



*Service, Quality, Community*

**BOARD OF WATER AND POWER COMMISSIONERS  
REGULAR MEETING AGENDA  
AUGUST 26, 2025  
9:00 AM**

**CITY OF BIG BEAR LAKE,  
DEPARTMENT OF WATER AND POWER  
41972 GARSTIN DRIVE  
BIG BEAR LAKE, CALIFORNIA 92315  
[WWW.BBLDWP.COM](http://WWW.BBLDWP.COM)**

**BOARD MEMBERS**

Bob Tarras, Chair  
Barbara Willey, Vice-Chair  
Craig Hjorth, Treasurer  
Joe Cylwik, Commissioner  
Matt Scriven, Commissioner

**This meeting will be held at the DWP Office at 41972 Garstin Drive, Big Bear Lake, CA 92315 and by Zoom.**

**ZOOM ACCESS INFORMATION**

This meeting will be available at: <https://us02web.zoom.us/j/86530200161>

**Passcode: 044162**

**Meeting ID: 865 3020 0161**

You may also call into the meeting by dialing one of the phone numbers below, entering the meeting ID, and entering the passcode.

**Meeting ID: 865 3020 0161**

**Passcode: 044162**

- +1 669 900 9128 US (San Jose)
- +1 253 215 8782 US (Tacoma)
- +1 346 248 7799 US (Houston)
- +1 301 715 8592 US (Germantown)
- +1 312 626 6799 US (Chicago)
- +1 646 558 8656 US (New York)

**OPEN SESSION**

**CALL MEETING TO ORDER**

**PLEDGE OF ALLEGIANCE**

**ACKNOWLEDGEMENTS**

Jason Hall, Water Superintendent, to acknowledge Ben Berge, Water Production Supervisor, for his ten years of service to the DWP.

Ben Berge, Water Production Supervisor, to acknowledge Hector Pedroza, Water Production Technician III, for his ten years of service to the DWP.

Chair Tarras to acknowledge Commissioner Jim Smith for his five years of service on the DWP Board of Commissioners.

**Oath of Office for Appointed Board Commissioners**

Board to welcome and conduct oaths of office for newly appointed Board of Water and Power Commissioners, Matthew Scriven and Craig Hjorth.

**PUBLIC FORUM**

All remarks shall be addressed to the Board as a body only. There is a three-minute maximum time limit when addressing the Board. Please note that California law prohibits the Board from taking action on any item not appearing on the agenda.

**1. CONSENT CALENDAR**

**1.1 Approve Minutes of the Special Board Meeting Dated August 05, 2025**

**1.2 Approve Amended Minutes of the Regular Board Meeting Dated June 24, 2025**

**2. ITEMS REMOVED FROM CONSENT CALENDAR**

**3. DISCUSSION/ACTION ITEMS**

**3.1 Authenticate Check Register 07/01/2025 to 07/31/2025**

Board to review and authenticate the July 2025 Check Register.

**3.2 Elect Officers and Appoint Committee Members**

Board to elect Officers and appoint Committee Members for the next term.

**3.3 Solar Panels**

Board update about the solar system contract for the Garstin Water Operations Facility Project.

**3.4 Garstin Water Operations Facility Project Bid Award**

Board to review and consider awarding a contract to Facility Builders & Erectors, Inc. for the Garstin Water Operations Facility Project.

**3.5 Management Reports**

**3.6 Board Member Reports**

**4. BOARD FOLLOW-UP ITEMS**

**4.1 None.**

**5. ADJOURNMENT**

**Certification of Posting**

I hereby certify under penalty of perjury, under the laws of the State of California, that the foregoing agenda was posted in accordance with applicable legal requirements. Dated this, the 22nd of August 2025.

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Sam Armstrong, Board Secretary, DWP Board of Commissioners

*The City of Big Bear Lake, Department of Water and Power strives to make all of its public meetings accessible to everyone. If you need any special assistance or disability-related accommodation in order to participate in this meeting, please contact the Board Secretary at (909) 866-5050. Notification 48 hours prior to the meeting will enable the DWP to make reasonable arrangements to ensure accessibility to this meeting.*

*We are an equal opportunity provider and employer.*