it has not paid nor has it agreed to pay any company or person, other than a bona fide employee working solely for Consultant, any fee, commission, percentage, brokerage fee, gift or other consideration contingent upon or resulting from the award or making of this Agreement. For breach or violation of this warranty, DWP shall have the right to rescind this Agreement without liability.

For the term of this Agreement, no member, officer or employee of DWP or the City, during the term of his or her service with DWP or the City, shall have any direct interest in this Agreement, or obtain any present or anticipated material benefit arising therefrom.

3.5.18 Equal Opportunity Employment. Consultant represents that it is an equal opportunity employer and it shall not discriminate against any subcontractor, employee or applicant for employment because of race, religion, color, national origin, handicap, ancestry, sex or age. Such non-discrimination shall include, but not be limited to, all activities related to initial employment, upgrading, demotion, transfer, recruitment or recruitment advertising, layoff or termination. Consultant shall also comply with all relevant provisions of any City of Big Bear Lake's Minority Business Enterprise program, Affirmative Action Plan or other related programs or guidelines currently in effect or hereinafter enacted.

3.5.19 Labor Certification. By its signature hereunder, Consultant certifies that it is aware of the provisions of Section 3700 of the California Labor Code which require every employer to be insured against liability for Workers' Compensation or to undertake self-insurance in accordance with the provisions of that Code, and agrees to comply with such provisions before commencing the performance of the Services.

3.5.20 Compliance with City Policies. Contractor certifies that it is aware of the provisions of the City of Big Bear Lake's "Drug/Alcohol-Free Workplace policy," "Harassment and Compliant Procedure," and "Violence in the Workplace Policy," and agrees to comply with such provisions at all times during the performance of all work governed by this Contract.

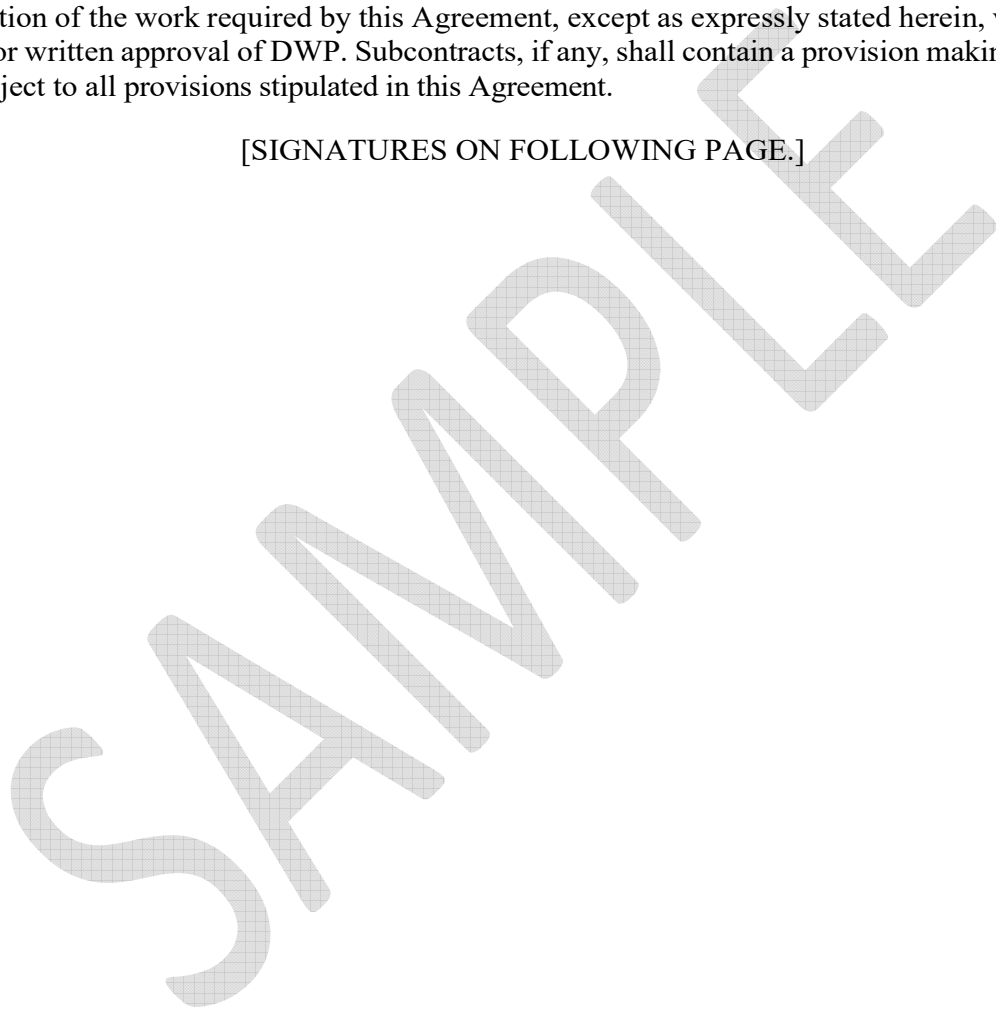
3.5.21 Authority to Enter Agreement. Consultant has all requisite power and authority to conduct its business and to execute, deliver, and perform the Agreement. Each Party warrants that the individuals who have signed this Agreement have the legal power, right, and authority to make this Agreement and bind each respective Party.

3.5.22 Counterparts. This Agreement may be signed in counterparts, each of which shall constitute an original.

3.6 Subcontracting.

3.6.1 Prior Approval Required. Consultant shall not subcontract any portion of the work required by this Agreement, except as expressly stated herein, without prior written approval of DWP. Subcontracts, if any, shall contain a provision making them subject to all provisions stipulated in this Agreement.

[SIGNATURES ON FOLLOWING PAGE.]



DEPARTMENT OF WATER AND POWER, CONSULTANT
CITY OF BIG BEAR LAKE

By: _____ By:
Reginald A. Lamson
General Manager

SAMPLE

EXHIBIT C

EXHIBIT “A”
SCOPE OF SERVICES

**EXHIBIT “B”
REQUEST FOR QUALIFICATIONS**

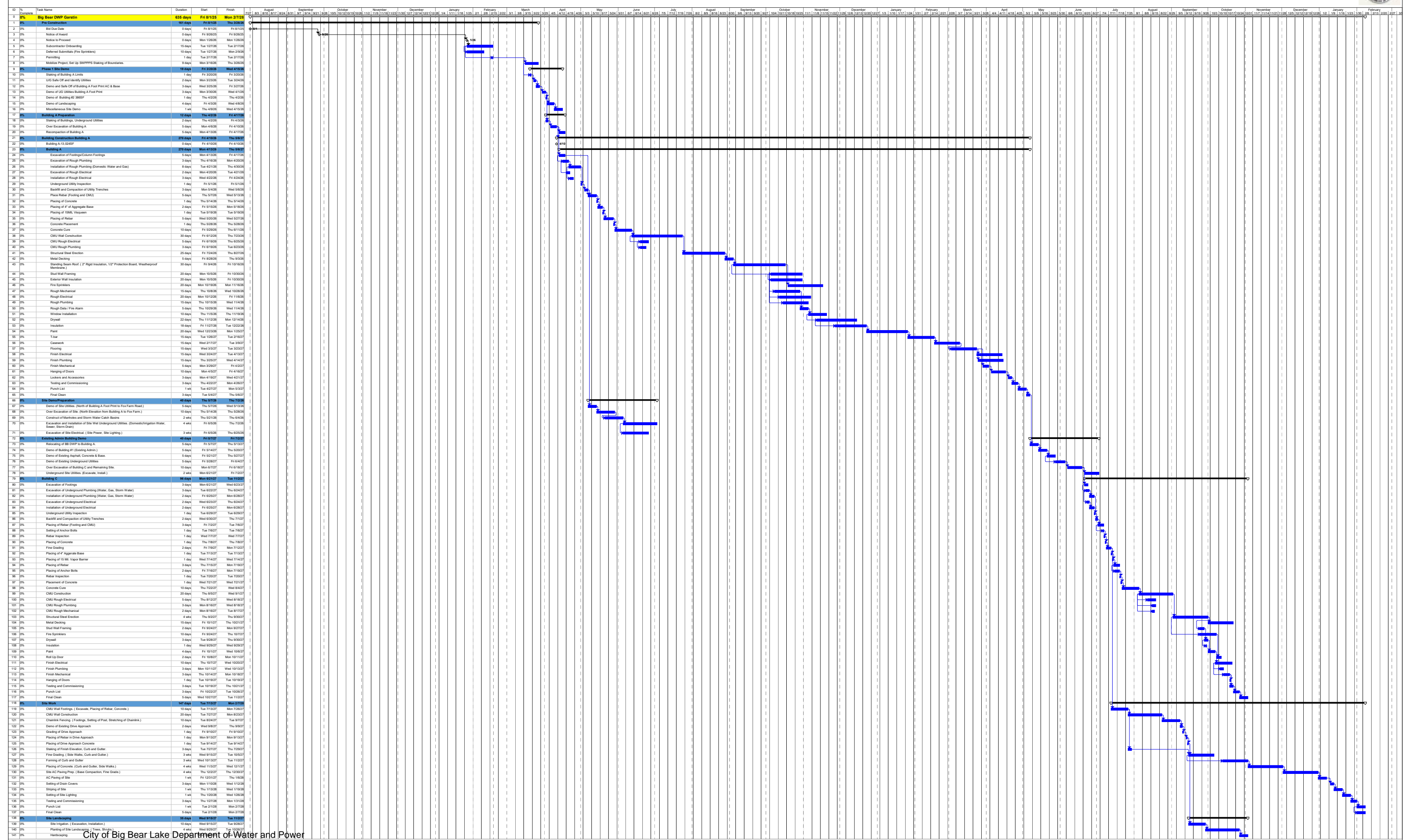
SAMPLE

EXHIBIT D - PROJECT SCHEDULE



Big Bear Garstin Construction Schedule

Wed 2/18/26





Inspection Services
DSA & HCAI Inspection

City of Big Bear

**Garstin Water
Operations Building
Facility**

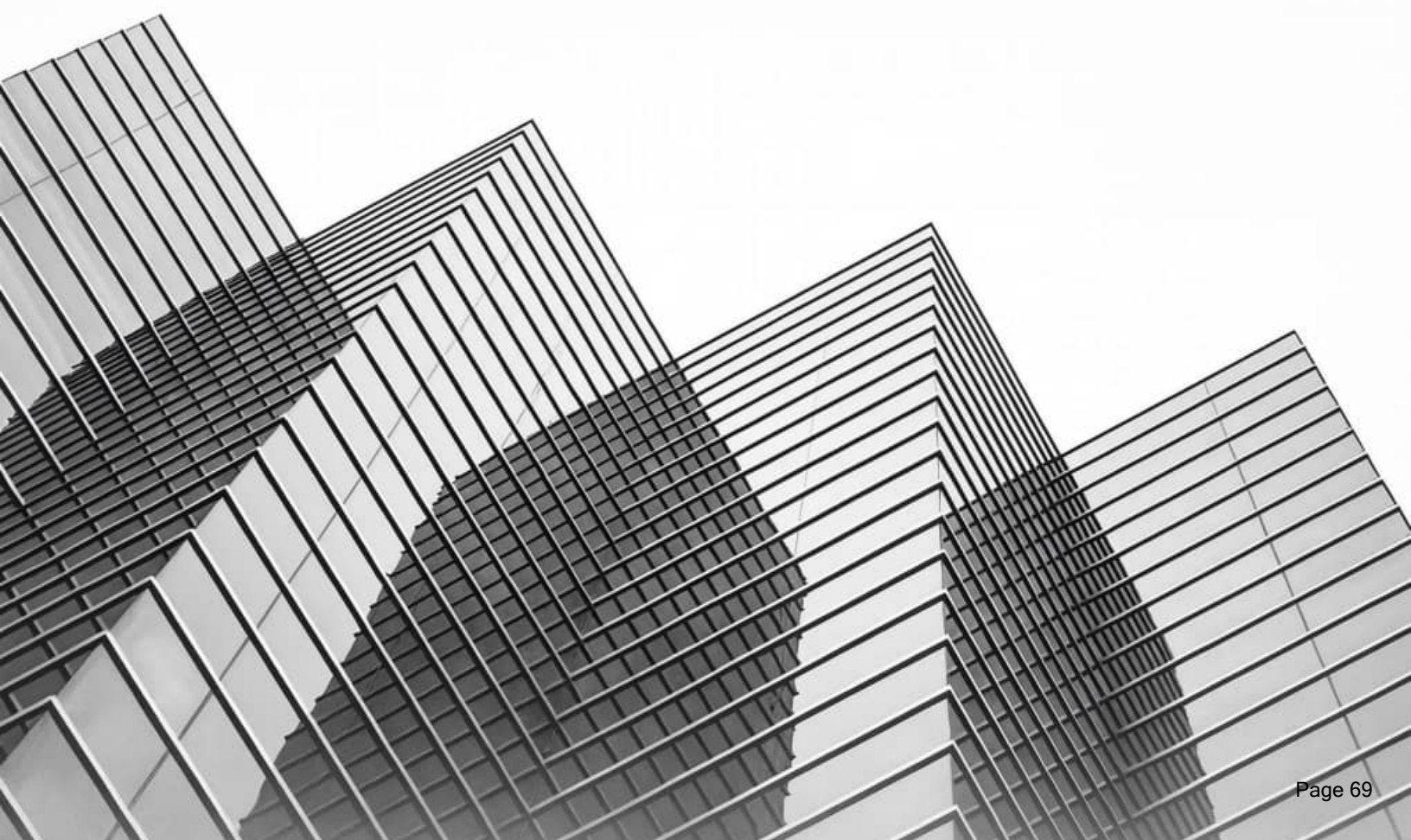




TABLE OF CONTENTS

1. Cover Letter
2. Project Team
3. Team Experience & Firm References
4. Standard Billing Rates
5. Agreement Comments
6. Appendix

Please Click, all sections are bookmarked and linked to the pages in the proposal for easier navigation.

