

MINUTES OF A SPECIAL BOARD MEETING
CITY OF BIG BEAR LAKE,
DEPARTMENT OF WATER AND POWER
BOARD OF WATER AND POWER COMMISSIONERS
October 21, 2025

OPEN SESSION

A Special Meeting of the City of Big Bear Lake, Department of Water and Power (DWP) Board of Commissioners was called to order at 11:00am on October 21, 2025, by Chair Bob Tarras.

BOARD MEMBERS PRESENT

Bob Tarras, Chair
Barbara Willey, Vice-Chair
Craig Hjorth, Treasurer
Joe Cylwik, Commissioner
Matt Scriven, Commissioner

PLEDGE OF ALLEGIANCE

Chair Tarras led the pledge of allegiance.

PUBLIC FORUM

Daniel Gulbranson spoke about corruption in government.

1. DISCUSSION/ACTION ITEMS

1.1 Paso Robles Tank, Inc. Change Order No. 5 for Wolf Reservoir

General Manager Reggie Lamson gave an overview of the requested Change Orders for the Wolf Project. He explained that Change Order No. 5 to the Paso Robles Tank, Inc. (PRT) contract is for additional labor and materials to recoat the reservoir, remove drain line installation from PRT's scope of work, purchase drain line materials already procured by PRT, and extend the contract through February 28, 2026. Commissioner Cylwik asked if there was a special inspector on site when the reservoir was painted the first time. Reggie confirmed that an inspector was on site, but the color was not part of the inspector's job, and that DWP staff agreed that original color sample was close to the original reservoir color.

Reggie gave an overview to the Board from legal counsel that it is acceptable to release retained funds if the Project is at least fifty percent complete, and at least five percent of the remaining contract amount is retained. Reggie stated that the Project is about eighty percent complete so the recommended retention release is legally permissible. Treasurer Hjorth asked when the Project is expected to be completed. Reggie stated that the reservoir should be completed towards the end of February and the booster in July or August, depending on the weather and site conditions. Chair Tarras asked if there were any liquidated damages and Reggie confirmed that there were none. Commissioner Cylwik asked if both of the Wolf Projects are still within the contingency and Reggie confirmed that they are.

Motion made by Vice Chair Willey, seconded by Commissioner Scriven, and carried 5-0 to approve Change Order No. 5 to the Paso Robles Tank, Inc. Contract for the Wolf Reservoir Replacement Project in a deductive amount of (82,042.96).

AYES: Cylwik, Hjorth, Tarras, Willey, Scriven

NOES:

ABSTAIN:

1.2 Tennyson Pipeline Co. Change Order No. 1 for Wolf Booster

Reggie explained that Change Order No. 1 to the Tennyson Pipeline Co. contract is for additional labor and equipment for the installation of the reservoir drain line and extending the contract through December 31, 2026. Commissioner Cylwik asked for clarification on the financial impact of \$8,100 being appropriated from reserves to cover the amount of Change Order No. 1. CFO Nathan Statham and Reggie explained that those funds will be replenished since the PRT contract for the reservoir is under budget, there will be no net overage on the appropriated contingency for both projects.

Adjourned Regular Meeting Minutes

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Motion made by Vice Chair Willey, seconded by Commissioner Scriven, and carried 5-0 to approve Change Order No. 1 to the Tennyson Pipeline Co. Contract for the Wolf Booster Station Replacement Project in the amount of \$95,000.00.

AYES: Cylwik, Hjorth, Tarras, Willey, Scriven

NOES:

ABSTAIN:

2. ADJOURNMENT

No additional business came before the Board. At 11:25am Chair Tarras adjourned the meeting.

Sam Armstrong

Sam Armstrong, Board Secretary, DWP Board of Commissioners

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