



Service, Quality, Community

**BOARD OF WATER AND POWER COMMISSIONERS
SPECIAL MEETING AGENDA
OCTOBER 21, 2025
11:00 AM**

**CITY OF BIG BEAR LAKE,
DEPARTMENT OF WATER AND POWER
41972 GARSTIN DRIVE
BIG BEAR LAKE, CALIFORNIA 92315
WWW.BBLDWP.COM**

BOARD MEMBERS

Bob Tarras, Chair
Barbara Willey, Vice-Chair
Craig Hjorth, Treasurer
Joe Cylwik, Commissioner
Matt Scriven, Commissioner

This meeting will be held at the DWP Office at 41972 Garstin Drive, Big Bear Lake, CA 92315 and by Zoom.

ZOOM ACCESS INFORMATION

This meeting will be available at: <https://us02web.zoom.us/j/83016716666>

Passcode: 334527

Meeting ID: 830 1671 6666

You may also call into the meeting by dialing one of the phone numbers below, entering the meeting ID, and entering the passcode.

Meeting ID: 830 1671 6666

Passcode: 334527

- +1 669 900 9128 US (San Jose)
- +1 253 215 8782 US (Tacoma)
- +1 346 248 7799 US (Houston)
- +1 301 715 8592 US (Germantown)
- +1 312 626 6799 US (Chicago)
- +1 646 558 8656 US (New York)

OPEN SESSION

CALL MEETING TO ORDER

PLEDGE OF ALLEGIANCE

PUBLIC FORUM

All remarks shall be addressed to the Board as a body only. There is a three-minute maximum time limit when addressing the Board. Please note that California law prohibits the Board from taking action on any item not appearing on the agenda.

1. DISCUSSION/ACTION ITEMS

1.1 Paso Robles Tank, Inc. Change Order No. 5 for Wolf Reservoir

Board to review and consider approving Change Order No. 5 to the Paso Robles Tank Contract for the Wolf Reservoir Replacement Project.

1.2 Tennyson Pipeline Co. Change Order No. 1 for Wolf Booster

Board to review and consider approving Change Order No. 1 to the Tennyson Contract for the Wolf Booster Replacement Project.

2. ADJOURNMENT

Certification of Posting

I hereby certify under penalty of perjury, under the laws of the State of California, that the foregoing agenda was posted in accordance with applicable legal requirements. Dated this, the 20th of October 2025.

Sam Armstrong

Sam Armstrong, Board Secretary, DWP Board of Commissioners

The City of Big Bear Lake, Department of Water and Power strives to make all of its public meetings accessible to everyone. If you need any special assistance or disability-related accommodation in order to participate in this meeting, please contact the Board Secretary at (909) 866-5050. Notification 48 hours prior to the meeting will enable the DWP to make reasonable arrangements to ensure accessibility to this meeting.

We are an equal opportunity provider and employer.

AGENDA REPORT



Service, Quality, Community

DATE: October 21, 2025

TO: Board of Commissioners

FROM: Reginald A. Lamson, General Manager

PREPARED BY: Daniel Baguyo, District Engineer

RE: **Review and Approve Change Order No. 5 to the Paso Robles Tank, Inc. Contract for the Wolf Reservoir Replacement Project**

Background:

At the July 23, 2024 Board meeting, the Board approved a contract to Paso Robles Tank, Inc. (PRT) for the Wolf Reservoir Replacement Project in the amount of \$1,991,611 and budgeted \$99,580 internally for project contingencies.

On December 19, 2024, PRT submitted proposed Change Order (CO) No. 1 for additional labor and materials to fabricate a sample tap enclosure for the altitude valve sensing line tap on the new reservoir. CO No.1 was in the amount of \$3,530.46 and extended the Contract completion date to July 26, 2025 (two [2] additional calendar days).

On January 21, 2025, PRT submitted proposed CO No. 2 for a total amount of \$5,595.68 for additional labor and materials to construct the tank overflow and drain appurtenances, which have been modified from the original design at the direction of DWP staff to accommodate the revised grading plan. CO No. 2 also included the deletion of some material and labor. As a result of the design change, CO No. 2 extended the Contract completion date to July 30, 2025 (four [4] additional calendar days).

On April 17, 2025, PRT submitted proposed CO No. 3 for a total amount of \$25,888.00 for additional labor and equipment to export an additional 647 cubic yards of soil, which was a result of grading change at the direction of DWP Staff to accommodate the antenna access road.

On June 18th and 19th, 2025, PRT submitted proposed CO No. 4 for a total amount of \$32,852.56 for additional labor and equipment to extend the reservoir height from 36' to 40'. As a result of the revision CO No. 4 extended the Contract completion date to August 5, 2025 (six [6] additional calendar days).

On September 11, 2025, PRT submitted proposed CO No. 5 for various items. DWP staff have been working with PRT and Tennyson and have determined that it will be more efficient to have Tennyson construct the reservoir drain piping. PRT has already purchased the drain line materials and has agreed

deliver the materials at cost, plus markup, plus delivery charges. The cost for delivery plus markup totals \$19,552.72. PRT also agreed to reduce their contract amount by \$109,000 (Drain Line Bid Item 10) and by \$5,595.68 (CO No.2, Drain Line Outlet Modification). Item 4 of this change order is for 25% of the cost to recoat the reservoir the final color. Also, the change order extends the contract date 207 calendar days and request a release of \$40,000 of retention to pay sub-contractors for work that was completed over a year ago.

Financial Impact:

See the project budget summary below. The total revised Contract amount with CO No. 5 is \$1,977,434.74. There is sufficient approved contingency (\$99,580) remaining to cover the amount of total positive change order increases (\$80,866.70).