1. Cover Letter

March 2, 2026

City of Big Bear
41972 Garstin Drive, Big Bear Lake, CA 92315

Attn: Daniel Baguyo, PE
District Engineer

1. Cover Letter: City of Big Bear – Garstin Water Operations Building Facility

Dear Daniel Baguyo,

TYR, Inc., is pleased to submit our proposal to City of Big Bear for DSA Inspector of Record.

As a leading construction inspection firm in the state for **over 23 years**, we are committed to providing our clients with the highest quality inspection services possible. At TYR, we recognize that dealing with multiple agencies, tracking ever-shifting regulations, and managing material testing and special inspectors can quickly become overwhelming. At TYR, we take the uncertainty and stress off our clients’ minds. We screen the finest inspectors on the market, with commitment to integrity.

Unique Background and Qualities

TYR, Inc. provides clients with DSA, ICC, and HCAI inspections. Our firm employs **over 70 multi-licensed Inspectors of Records** who are certified in **Class 1-3 DSA**, and Class A-C HCAI. Each demonstrated working knowledge of the Division of State Architect (**DSA**), Office of Public-School Construction (**OPSC**), California Department of Education’s codes and regulations, and Leadership in Energy and Environmental Design (**LEED**).

Why We are a Good Fit

We are honored to have worked alongside numerous clients **neighboring City of Big Bear** including Yucaipa-Calimesa Joint USD, San Bernardino City USD, San Bernardino CCD, *and more* under **“Qualifications of Firm”**.

TYR, Inc.’s local headquarters in *Huntington Beach, CA* and local office in *Fontana, CA* alongside our proven track record spanning **over 135 public institutions** and has executed **over 500 projects** of various types and delivery methods making us well-equipped to be valuable partners for the City of Stanton.

-
- | | |
|--|---|
| • Name of Respondent: TYR, Inc. | Type of Organization: “S” corporation |
| • Telephone: (949) 524-3020 | E-mail: tyr@tyrior.com |
| • Authorized Person: Youssef Sobhi | E-mail: ysobhi1@msn.com |
| • Headquarters: 18672 Florida St. Suite 302-D, Huntington Beach CA, 92648 | |
| • Local Office: 7120 Riley Dr. Fontana, CA 92336 | |
-

Best Regards,



Youssef Sobhi, President, and Senior Inspector

2. Project Team

2. PROJECT TEAM

TYR, Inc. only hires an individual who meets our high ethical standards and sustains great communication skills with all project teams, as well as possessing extensive experience and knowledge of codes that they are responsible for enforcing. TYR, Inc.'s personnel bring added value through a **wide range of specialized qualifications**.

Proposed Personnel

Ihab “Bob” Khalil	<i>Inspector of Record</i>	<ul style="list-style-type: none"> • ICC Certified • Structural Masonry Special Inspector • Reinforced Concrete Special Inspector • Soil Special Inspector 	15 Years Experience
--------------------------	----------------------------	---	----------------------------

***Resume:** Please find attached IOR's resume on the following pages.

Communication & Office Location

All primary communication regarding project coordination, scheduling, and reporting will be directed to TYR, Inc.'s headquarters in Huntington Beach, CA. Our multi-licensed Inspectors of Record (IORs) will perform all inspection duties on the project site.

Selection Criteria and Experience Matching

Staffing selection begins with applicable regulatory frameworks, ensuring that every proposed Inspector of Record (IOR) and supporting inspector meets or exceeds the authorizing agency's licensing and certification thresholds. Inspectors are then evaluated for **multi-licensure and specialty credentials** in areas such as structural, architectural, accessibility, life-safety, and healthcare, allowing TYR to configure teams that directly reflect the project's technical and compliance profile rather than relying on generic, one-size-fits-all staffing.

Once qualifications are confirmed, TYR prioritizes inspectors with closely **aligned experience**, focusing on similar project types, delivery methods, construction systems, and schedules. This experience-matching approach reduces the learning curve in the field, supports efficient resolution of issues, and helps maintain alignment with the owner's expectations.

Local Deployment and Continuity Planning

After qualifications and experience are aligned, TYR incorporates geographic considerations to support responsiveness and stability. Inspectors are assigned with attention to **local residence** to promote consistent on-site presence, reduce delays associated with long-distance coverage, and strengthen day-to-day coordination with project management, construction, and design teams.

Continuity and risk management are embedded into the staffing plan since TYR maintains a **large roster of over 70** highly qualified multi-licensed inspectors capable of assuming responsibilities on short notice in the event of illness or vacation. **Any transition between inspectors follows a defined protocol** that includes review of prior reports, open items, and project-specific procedures so that project knowledge is preserved and inspection coverage remains seamless, without gaps in documentation or understanding of prior decisions.

ABOUT

Highly experienced construction inspector with expertise in DSA, ICC, and HCAI inspections. **Over 15 years of experience** ensuring compliance with building codes, project specifications, and safety standards across a wide range of K-12, commercial, and public sector projects. Adept at coordinating with project stakeholders, maintaining detailed inspection reports, and identifying and resolving construction issues efficiently. Committed to delivering high-quality inspections that support successful project completion.

LICENSES & EDUCATION

- BS Management Sciences and Co-Operation
- Commercial Building Inspector (ICC) Cert. 97648888
- Reinforced Concrete Special Inspector
- Structural Masonry Special Inspector
- Soil Special Inspector

EXPERIENCE

Goleta Unified School District | Non-DSA *Ellwood E.S. and La Patera E.S. HVAC and Roofing*

Project Description

Comprehensive HVAC system upgrades and roofing improvements and installation of new energy-efficient HVAC units, ductwork modifications, and complete roof replacement or repair as needed.

Field Inspection Duties

- Inspections of HVAC installations, unit placements, ductwork, ventilation systems, and control mechanisms.
- Roofing inspections: installation of underlayment, membrane materials, flashing, and drainage systems.
- Inspect and verify proper sealing and waterproofing of roof penetrations for HVAC equipment and vents.
- Monitor the removal and disposal of old roofing materials and HVAC equipment.
- Verify proper insulation installation in both roofing systems and HVAC ductwork.
- Conduct air balance testing and assist in commissioning new HVAC systems.
- Coordinate with project managers, contractors, and school officials
- Oversee pressure testing of ductwork and perform or witness required testing of roofing materials.

University of California, San Francisco *Campus-Wide Improvements and Modernization*

Project Description

Inspector On Record - Inspection of General Repairs, Accessibility, Modernization, Site Improvements, and Facility Upgrades.

Field Inspection Duties

As project inspector duties include, but are not limited to following:

- Inspection of reinforced concrete, structural steel framing (welding, high-strength bolting), CMU, and wood framing.
- Evaluation of building interiors, including metal stud framing, drywall installation, fire-rated wall assemblies.
- Evaluation of exterior curtain walls with negative pressure testing.
- Inspection of mechanical, plumbing, and electrical systems.
- Inspection of HVAC and duct installation, VAV and control systems, and conduit/raceway installations.
- Assessing waterproofing systems and various roofing configurations.
- Verified accessibility and ADA compliance for interior and exterior components, including site path of travel.
- Conducted inspections for fire and life safety elements
 - Fire-rated assemblies
 - Fire alarm systems
 - Sprinkler installations in coordination with CSFM.

Judicial Council of California | \$155 Million | Non-DSA *Sonoma County - Santa Rosa Criminal Courthouse*

Project Description

Construction of a new 167,147-sq. ft., 15-courtroom facility. This 6-story high-rise includes secure parking.

Field Inspection Duties

- Oversaw grading and geotechnical processes, coordinating soil mitigation and testing with the TLOR.
- Inspection of waterproofing systems for exterior walls, roofs, and foundations, ensuring proper drainage.
- Reviewed roofing installations, materials verification, substrates, penetrations, flashing, and sealants.
- Structural assessments, checking for sagging, damage, and alignment with design specifications.
- Collaboration with project stakeholders to ensure compliance with design and regulatory standards.

Judicial Council of California | \$555 Million | Non-DSA

Superior Court of California, County of San Diego

Project Description

Construction of a 704,000 sq. ft., 71-courtroom facility with 23 occupied floors and three below-grade mechanical levels.

Field Inspection Duties

- Onsite inspection for several building elements
- Coordinated with TLOR regarding required testing and soil mitigation.
- Inspection of grading and geotechnical, ensuring soil stability.
- Inspection of waterproofing systems for exterior walls, roofs, and foundation membranes.
- Oversaw roofing installations, material storage, substrate conditions, penetrations, flashing, and structural integrity.
- Coordination with stakeholders to facilitate compliance with project specifications.
- Comprehensive daily and monthly reports documenting site activities, non-compliance issues, and resolutions.
- Scheduling and coordinating material testing and inspections.
- Managing project filing systems and verified compliance with design plans.

Coast Community College District | \$13.6 Million | DSA #04-105539

Golden West College Language Arts Complex

Project Description

New construction of a 76,700-sq. ft., 3-story structural steel building with classrooms, multipurpose rooms, and office spaces.

Field Inspection Duties

- Inspection of waterproofing, including foundation protection, pile cap coverage, and balcony drainage systems.
- Assisted in roofing inspections, verifying deck surfaces, insulation, flashing, and drainage installations.
- Monitored curtain wall installations and performed negative pressure testing.
- Ensured compliance with material testing and inspection requirements.
- Maintained detailed project records, including daily reports and testing logs.
- Coordinated material testing and inspection schedules.
- Participated in pre-construction and weekly owner meetings.

ORASCOM E & C USA, Inc.

Natgasoline Methanol Refinery Project – Beaumont, Texas

Construction Superintendent Duties:

- Supervised all construction site activities, ensuring adherence to project plans and safety regulations.
- Performed quality control inspections, diagnosing and resolving construction issues.
- Verified compliance with building codes and project specifications.
- Managed subcontractor activities, authorized payments, and maintained budget oversight.
- Conducted pre-job meetings and daily quality assessments of all site operations.
- Implemented health and safety measures in accordance with city and OSHA regulations.

A full list of projects and references is available upon request.

3. Team Experience & Firm References

3. TEAM EXPERIENCE & FIRM REFERENCES

Project Experience with New Construction & Complex Projects (Within past 5 years and/or ongoing)

In our 23 years of business, we have had the pleasure of working with numerous school districts, community colleges, universities, hospitals, and public works projects throughout California. This has led our company to gain the vital knowledge required to work on different project scopes. **A full project experience list is available upon request.**

Client Name	Project Name	Project Scope	References
San Bernardino CCD	Technical Bldg. Replacement	New Construction - \$67 Million 100,525 GSF facility designed to support Career Technical Education	Selina Chow, <i>Assistant Program Manager</i> 626-383-4973
	CH Performance Art Center	New Construction - \$45 Million New construction of PAC building including a state-of-the-art auditorium and stage facility.	
Yucaipa- Calimesa Joint USD	Solar Project at 12 Sites	New Construction - \$11 Million Installation of solar structures across 12 sites including MEP Inspections.	Denis Klein <i>Director, Purchasing & Facilities</i> (909) 797-0174 Ext 5852
Judicial Council of California	Santa Clara Family Justice Center	New Construction - \$250 Million 20 courtroom facility consolidating 6 leased facilities into a single 233,900 gross sq. ft.	Deepika Padam, <i>Manager, Quality Compliance Facilities Services</i> 415-694-3059
	Sonoma County Santa Rosa	New Construction - \$155 Million new 167,147-sq. ft., 15-courtroom facility. This 6-story high-rise and secure parking.	
UC San Francisco	Various Projects	Contract for On-Call - \$500 Million Inspection Services in support of Building Permit Services on multiple Jobs	Lecha Price, <i>Senior Permit Tech.</i> 415-502-8042 Lecha.price@ucsf.edu

Client Name	Project Name	Project Scope	References
Rowland USD	Rowland H.S. New Campus Construction	New Construction - \$44 Million 1-education bldg., canopy, theater, cafeteria, admin. bldg., & library.	Russ Hall <i>Project Manager</i> (909) 376-4076 russh@lmcci.com
Perris Union HSD	Liberty H.S. No. 4 Full New Campus Construction	New Construction - \$150 Million New Facilities include: learning communities, classrooms, athletic and art spaces on a 52 acres site.	Hector Gonzalez <i>Director of facilities</i> (951) 232-9201 hector.gonzalez@puhsd.org
Compton USD	Compton H.S. Full Campus Reconstruction	New Construction - \$181 Million 1,266,800 sq. ft. replacement high school: 2-story academic bldg., arts center, gym, pool, athletic fields, bleachers, parking, & lunch shelter	Nathaniel C. Holt <i>Chief Facilities Officer & Bond Program Manager</i> (562) 889-5982 nholt@compton.k12.ca.us
Bellflower USD	Mayfair HS STEAM Classroom Building	New Construction - \$40 Million Construction of 2-story STEAM Center, central plant & alterations MP Bldg. and new fire alarm.	Dan Buffington <i>Director of MOT</i> (562) 244-0926 dbuffington@busd.k12.ca.us
Coast CCD	GWC Math & Science Bldg	New Construction - \$60 Million 111,000 sq. ft. facility, lecture halls, labs, and a STEM Center.	Joe Dowling <i>Director of MOT</i> (714) 895-8158 jdowling@gwc.cccd.edu
Chino-Valley USD	Chino H.S. Campus Reconstruction	New Construction - \$120 Million 285,473 sq. ft. construction of academic core including multiple classroom buildings.	Beverly Beemer <i>Director of MOT</i> (909) 628-1202 Beverly_Beemer@chino.k12.ca.us
Cerritos CCD	Health & Wellness Complex	New Construction - \$52 Million New construction of 5 bldgs. totaling 76,000 gsf, of labs, classroom, and office spaces.	Jimmy Riordan <i>Program Manager</i> (562) 860-2451 Ext. 3024

4. Standard Billing Rates

6.FEE PROPOSAL

Client Name: City of Big Bear

Project Name: Garstin Water Operations Building Facility

Role	Hourly Rate
Construction Observer/Inspector <i>as needed</i>	*\$125/Hour

**At the time of proposal, the construction schedule was not provided. This proposal is on as needed basis with a minimum of 24 hours' notice for an inspection request. Any changes or modifications to the project information provided at the time of proposal submission - including alterations to the project scope, timeline, inspector classification, or inspectors needed - may result in a price adjustment. This cost estimate is based on day shift rates and excludes any overtime, off-hours, and legal holidays. Hourly rates are subject to annual increases. The cost estimated above is for Onsite inspection services only.*

Inspection Request:

Inspection services are provided on an as-needed basis with a minimum 24-hour notice requirement.

Billing Practices:

TYR's billing practice consists of monthly invoices based on the hours of inspection services provided throughout that month at the hourly rate provided.

Overtime Rates:

Monday-Friday are billed at the regular rate. Any work conducted on Weekends, Holidays, and over 8 hours per day are billed at 1.5x of any given hourly rate.

Minimum Number of Hours:

8-hour minimum inspections per visit.

Please Note:

The start/end times logged on to the inspector timecard may not reflect the actual duration spent on site. The billing time encompasses various components, including but not limited to on-site travel time, organization with project teams, coordination of TLOR services, preparation of daily and semi-monthly reports, etc.

5. Agreement Comments

5. AGREEMENT COMMENTS

TYR does not note any additions, deletions, and/or exceptions to the contractual terms and/or RFQ requirements.

END OF SECTION

6. Appendix

DAILY REPORT

Client Name:	Client Name	Project Name:	Project Name
Project Address	XYZ street		
HCAI Number:	Sample	TYR Project #	Sample
Date:	Day, Month, Year	Weather	Clear
Regular Hours	4	Overtime Hours	
		Double Time Hours	

INSPECTION NOTES

General:

Contractor Names:	Manpower:	Equipment:	Trade:
xxx			xxxx
xxxx			xxxx
xxxx			xxxx

Performed inspections as follows:

-Completed:

1. IR xxxxx Fire Sprinkler Installation (inspected by Jeff Sorchy)
2. IR xxxxx Electrical Overhead Rough In
3. IR xxx Above Ceilings Closing/Composite
4. IR xxx Ceilings Installation
5. IR xxxxx Screws Dry wall for Ceilings
6. IR xxxxx Screws Densglass for Walls.

-Failed (see Inertia for detailed info):

1. IR 1xxxx Above Ceiling Closing/Composite. The contractor to explain in IR how are issues corrected and ready for reinspection.
2. IR xxxxx Above Ceilings Closing/Composite. The contractor to explain in IR how are issues corrected and ready for reinspection.
3. IR xxx Above Ceilings Closing/Composite. Plumbing piping insulation incomplete. Electrical conduit missing bushing. FM note also.

Inspection in progress for the following IRs: 1xxxx, 1xxxx, 1xxxx, 1xxxx, 2xxxx, 2xxxx, 2xxxx

RFIs: N/A

Submittals: N/A

CDs: N/A

ASIs: N/A

Site Visits:

Notes and Comments:

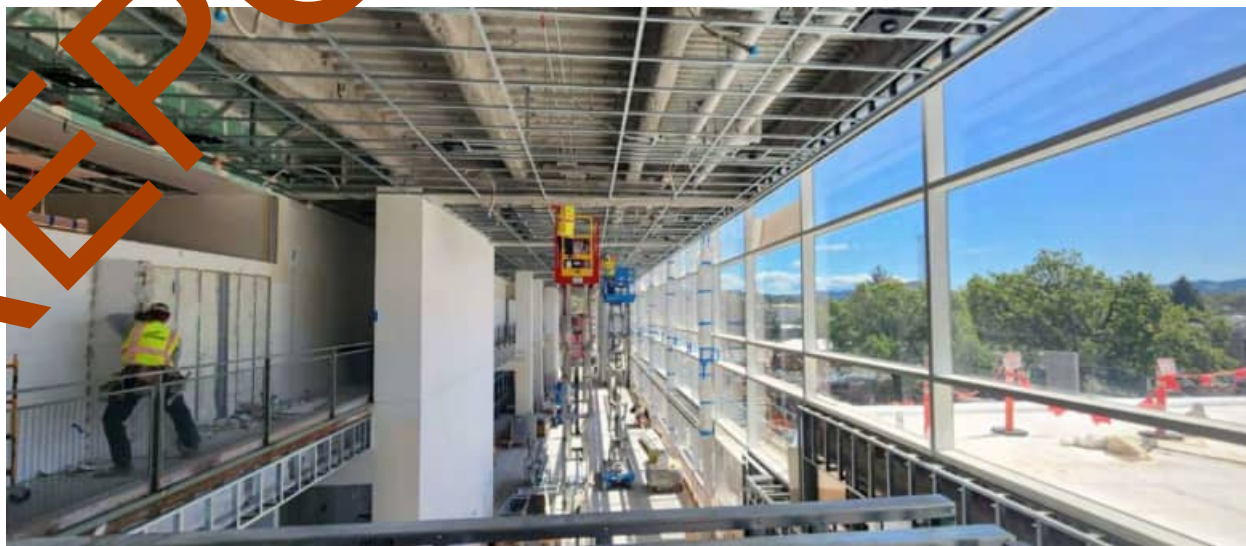
02/06/2025



1st level - Interior metal stud framing - spray applied - fire proofing in progress



South Slope Support Shoring in-progress



Above Ceiling finish for multiple trades

Client Testimonials



CHINO VALLEY
UNIFIED SCHOOL DISTRICT
*Student Achievement * Safe Schools * Positive School Climate*

Beverly Beemers

Director of Planning

(909) 628-1201

Beverly_Beemer@chino.k12.ca.us

"TYR, Inc. inspectors are very thorough with their inspections. Chino Valley USD Facilities staff have been extremely pleased with the level of service and communication from TYR, Inc. inspectors."



Jane Mendoza

Project Manager

(562) 427-5007

Jmendoza@architectsmsp.com

"The company provides quality inspections, with a pool of knowledgeable inspectors with various work experience. They provide thorough review of the project scope and (we) trust the review and feedback that they give us and the School District."



Joseph Dowling

Director of Maintenance & Operations

(714) 895-8158. Ext. 55159

JDOWLING@GWC.CCCD.EDU

"Exceptional quality, always professional and reliable. Continual and informative makes sure all stakeholders know what is going on."

Printed on: 3/26/2025 4:15:00 PM

To verify most current certification status go to: <https://www.caleprocure.ca.gov>



Office of Small Business & DVBE Services

Certification ID: 1760248

Email Address:

Legal Business Name:

ysobhi@tyrior.com

TYR, INC.

Business Web Page:

Doing Business As (DBA) Name 1:

Business Phone Number:

TYR, INC.

949/524-3020

Doing Business As (DBA) Name 2:

Business Fax Number:

Address:

Business Types:

18672 Florida Street

Service

Suite 302-D

Huntington Beach

CA 92648

Certification Type	Status	From	To
SB	Approved	03/26/2025	03/31/2027

Stay informed! KEEP YOUR CERTIFICATION PROFILE UPDATED!

-LOG IN at [CaleProcure.CA.GOV](https://www.caleprocure.ca.gov)

Questions?

Email: OSDSHELP@DGS.CA.GOV

Call OSDS Main Number: 916-375-4940

707 3rd Street, 1-400, West Sacramento, CA 95605

TYR, INC. SELECT PROJECT LIST

JUDICIAL COUNCIL OF CALIFORNIA



San Diego County Central Courthouse

New Construction
\$555 Million

71-courtroom facility with
704,000 gross sq. ft. & 23-stories
above grade for public service.

Santa Clara Family Justice Center

New Construction
\$250 Million

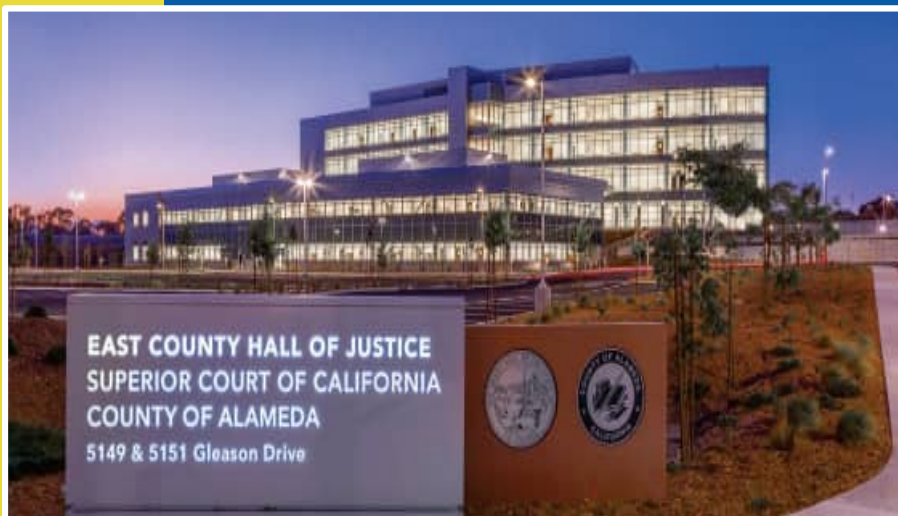
20-courtroom facility
consolidating 6 leased facilities
into a single 233,900 gross sq. ft.
Justice Center



East County Hall of Justice

New Construction
\$148 Million

13-courtroom facility of 196,000
gross sq. ft. 5-story courthouse
connected to a 2-story county
building. Certified LEED Silver.



TYR, INC. SELECT PROJECT LIST

JUDICIAL COUNCIL OF CALIFORNIA



Santa Rosa County Criminal Courthouse

New Construction
\$152 Million

15-courtrooms of 169,147 gross sq. ft. courthouse. 6-stories along with new enclosed/secure surface parking lt.

Lassen County Susanville Courthouse

New Construction
\$35 Million

3-courtrooms of 42,320 gross sq. ft. courthouse. 2-story structural steel facility along with surface parking & holding cells.



San Benito County Hollister Courthouse

New Construction
\$38 Million

3-courtrooms of 41,500 gross sq. ft. courthouse along with surface parking. Housed civil, criminal, & family court services.



AGENDA REPORT



Service, Quality, Community

DATE: March 24, 2026
TO: Board of Commissioners
FROM: Reginald A. Lamson, General Manager
PREPARED BY: Rachel M. Franklin, Human Resources Administrator
RE: Human Resources/Risk Management Report

HR Update

Staffing:

1. Congratulations to Amy Kawa on her 2-year anniversary with DWP!
2. Congratulations to Steve Tokeshi on his 2-year anniversary with DWP!
3. Congratulations to Alex on his 9-year anniversary with DWP!

Benefits:

1. Personnel Policies (No change) - I continue to update DWP personnel policies to reflect legislative changes in the last year. The language in our policies encompass changes, but updates are required to reflect specifics. Staff are also creating one document to contain all policies and references for efficiency. I would like to schedule an HR Committee meeting in May of 2026.
2. Benefit information has been compiled for FY27 budgeting purposes.
3. Preparation for FY27 open enrollment has begun.
4. I assisted an employee with dental coverage options.
5. Myself and another employee provided multiple employees with withholding calculations for tax preparation.
6. I attended the webinar FMLA and ADA: What's Changing — and What HR Leaders Need to Do Now. The Family and Medical Leave Act (FMLA) and Americans with Disabilities Act (ADA) are distinct federal laws that often overlap, requiring employers to manage employee medical leave and accommodations simultaneously. FMLA provides 12 weeks of unpaid, job-protected leave for serious health conditions, while the ADA requires reasonable accommodations — including potential extended leave — for qualified individuals with disabilities, covering employers with 15+ employees. The webinar provided a “practical look at how FMLA and ADA are playing out in today’s workplace by walking through recent developments, where organizations are most exposed, and how leading employers are navigating gray areas with confidence.”

7. I will be attending the webinar *Leave Done Right: Balancing Compliance, Benefits, and Employee Experience* on March 25th. This webinar focuses on how HR leaders are facing growing complexity: state-mandated paid-leave requirements, evolving health care eligibility rules, multistate compliance challenges, and shifting paid-time-off (PTO) structures.
8. I will also be attending the webinar: *2026 Employment Law Update: Preparing Your Organization for Compliance*. This webinar focuses on the significant updates at the federal level and changes across various states are set to influence employer obligations. New federal mandates and key legislative developments in California were implemented. The webinar breaks down the latest employment law changes and offers practical insights into how to align employee handbooks with the new requirements.

Miscellaneous:

1. March Staff Communications included construction site updates, Paylocity updates regarding SBCERA data transmissions, and information regarding an online portal for the Employee Assistance Program.
2. March Safety Topics – National Nutrition Month
3. I administered 8 Personal Action Forms and 5 Withholding Forms for staff.
4. Digital File Transition (No change) - I continued to spend time transitioning employees' paper files into digital formats, as well as transferring electronic files onto a cloud-based storage.
5. Record Retention Policy (No change) - To ensure compliance with DWP's Record Retention Policy, I am in the process of updating my electronic file management system. This update will align the system with the established retention schedules and best practices, ensuring that records are properly stored, accessed, and disposed of according to legal and regulatory requirements. Additional paper files have been marked for destruction per DWP's retention policy.

Risk Update

1. Personal protective equipment and safety protocols have been communicated with staff relating to the on-going construction.
2. I updated the vehicle surplus sales contract to ensure alignment with current legal requirements, improve clarity of terms and conditions, and reflect best practices for the transfer/sale of DWP assets. The revised contract will strengthen protection for DWP while maintaining a transparent and efficient sale process.
3. Alarm system adjustments are being conducted to ensure continued functionality and compliance during ongoing construction activities.
4. The Annual TriState Seminar travel accommodations have been reserved anticipating a large turnout at the seminar. This is a major water industry event featuring over 200 exhibitors, 200+ technical sessions, and opportunities to earn up to 24 professional development hours.

AGENDA REPORT



Service, Quality, Community

DATE: March 24, 2026

TO: Board of Commissioners

FROM: Reginald A. Lamson, General Manager

PREPARED BY: Bennett Rossell, Water Conservation & Outreach Supervisor

RE: **Water Conservation & Outreach Supervisor Report**

February 2026 Production and Usage Overview:

- Production: 42 million gallons (MG)
- 56 gallons per capita per day (GPCD)
- Precipitation: 8.75”

In February 2026, DWP produced approximately 42 MG, which is about 9% less than the five-year average of 46 MG. Per capita use came in at 56 gallons per person per day, roughly 2% higher than its five-year average of 55. While overall production remained below average, the slight increase in per capita use suggests a modest uptick in individual water demand, potentially influenced by changing weather conditions or occupancy patterns during the month.

Big Bear received 8.75 inches of precipitation in February, above the historical average of 7.4 inches. While monthly totals can fluctuate due to natural climate variability, overall conditions remain favorable. The Bear Valley, like much of California, is not currently experiencing drought and remains in a “none” drought status.

Activities:

The Conservation Department continued its outreach and seasonal preparedness efforts during the month. Staff participated in Read-A-Thon events at both local elementary schools, reading from water-themed books and promoting California’s Groundwater Awareness Week. In preparation for the upcoming irrigation season beginning April 1, seasonal signage has been installed at key locations throughout the community, including near City Hall and Moonridge Boulevard. Additionally, radio and newspaper advertisements have been deployed to reinforce DWP’s Conservation Policy and increase public awareness around efficient irrigation practices.

Conservation Key Metrics – February 2026

0	Contacts regarding water use violations and permits
33	Inquiries into rebate programs

BBLDWP Water Use

Total Production in Million Gallons (MG)

Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Total
2021	59	49	46	47	70	74	84	77	66	50	41	53	716
2022	55	47	44	41	74	70	82	58	57	51	43	55	677
2023	61	47	43	42	48	61	79	67	61	48	41	48	646
2024	52	47	42	39	52	67	80	71	62	54	41	48	655
2025	50	43	45	41	54	66	78	74	61	47	43	45	647
2026	48	42											
2021-2025 Average	55	46	44	42	60	68	81	69	61	50	42	50	668
2025 +/- % Average	-13%	-9%											

Gallons Per Capita Day (GPCD) Produced

Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Annual
2021	64	57	50	53	76	83	92	84	74	55	46	58	66
2022	60	55	48	46	81	79	89	63	64	56	48	60	62
2023	67	55	47	48	52	69	86	73	68	52	46	52	60
2024	57	55	45	44	57	76	87	77	69	58	46	52	60
2025	55	50	49	46	59	74	85	81	68	52	48	49	60
2026	60	56											
2021-2025 Average	61	55	48	47	65	76	88	76	69	54	47	54	62
2025 +/- % Average	-1%	2%											

Radio (KBHR) Advertising:

Combined DWP & CSD

If you irrigate your landscape, now is the time to make it more efficient. Both Big Bear Lake Department of Water & Power and Big Bear City Community Services District offer rebates for smart, weather-based irrigation controllers. Upgrading to a qualifying controller helps reduce water waste by automatically adjusting watering schedules based on local weather conditions. Many models use real-time data, pause during rain, and can be managed from your smartphone. That means less runoff, less overwatering, and irrigation that responds to actual conditions in the Bear Valley Basin. Rebates are available to help offset the cost of purchase and installation. To review eligibility requirements and rebate amounts, visit bigbearlakedwpc.org or bbccsd.org. Upgrade your controller. Improve efficiency. Protect our local water supply.

DWP

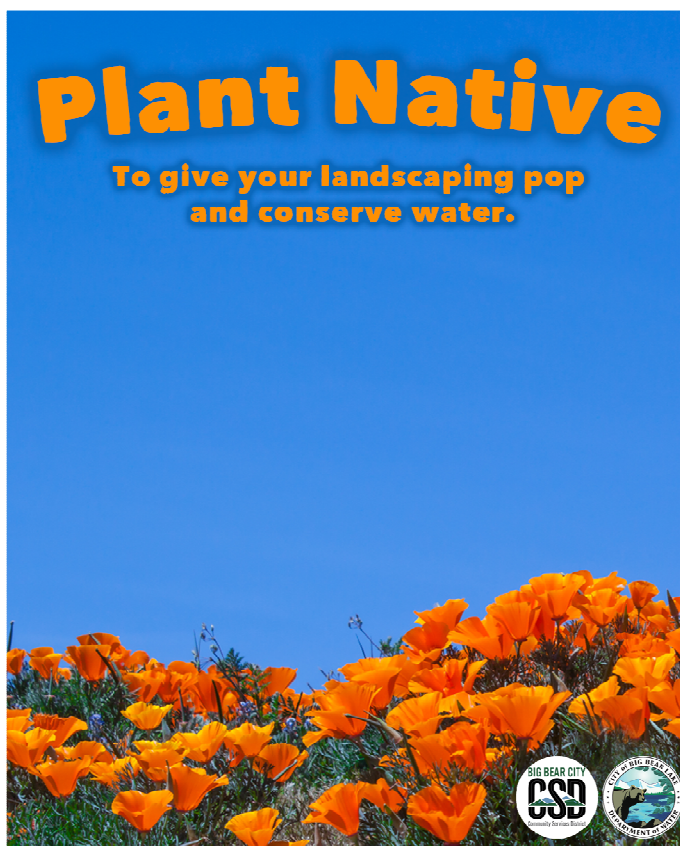
This message is for the locals of the Big Bear Valley. The families who have been here for generations. And the newcomers who have embraced the values that make this mountain community strong. You remember the recent five-year drought. You remember watching lake levels drop and hearing about declining groundwater supplies. Before the historic blizzards of 2022 and 2023, our water supply was approaching levels of real concern.

But something important happened *before* the snow arrived.
 You conserved.
 You followed the Department of Water and Power’s Water Conservation Policy.
 You reduced outdoor watering.
 You fixed leaks.
 You used water wisely.
 Because of those collective efforts, our groundwater levels remained high enough to be effectively recharged when the storms finally came. If conservation had not happened, it would have taken significantly more snow and more time to recover.
 Today, our water supply is in a strong position.
 That stability is not accidental. It is the direct result of a community that understands what it means to live on a mountaintop with a limited, independent water supply.
 To our longtime residents and to those who have quickly become part of the culture of conservation—thank you.
 Your actions made the difference.

Print Advertising:



Grizzly 1/4 Page Ad



Big Bear Now Full-Page Ad

California Drought Monitor:

The National Oceanic and Atmospheric Administration (NOAA) now classifies the Bear Valley drought conditions as “None,” indicating the Big Bear Valley is not currently in drought conditions.

Map released: Thurs. March 12, 2026

Data valid: March 10, 2026 at 8 a.m. EDT

Intensity

- None
- D0 (Abnormally Dry)
- D1 (Moderate Drought)
- D2 (Severe Drought)
- D3 (Extreme Drought)
- D4 (Exceptional Drought)
- No Data

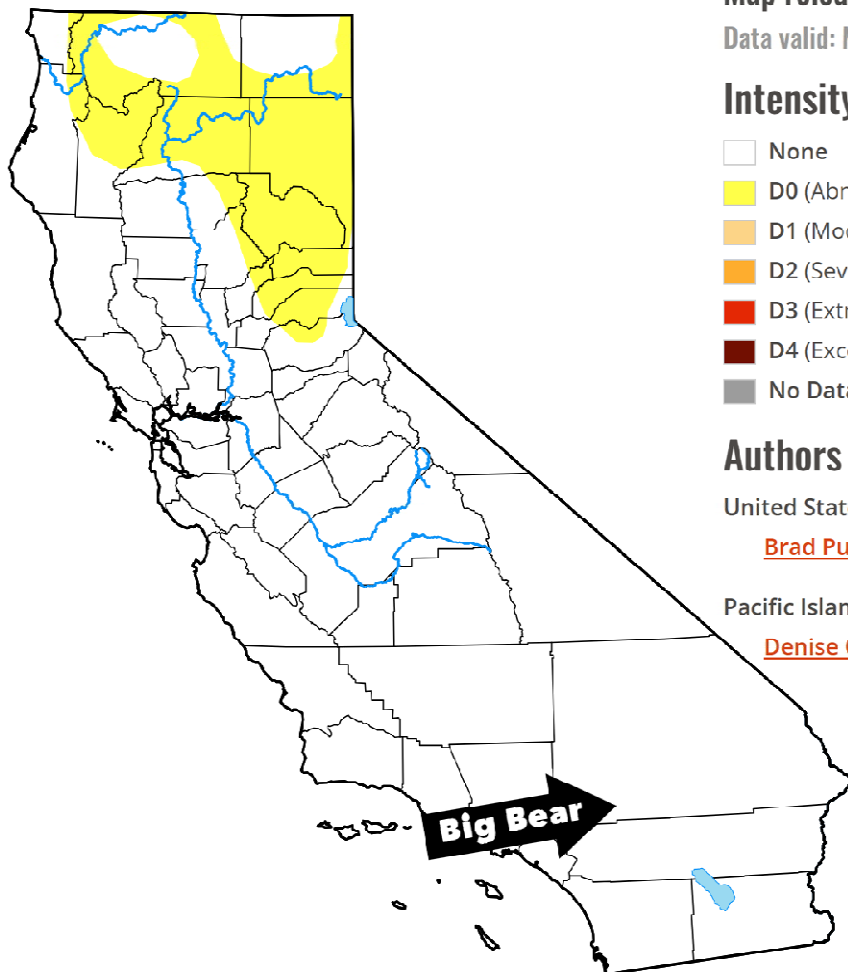
Authors

United States and Puerto Rico Author(s):

[Brad Pugh](#), NOAA/CPC

Pacific Islands and Virgin Islands Author(s):

[Denise Gutzmer](#), National Drought Mitigation Center



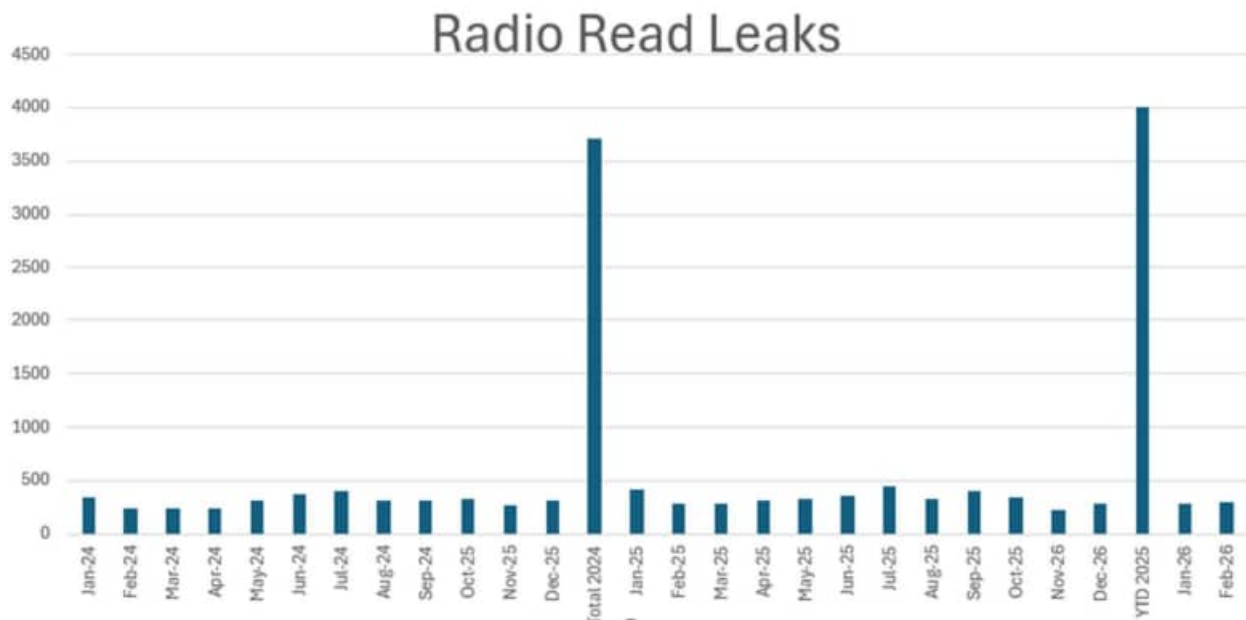
AGENDA REPORT



Service, Quality, Community

DATE: March 24, 2026
TO: Board of Commissioners
FROM: Reginald A. Lamson, General Manager
PREPARED BY: Jason Hall, Water Superintendent
RE: **Water Superintendent’s Report**

The Field Services Department (Meters) responded to 279 leaks that were detected on the Radio Read Leak report in the month of February. A total of 574 leaks have been reported in the 2026 calendar year. Additionally, with the help of the Distribution Department, the department continues to replace older mechanical Hersey meters. Currently there are 127 Hersey meters left in the system. The Meter Department is now also having to replace the battery units in the first-generation Omni 1 ½” and 2” meters as we are discovering that the ten-year life expectancy is very accurate. The target area for installing smart meters is Fawnskin. Crews have completed installations from Windy Point to Craigs Rd. They are now installing on the East side of Fawnskin, moving from the west to the east. This area currently has Sensus AccuStream meters installed in the summer of 2014/15. This was our first test area with the Sensus radio read network. We now have 1023 Ally Remote Locking Meters installed valley wide



The Production Department has been completing their daily routes and performing maintenance and repairs. All wells that were offline due to repairs are now fully operational, except for Division #2. Tri County Pump completed the well liner and pump test. With the information from the pump test, staff has designed the pumping unit and schedule the installation. The Production Crews have been focused on cleaning, filling and sampling the Wolf Reservoir. As of mid March the reservoir is now full with system water and has passed all Bacteriological Samples. We are now waiting for the State Water Boards Inspection that is scheduled the first week in April. Valley wide water levels were measured and submitted to the Sustainable Groundwater Management Office (SGMA).

The Distribution Department There were no main leaks and 1 service leak in the month of February. DWP Crews have been preparing our yard for the construction of our new Operations Building. Staff started working on our valve program and will continue through the winter as weather allows. While conducting the valve inspections, Crews identified three system valves that were not working properly and replaced them. Crews have been cleaning, servicing and painting hydrants throughout the valley.

The Water Operations Department has been completing Backflow letters and assisting customers with Backflow issues. The Department is concentrating on the integration of 'ARC GIS Enterprise' with our existing GIS Maps and Mapping system with the goal of giving employees additional, enhanced access to our GIS data. The Purchaser Observers have been dedicating significant time to organizing the warehouse and managing inventory. The Department has also been assisting with the construction management of the Wolf Reservoir and Booster Replacement and Garstin Projects.

AGENDA REPORT



Service, Quality, Community

DATE: March 24, 2026
TO: Board of Commissioners
FROM: Reginald A. Lamson, General Manager
PREPARED BY: Daniel Baguyo, District Engineer
RE: **District Engineer's Report**

Active Projects

Division Well No. 9

Staff worked with WSC to provide the final design recommendations for well pump sizing and appurtenances, and to finalize the concept level schematic of the proposed piping and building layout and site improvements.

Staff received 60% design drawings on March 17, and returned comments to WSC on March 20.

Staff will be working with WSC to target an early April 2026 for bid advertisement, with potential award at the May Board meeting (May 26, 2026).

Garstin Operations Facility Project

On January 26, 2026, DWP, FB&E, PBK, and USDA held the official preconstruction conference for the project at the DWP office. The purpose of the meeting was to discuss project goals, responsibilities, and procedures for compliance with USDA requirements for items such as record keeping, payment applications, and change orders.

FB&E mobilized to the site on Monday, March 16, 2026 to begin installing stormwater protection best management practices (BMPs), construction fencing, construction entrances, and conduct the City's pre-construction survey. The pre-construction survey was conducted on Thursday March 19, and FB&E received the final permit from the City to commence construction.

Demolition is scheduled to begin on Monday, March 23, 2026. A three-week look ahead has been included with the latest project schedule (see General Manager's report).

Staff continues to work with FB&E, Motive, and PBK to process material submittals and respond to requests for information (RFIs).

Staff is currently working on material procurement for the first phase of on-site water line installation, which will be performed in-house by DWP staff. The first phase will bring water to the new operations building for both domestic water and fire sprinklers.

District Engineer’s Report

March 24, 2026

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Wolf Booster Station Project

To date, Tennyson, the booster station contractor, has completed all on-site piping required to fill the tank. Tennyson finished the drain pipe installation and paused booster station construction due to the recent winter storm. Now that the tank contractor is done, Tennyson remobilized to the site and began construction of the remaining work.

During Tennyson’s time off-site, Tennyson has been processing material submittals.



Reservoir Inlet / Outlet Line Installation

District Engineer's Report

March 24, 2026

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Drain Line and Catch Basin Installation

District Engineer's Report

March 24, 2026

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Catch Basin Installation

Wolf Reservoir Replacement Project

Construction of the new Wolf Reservoir is complete. PRT and its subcontractors completed the final punch-list items over the first two weeks of March. The tank has been filled and is awaiting final inspection by the Division of Drinking Water (DDW) to be put into service.

Final permit inspection with DDW is currently scheduled for Wednesday April 8, 2026.

Upcoming Projects

Various Solar Projects (no change)

Staff is currently conducting a feasibility study to determine suitable well and booster pumping plant sites for solar projects. The feasibility study will develop cost estimates based on the extent of solar facilities required based on historical annual energy consumption, as well as develop a prioritization schedule for potential projects. Once completed, staff will pursue funding opportunities to assist with the project(s) and review the 10-year CIP to determine appropriate project funding timelines.

Systemwide PRV Analysis Project (no change)

With the hydraulic model now updated (see discussion below), staff can begin a systemwide study on the operation of the various pressure regulating valves (PRVs). The study will review the setpoints of the existing

District Engineer's Report

March 24, 2026

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PRVs, specifically in pressure zones with multiple PRVs. DWP operates over fifty (50) pressure regulating valves (PRVs) throughout the service area. If the pressure setpoints are not properly set in zones with multiple PRVs, there is opportunity for reduced lifespan of PRVs due to increased number of open-close cycles, pressure surges which can negatively affect not only the PRVs but the integrity of the water mains, and overall system inefficiencies.

DWP staff has started installing smart meters on the upstream and downstream side of PRVs throughout the system, allowing for access to instant pressure readings during normal system operation. Staff will work closely with Operations staff to review the current system operational strategies and implement improvements (if needed).

This is an ongoing effort.

Regulatory Items

2025 Urban Water Management Plan (UWMP)

Preparation of the 2025 UWMP is near complete. Internal peer review of the UWMP is almost complete, with the Conservation Department providing assistance with review of the UWMP. Staff sent out public notifications to Cities and the County on March 20, 2026, as required by the UWMP Act notifying agencies that DWP is updating its UWMP.

Staff is targeting the May 26, 2026 meeting for the public hearing for review and potential adoption of the 2025 UWMP. A draft copy of the UWMP will be made available for review by the public at least 14-days ahead of the April Board meeting, but ideally around mid-to late- April 2026.

DWP Engineering Standards and Specifications

Guidelines for Water System Plans, Standard Specifications, and Drawings (no change)

Staff recently published an update to the DWP standard drawings.

Review of standard specifications and uniform standards/design guidelines is ongoing. Updated Standard Specifications and uniform standards/guidelines for plan preparation and design will assist DWP consulting engineers and/or Developers' engineers in meeting all DWP requirements and will streamline design plan development and review by DWP Staff. The Standards will also serve as a framework for in-house design efforts on future projects.

Miscellaneous Updates

Hydraulic Modeling (no change)

As of August 15, 2025, the hydraulic model has been updated to include all infrastructure that has been constructed since 2021.

Staff is conducting an in-depth review of the current model and working on developing a plan to update various model scenarios that can assist with determining required system modifications/improvements. This is an ongoing effort.

District Engineer's Report

March 24, 2026

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Geographical Information System (GIS) Review

Multiple departments have been working to review and implement updates to DWP's Geographical Information System (GIS). This effort includes reviewing and improving data and data hierarchy, workflows for field staff, and internal workflows for quality assurance. This effort is ongoing.

Upcoming Development Projects

No significant Development Projects are scheduled. Staff has worked with multiple developers on miscellaneous requests such as fire flow analyses.

Current and Upcoming Other Agency Coordination Projects***Stanfield Cutoff and SR-38 Roundabout***

San Bernardino County Public Works and Caltrans continue to work on a joint project for the construction of a new roundabout at the intersection of Stanfield Cutoff and SR-38. The project was awarded in December 2024.

There has been ongoing coordination between staff and the design team and the Forest Service since around 2023, since a portion of the project is within Forest Service Right-of-Way.

DWP's involvement in the project includes raising three (3) valve cans during construction, relocation of two (2) fire hydrants, and assistance with the relocation of the North Shore Elementary School's water services. The contractor relocated Bear Valley Unified School District's private waterlines, downstream of the meters, and DWP staff extended the services on the public side to align with the new right-of-way.

Based on the latest project progress update (March 19, 2026), the roundabout project is approximately 67% complete, and is anticipated to be substantially complete by the end of April. The project was delayed for several weeks due to inclement weather.

Staff has continued to participate in the scheduled bi-weekly meetings with project stakeholders.

AGENDA REPORT

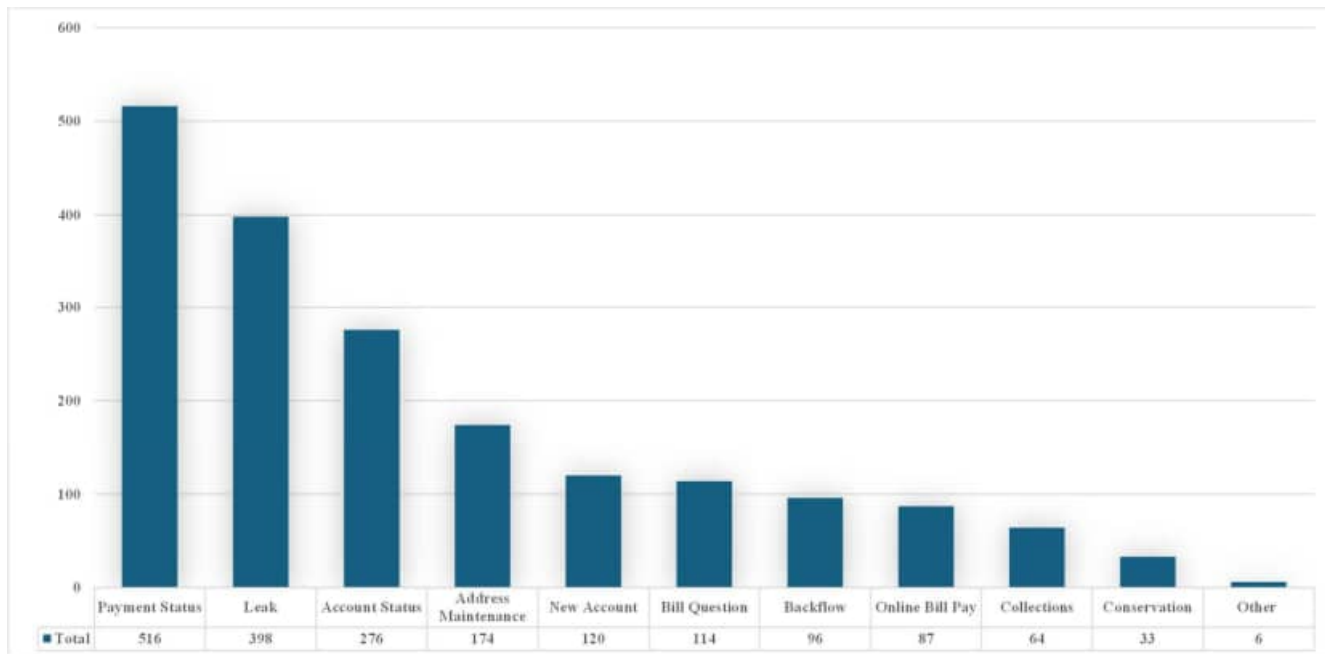


Service, Quality, Community

DATE: March 24, 2026
TO: Board of Commissioners
FROM: Reginald A. Lamson, General Manager
PREPARED BY: Nathan Statham, Chief Financial Officer
RE: **Chief Financial Officer’s Report**

General Updates:

1. SCADA server migration – DWP’s SCADA server currently resides outside of DWP’s primary network. For added security, the SCADA server is being migrated into DWP’s primary network. A new SCADA server has been configured and DWP’s SCADA consultant has installed licensing on the new server. Planning for hardware cutover is underway.
2. Smart Meter customer portal - Tyler’s implementation team is working on data integration for the Smart Meter portal. Data integrations between DWP’s meter software and Tyler is underway.
3. 2027 Budget – A draft budget has been prepared and provided to the Treasurer for review.
4. 1,884 call-in customers were assisted in February as detailed in the graph below.



CFO's Report

March 24, 2026

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Cash and Investment Balances:

As of February 28, 2026, DWP's treasury balance was:

Category	Total Funds
Cash on hand	\$800
Demand deposits (checking)	\$893,031
Investments – LAIF (investment pool)	\$331,431
Investments – CAMP (investment pool)	\$600,193
Investments – CLASS (investment pool)	\$610,418
Total unrestricted treasury balance	\$2,435,873
Garstin Construction Fund Balance	\$14,342,398

AGENDA REPORT



Service, Quality, Community

DATE: March 24, 2026
TO: Board of Commissioners
FROM: Reginald A. Lamson, General Manager
RE: **General Manager's Report**

Capital Projects:

Garstin Water Operations Facilities:

On March 14, 2025, DWP received, reviewed, and signed the Letter of Intent to Meet Conditions and the Request for Obligation of funds. The proposed loan terms are \$15.4 million, at 3.25% for 40-years. Interim financing has been obtained for this project. The interest rate for interim financing is 3.05%. Interim financing will be in place until construction is completed, which is estimated to take about 24-months. Once completed, the USDA loan will close and the interest rate will be 3.25% or lower, if interest rates go down between now and then. Currently the USDA loan rate is 3.75%. USDA has reviewed the contract documents and authorized DWP to issue a Notice to Proceed after the pre-construction meeting.

DWP staff has replaced certain sections of mainline on the Garstin site in anticipation of constructing the new facilities. These facilities were connected to the water system on June 3, 2025. Since September 25, 2025, DWP staff has completed significant work to prepare the Garstin site for construction of the new facilities. The onsite hydrant has been relocated and will be used for construction water. A 300-foot long, temporary water service has been constructed to the existing warehouse. The warehouse and the yard have been completely reorganized, and all obsolete materials have been disposed of. The three storage trailers have been disposed of. A temporary parking lot has been constructed (using the City's asphalt pavement grindings) adjacent to the warehouse. The city provided a roller and operators to compact the asphalt grindings. Temporary power conduit and conductors have been constructed to the construction trailer.

DWP staff are working with PBK, Motive, and FB&E to coordinate the temporary and permanent power to the new facilities. Coordination between the General Contractor and Solar Contractors is going well. The City has been very helpful throughout the permitting process. All agencies marked their utilities promptly, so excavation was not delayed.

Grants Update:

EPA Grant (No Change):

On October 6, 2025, staff submitted two EPA Grant applications. One application for a Comprehensive SCADA Master Plan, implementation of recommended improvements, and site security enhancements via installation of cameras at all facilities. DWP staff would solicit

General Manager's Report

March 24, 2026

Page 2 of 4

professional services for the preparation of SCADA Master Plan. The SCADA Master Plan and Implementation program will include:

(1) Assessment of:

- DWP's current SCADA infrastructure, including all hardware and software.
- The current monitoring and operational methods employed by DWP staff.
- Backup power for SCADA equipment.
- Cybersecurity risk, requirements, and protocols.

(2) Development of:

- Comprehensive Instrumentation and Control Plan with recommendations for upgrades and enhancements to hardware, software, and communication protocols.
- Standard Operating Procedures (SOP) document(s) to be used by staff for development, integration, and maintenance of SCADA assets.
- Disaster recovery plan.

(3) Coordination of:

- SCADA integration with DWP's long-time SCADA integrator or a new vendor depending on the outcome of the plan.
- Staff training on SCADA SOPs.

After completion of the SCADA Master Plan, staff will work with a SCADA integrator to complete the recommended improvements and implementation of any modernized equipment and/or communication methods. During and after this implementation phase, DWP staff will be trained on SOPs, change management, and hardware and software. This Master Plan will also include the installation of backup power for all SCADA equipment. This includes the installation of 24vdc solar power and battery backup systems for all DWP sites which utilize SCADA. The final component of the project will be Site Security Enhancements. This includes the installation of cameras at all sites, to allow for remote monitoring and bolster physical security at all sites. Project costs are estimated to be \$1,466,000. This is based on quotations from previous requests for SCADA upgrades from DWP's SCADA integrator. This also assumes that the cost to prepare the SCADA Master Plan will be approximately 5% of the cost of upgrades. DWP's current SCADA is dated, and within the next five years or so, much of the equipment and communication protocols are expected to become obsolete. Newer and more reliable technology will greatly increase DWP staff's monitoring throughout the system. Furthermore, increased education and training will allow staff to better understand the operation of the SCADA infrastructure and become better equipped to diagnose and resolve issues.

The other application included the Emergency Generator Fleet Replacement Program. DWP's current oldest emergency generators in the fleet are over 30 years old, and there is concern about the reliability of the generators due to aging mechanical and electrical components, as well as exposure to extreme weather (snow/ice). The Replacement Program proposes to replace all four (4) generators in the current fleet with four 120kW generators, as well as the procurement of one (1) 336kW generator that will be positioned at the Division Solar Field. The proposed Replacement Program is much in line with the DWP's current Capital Machinery and Equipment Plan (CME), as well as the Backup Electrical Generation Contingency Plan that was prepared by staff in March 2025.

The Replacement Program proposes one additional 120kW generator beyond what is currently identified in the CME. This is to increase operational flexibility during a long-term power outage. The Bear Valley is subject to frequent, sometimes extended power outages. Deployment of emergency generators throughout the system during an extended outage, as well as the ability to power all Division Wells at once using a single generator, will ensure that customers receive the

General Manager's Report

March 24, 2026

Page 3 of 4

highest level of service possible. This program includes the required electrical improvements at the Division Solar Field to allow for the 336kW generator to power all sites. This also includes the modification of the Conklin Booster station to be able to receive backup generator power; the Conklin Booster Station serves as an important backup to the Knickerbocker Booster Station, which provides constant pressure to a couple hundred homes in the Town Zone. The estimated total cost of the proposed Replacement Program is \$788,000.

DWP's match for the SCADA Master Plan and Implementation Project would be funded through DWP's Capital Improvement Program (CIP) Budget from future water revenues estimated to be \$366,500. For the Emergency Generator Fleet Replacement Program, DWP's 25% match would be funded through DWP's Capital Machinery and Equipment Plan from future water revenues estimated to be \$191,000 if awarded.

DWP staff submitted our FY 2026 Community Project Funding request to Jay Obernolte's office on April 10, 2025. On July 1, staff was made aware that the Garstin Water Operations Facilities Project was included in the funding request for \$1,500,000 for Fiscal Year 2026.

FY27 Community Project Funding Request

Last year (FY26 Requests) Congressman Obernolte recommended and Congress authorized a \$1.5 million dollar grant to partially fund the Garstin Water Operations Facilities. Congressman Obernolte's office recently notified us that they are accepting applications for FY27 Community Project Funding. Staff worked with Congressman Obernolte's office and the City, and submitted an application for additional funding for the Garstin Project for the FY27 funding cycle on March 11, 2026. On March 19, 2026, Congressman Obernolte's staff asked a couple of clarification questions, then forwarded our application to the Congressman.

Technical Review Team (TRT) Committee: (No Change)

On June 12, 2025, the Technical Review Team Committee met to review and discuss the Bear Valley Basin water resources. The TRT Committee consisted of CSD and DWP Board Members John Russo, Bob Tarras, and Joe Cylwik, CSD and DWP General Managers Glenn Jacklin and Reggie Lamson, CSD and DWP Water Superintendents Jerry Griffith and Jason Hall, DWP Chief Financial Officer Nathan Statham, DWP Production Supervisor Ben Berge, DWP Water Conservation & Communications Supervisor, Bennett Rossell, DWP District Engineer, Daniel Baguyo and Tom Harder, Hydrogeologist with Thomas Harder & Co. Ground Water Consulting.

The TRT Committee reviewed and discussed well water hydrographs, groundwater production history, and annual precipitation records. The theme of the review was that the Bear Valley Basin groundwater levels are stable, and the slant wells and spring boxes are running well throughout the Valley.

The Committee recommended continuing with existing water conservation practices and enforcing no outdoor watering during the July 4th weekend.



The Friday Report

Date: March 13, 2026
Project: Operations Facility
Client: Big Bear Lake Department of Water

1.	Operations Facility	PBK #: 230269	
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1. Approvals:

A. Fire Sprinkler deferred approval (with City via contractor)

2. Construction Items:

- A. Mobilization and Construction is scheduled this week and next
- B. This Monday was the first official construction meeting..
- C. Submittals and RFI's are being processed as they are submitted.

3. Coordination Items:

- A. Submittals: 30 total, 1 is open (with the City)
- B. RFIs: 30 total, 2 are open (with the District)

4. Pictures & Multi-media:

A. No files to share at this time.

Upcoming Tasks / Goals

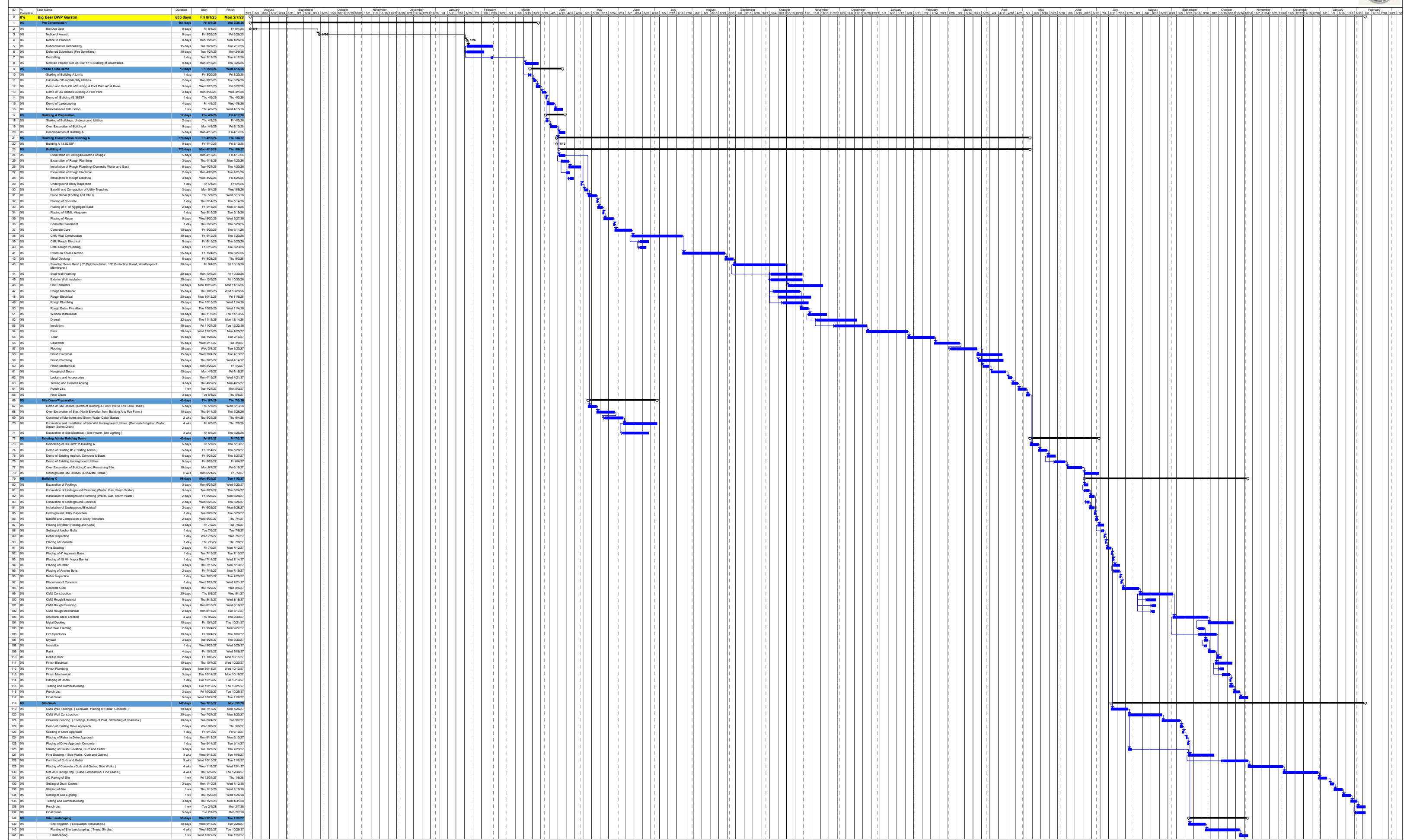
END OF REPORT





Big Bear Garstin Construction Schedule

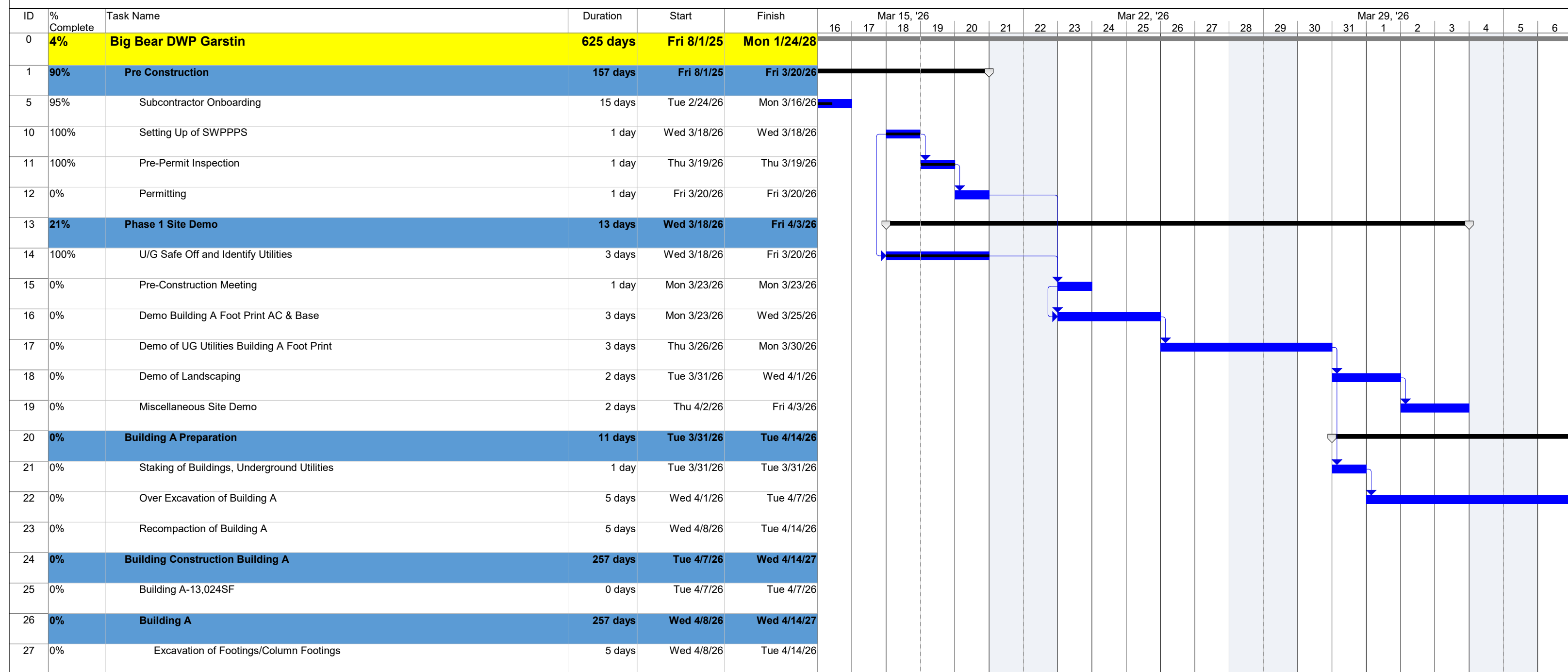
Wed 2/18/26



Big Bear Garstin

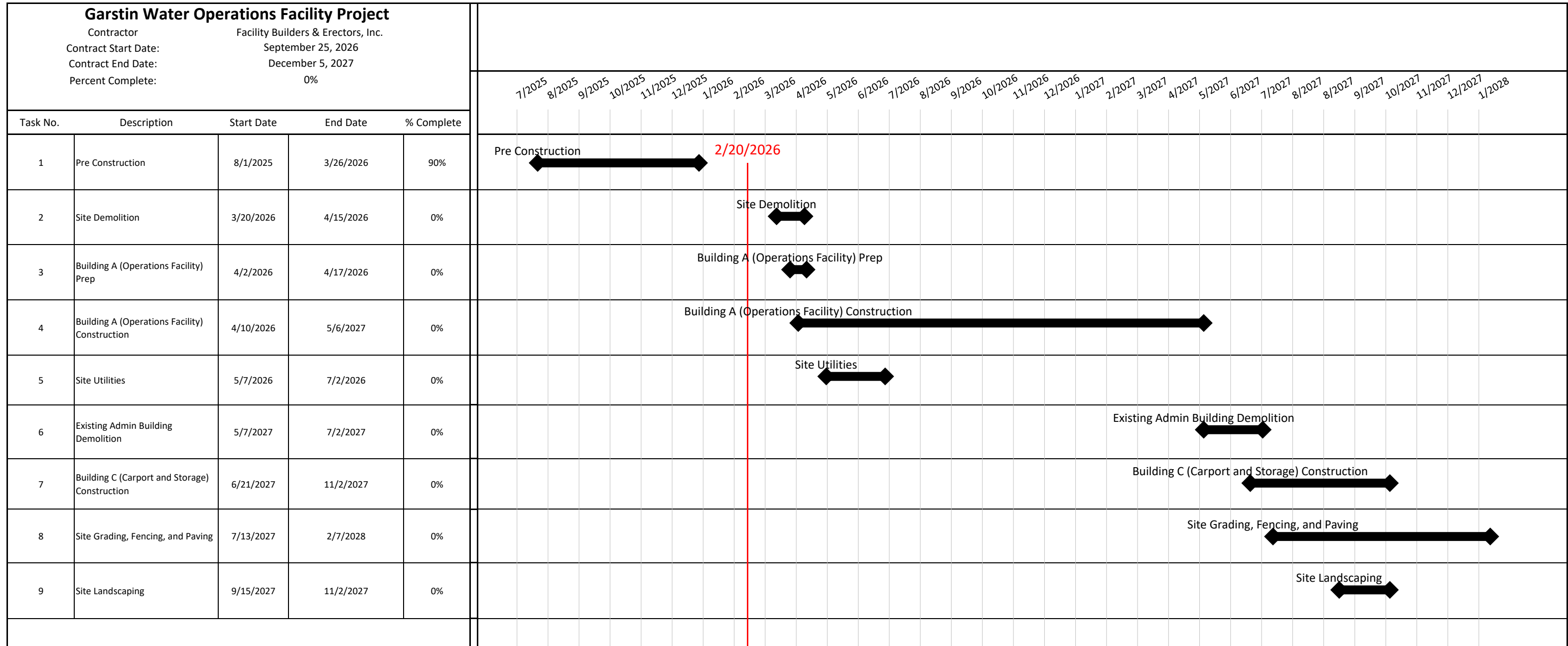
Three Week Look Ahead

Thu 3/19/26



Project: Big Bear DWP Garstin
Date: Thu 3/19/26

Task		Project Summary		Inactive Summary		Manual Summary		External Milestone	
Split		External Tasks		Manual Task		Start-only		Progress	
Milestone		External Milestone		Duration-only		Finish-only		Deadline	
Summary		Inactive Milestone		Manual Summary Rollup		External Tasks			





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Member Directed Funding Requests

Fiscal Year 2026 Member Directed Funding Requests

CJS

Project name: New Victorville Police Station Technology Advancement to Develop Real Time Crime and Viewing Center

Location: 14343 Civic Dr, Victorville, CA 92392

Project Sponsor/Requestor: City of Victorville

Amount requested: \$3,000,000

[Click here for certification letter.](#)

Project name: Redlands Safety Hall

Location: 35 Cajon St., Redlands, CA 92373

Project Sponsor/Requestor: City of Redlands

Amount requested: \$1,000,000

[Click here for certification letter.](#)

Interior-Environment

Project name: Joshua Tree Septic to Sewer – Phase I

Location: 385 N. Arrowhead Avenue, San Bernardino, CA 92415

Project Sponsor/Requestor: San Bernardino County

Amount requested: \$5,000,000

[Click here for certification letter.](#)

Project name: Hi-Desert Water District Drought Resiliency and Recycling Program

Location: 55439 29 Palms Highway, Yucca Valley, CA 92284

Project Sponsor/Requestor: Hi-Desert Water District

Amount requested: \$1,500,000

[Click here for certification letter.](#)

Project name: Loma Linda SCADA System Reliability

Location: 25541 Barton Rd., Loma Linda, CA 92354

Project Sponsor/Requestor: City of Loma Linda

Amount requested: \$3,430,000

[Click here for certification letter.](#)

Project name: The Upper Rancho Water Replacement Project – Phase 2

Location: 21000 Hacienda Blvd., California City, 93505

Project Sponsor/Requestor: City of California City

Amount requested: \$4,060,000

[Click here for certification letter.](#)

Project name: Relocation of Percolation Ponds

Location: 11600 Air Expressway Adelanto, CA 92301

Project Sponsor/Requestor: City of Adelanto

ISSUES

[Budget](#)

[Energy & Environment](#)

[Healthcare](#)

[Immigration](#)

[Jobs & Economy](#)

[Law & Order](#)

[Natural Resources](#)

[Military & Veterans](#)

[Member Directed Funding Requests](#)

[Technology](#)

Amount requested: \$10,500,000

[Click here for certification letter.](#)

Transportation-Housing, and Urban Development

Project name: City of Yucaipa Wildwood Canyon Interchange

Location: 34272 Yucaipa Blvd. Yucaipa, CA 92399

Project Sponsor/Requestor: City of Yucaipa

Amount requested: \$5,000,000

[Click here for certification letter.](#)

Project name: Water Efficiency and Infrastructure Update

Location: 777 Cottonwood Dr., Crestline, CA 92325

Project Sponsor/Requestor: Crestline Village Water District

Amount requested: \$2,200,000

[Click here for certification letter.](#)

Project name: Rancho Road Corridor Phase IV Street Improvements Project

Location: 9700 Seventh Avenue Hesperia, CA 92345

Project Sponsor/Requestor: City of Hesperia

Amount requested: \$1,300,000

[Click here for certification letter.](#)

Project name: Trona Roadway and Repairs Project

Location: 385 N. Arrowhead Avenue, San Bernardino, CA 92415

Project Sponsor/Requestor: San Bernardino County

Amount requested: \$5,000,000

[Click here for certification letter.](#)

Project name: Barstow Route 66 Main Street Rehabilitation for Tourism and Highway Circulation

Location: 220 East Mountain View St., Suite A, Barstow, CA 92311

Project Sponsor/Requestor: City of Barstow

Amount requested: \$7,000,000

[Click here for certification letter.](#)

Project name: Palm Avenue Pedestrian Safety Improvements and Stormwater Drainage Installation

Location: 57090 Twentynine Palms Highway, Yucca Valley, CA 92284

Project Sponsor/Requestor: Town of Yucca Valley

Amount requested: \$2,360,000

[Click here for certification letter.](#)

Project name: Twentynine Palms Airport Infrastructure Improvements

Location: 385 N. Arrowhead Avenue, San Bernardino, CA 92415

Project Sponsor/Requestor: San Bernardino County

Amount requested: \$4,000,000

[Click here for certification letter.](#)

Agriculture

Project name: Garstin Water Operations Facility Project

Location: 41972 Garstin Drive, Big Bear Lake, CA 92315

Project Sponsor/Requestor: City of Big Bear Lake, Department of Water and Power

Amount requested: \$1,500,000

[Click here for certification letter.](#)

Fiscal Year 2025 Member Directed Funding Requests

CJS

Project name: Inland Empire Safety and Tribal Regional Analysis Center (STRAC)

Location: 655 East Third Street, San Bernardino, CA, 92415

Project Sponsor/Requestor: San Bernardino County

Amount requested: \$3,500,000

JAY OBERNOLTE
TWENTY THIRD DISTRICT, CALIFORNIA

**COMMITTEE ON ENERGY
AND COMMERCE**
COMMUNICATIONS AND TECHNOLOGY
COMMERCE, MANUFACTURING, AND
TRADE
HEALTH

**COMMITTEE ON SCIENCE, SPACE
AND TECHNOLOGY**
RESEARCH AND TECHNOLOGY, CHAIRMAN



Congress of the United States
House of Representatives
Washington, DC

WASHINGTON, D.C. OFFICE:
2433 RAYBURN HOUSE OFFICE BUILDING
WASHINGTON, DC 20515
TELEPHONE: (202) 225-5861

DISTRICT OFFICE:
9700 SEVENTH AVE., SUITE 201
HESPERIA, CA 92345
TELEPHONE: (760) 247-1815

E-MAIL VIA WEBSITE:
<http://obernolte.house.gov>

May 2, 2025

Dear Chairman Cole and Ranking Member DeLauro:

I am requesting funding for the Garstin Water Operations Facility Project in fiscal year 2026. The entity to receive funding for this project is the City of Big Bear Lake's Department of Water and Power, located at 41972 Garstin Drive, Big Bear Lake, CA, 92315. The funding would be used for the design and construction of the new water operations building as well as the construction of yard improvements for access and storage on the northerly end of the site.

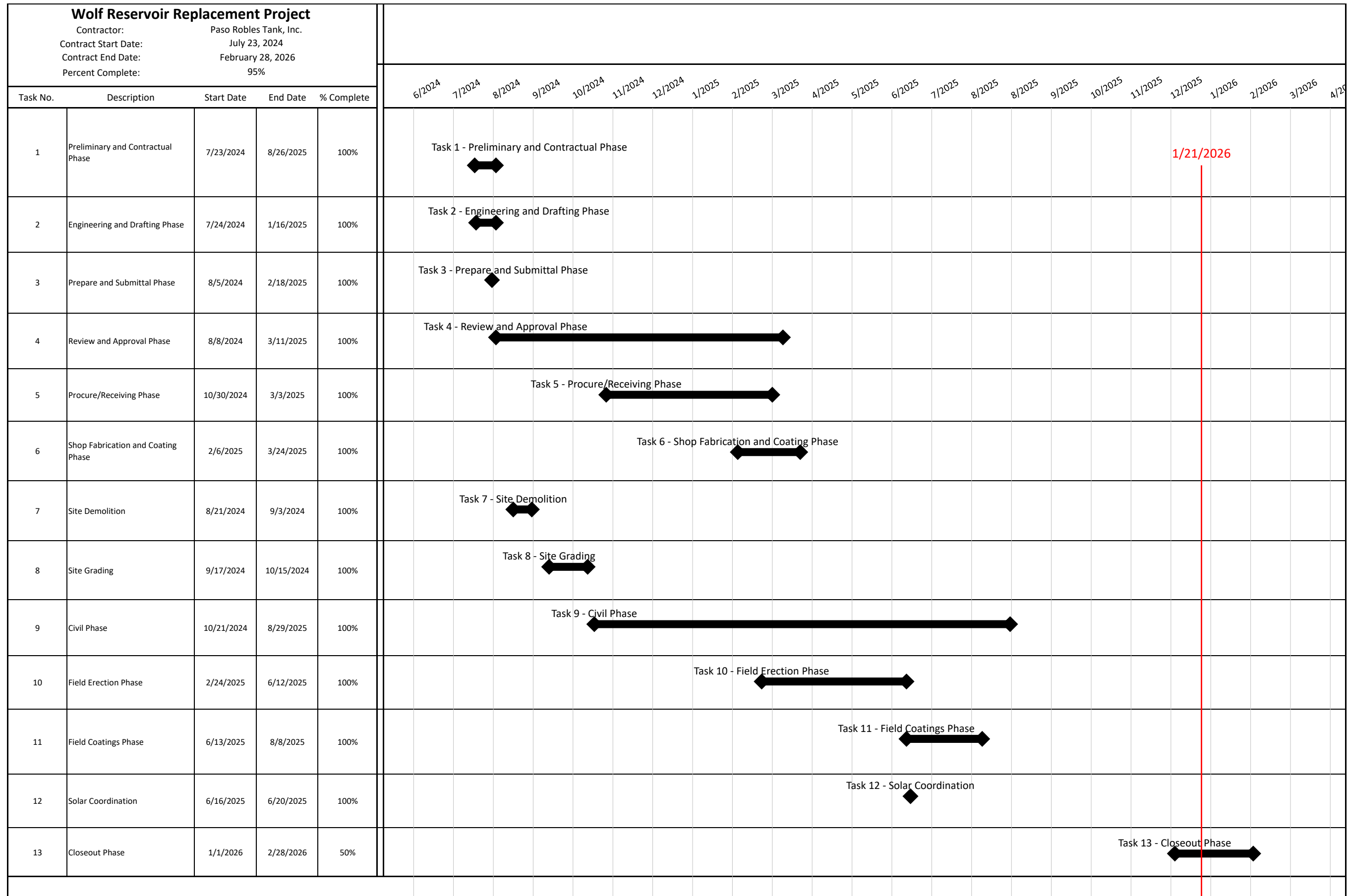
The project is an appropriate use of taxpayer funds because the project will replace an aging public facility which is not cost effective to retrofit to meet current seismic safety and building code standards. The project has a Federal nexus because the funding provided is for purposes authorized by Section 306 of the Consolidated Farm and Rural Development Act, 7 U.S. Code section 1926(a)(2).

I certify that neither I nor my immediate family have any financial interest in this project.

Sincerely,

Jay Obernolte
Member of Congress

Wolf Booster Station Replacement Project Contractor: Tennyson Pipeline Co. Contract Start Date: March 26, 2025 Contract End Date: December 31, 2026 Percent Complete: 35%					5/2025	6/2025	7/2025	8/2025	8/2025	9/2025	10/2025	11/2025	12/2025	1/2026	2/2026	3/2026	4/2026	5/2026	6/2026	7/2026	8/2026	9/2026	10/2026	11/2026	12/2026	1/2027	2/2027		
Task No.	Description	Start Date	End Date	% Complete																									
7	Mobilization	6/17/2025	6/20/2025	100%						Mobilization																			
8	Reservoir Inlet / Outlet Piping	9/15/2025	11/20/2025	100%											Reservoir Inlet / Outlet Piping														
9	Booster Station Underground Work and Discharge Piping	2/2/2026	5/29/2026	0%																Booster Station Underground Work and Discharge Piping									
10	Booster Station Building Construction	6/1/2026	12/31/2026	0%																			Booster Station Building Construction						
11	Site Paving	9/14/2026	9/25/2026	0%																				Site Paving					
12	Solar Coordination	9/1/2026	10/30/2026	0%																			Solar Coordination						
13	Change Order 1 - Reservoir Drain Piping	11/3/2025	11/20/2025	100%											Change Order 1 - Reservoir Drain Piping														



1/21/2026

DEPARTMENT OF WATER



Service, Quality, Community

DATE: March 24, 2026
TO: Erik Sund, City Manager
FROM: Reginald A. Lamson, DWP General Manager
RE: **DWP Monthly Update – February 2026**

SERVICE DELIVERY

Water services that were provided February 1, 2026 to February 28, 2026:

16,044	Connections provided with water service		
682	Field service calls completed		
0	Main leaks repaired		
1	Main leaks year-to-date 2026	0	Main leaks year-to-date 2025
1	Service leaks repaired		
6	Service leaks year-to-date 2026	4	Service leaks year-to-date 2025
42.07	Million gallons produced by wells		
\$899,976	Processed in billings		
8,702	Accounts processed in billings		
5,625	Number of customers on E-bill		
73	New Accounts (including tenant turnover)		
0.900	Equivalent Dwelling Units (EDU) added to the water system		
\$974,998	Total Gross receipts processed		

BOARD MEETINGS:

There were no reportable items approved at the Regular Board Meeting on February 24, 2026.

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AGENDA REPORT



Service, Quality, Community

DATE: March 24, 2026
TO: Board of Commissioners
RE: **Board Member Reports**

Board Member Reports

Bob Tarras, Chair
Barbara Willey, Vice Chair
Craig Hjorth, Treasurer
Joe Cylwik, Commissioner
Matt Scriven, Commissioner

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AGENDA REPORT



Service, Quality, Community

DATE: March 24, 2026
TO: Board of Commissioners
FROM: Reginald A. Lamson, General Manager
RE: **Board Follow-Up Items**

Background:

At the end of the October 26, 2021 Board meeting, the Board requested an agenda item be added to all subsequent Board meetings that lists the Board Commissioner’s requests for additional information from prior Board meetings and responses to those requests. Attached Exhibit A is the requested list.

Fiscal Impact:

None.

Recommendation:

Review and discuss as needed.

Exhibit A**List of Responses to the Board Commissioner's Requests for Additional Information from Previous Board Meetings**

	Board Commissioner's Requests	Response to Board Commissioner's Requests	Status
	None.		