Project Budget Summary

	Amount	Contract Completion Date	Description
Approved Contract Amount	\$ 1,991,611.00	7/24/2025	
Approved Contingency Amount	\$ 99,580.00		
Total Amount Appropriated for Project	\$ 2,091,191.00		Approved at the July 23, 2024 Board Meeting.
Change Order No. 1	\$ 3,530.46	7/26/2025	Additional labor and materials for fabrication of tap enclosure. Extended Contract until July 26, 2025 (2 additional calendar days).
Change Order No. 2	\$ 5,595.68	7/30/2025	Additional labor and materials for tank overflow and drain appurtenances. Deletion of scope for headwall construction. Extended Contract until July 30, 2025 (4 additional calendar days).
Change Order No. 3	\$25,888.00	7/30/2025	Additional labor and equipment to remove an additional 647 cubic yards of soil.
Change Order No. 4	\$32,852.56	8/05/2025	Additional labor and materials to extend the reservoir height four feet (36' to 40'). Extended Contract until August 5, 2025 (6 additional calendar days).

Review and Approve Change Order No. 5
 Paso Robles Tank, Inc.
 October 21, 2025
 Page 3 of 3

Project Budget Summary, Cont.

	Amount	Contract Completion Date	Description
Change Order No. 5	(\$82,042.96)	2/28/2026	Additional labor and materials to recoat the reservoir, and purchase drain line materials. Extended Contract until February 28, 2026 (207 additional calendar days).
Total Change Order(s) Amount	(\$14,176.26)		
Total Change Order(s) Amount (% of original contract)	-0.70%		
Total Contract Amount	\$1,977,434.74		

Recommendation:

Review and Approve Change Order No. 5 to the Paso Robles Tank, Inc. Contract for the Wolf Reservoir Replacement Project in the amount of (\$82,042.96).

Attachments:

- (1) Proposed Change Order No. 5
- (2) Recoating Change Order Request

CHANGE ORDER NO. 5

Date of Issuance: 10/28/2025

Effective Date: 10/28/2025

Project: Wolf Reservoir Replacement Project	Owner: Big Bear Lake Department of Water and Power
Contractor: Paso Robles Tank, Inc.	Date of Contract: 7/24/2024

The Contract Documents are modified as follows upon execution of this Change Order:

Description:	Amount:
1) Provide tank drain line materials:	\$ 19,552.72
2) Delete Bid Item 10 – Tank Drain Line:	(\$ 109,000.00)
3) Delete Change Order No.2 – Modify Outlet Structure:	(\$ 5,595.68)
4) 25% of the cost to recoat the tank:	\$ 13,000.00
Total Change Order Request Amount:	<u>(\$ 82,042.96)</u>

Add 207 calendar days to the contract.

Release \$40,000 of the \$96,700 that we have in retention.

Attachment: PRT Change Order Requests

CHANGE ORDER NO. 5

CHANGE IN CONTRACT PRICE

CHANGE IN CONTRACT TIMES

Original Contract Price:	\$ 1,991,611.00	Original Contract Time (Calendar Days):	<u>365</u>
		Substantial Completion (Date):	<u>7/24/2025</u>
		Ready for Final Payment (Date):	<u>7/24/2025</u>
Increase from previously approved Change Order Nos. 1 - 4:	\$ 67,866.70	Change from previously approved Change Orders:	<u>12</u>
		Substantial Completion (Date):	<u>8/05/2025</u>
		Ready for Final Payment (Date):	<u>8/05/2025</u>
Contract Price Prior to this Change Order:	\$ 2,059,477.70	Contract Time (Calendar Days):	<u>377</u>
		Substantial Completion (Date):	<u>8/05/2025</u>
		Ready for Final Payment (Date):	<u>8/05/2025</u>
Change Order No. 5 Amount:	(\$82,042.96)	Additional Contract Time (Calendar Days):	<u>207</u>
		Substantial Completion (Days):	<u>584</u>
		Ready for Final Payment (Days):	<u>584</u>
Contract Price Incorporating Change Order No. 5:	\$ 1,977,434.74	Contract Time (Calendar Days):	<u>584</u>
		Substantial Completion (Date):	<u>2/28/2026</u>
		Ready for Final Payment (Date):	<u>2/28/2026</u>

RECOMMENDED:

By: [Signature]
 District Engineer, Big Bear Lake
 Department of Water and Power
 (Authorized Signature)

Date: 10/20/2025

APPROVED:

By: _____
 General Manager, Big Bear Lake
 Department of Water and Power
 (Authorized Signature)

Date: _____

ACCEPTED:

By: [Signature]
 Contractor (Authorized Signature)

Date: 10/20/2025



PASO ROBLES TANK, INC.

"A wholly-owned subsidiary of Associated Construction and Engineering, Inc."

PASO ROBLES TANK, INC.

Phone: (805) 227-1641

Fax: (805) 238-9654

825 26th Street

Paso Robles, CA 93446

Website: www.pasoblestank.com

August 18th, 2025

Reggie Lamson
Bif Bear Department of Water and Power
41972 Garstin Drive
Big Bear Lake, CA 92315

**41480 City of Big Bear Department of Water and Power Wolf Reservoir
Replacement Project**

Good afternoon, Reggie,

Paso Robles Tank, Inc. is pleased to present to you the attached proposed change order in the amount of \$13,965.00. This price covers the cost to rewrap and respray the tank shell as well as roll the tank roof in an approved color selected by the Department of Water and Power. This will require eight (8) Additional days of labor after the approved coatings have been received. The total project delay is estimated to be 28-30 working days and PRT would like to ask that this time be added back to the contract.

- DWP contacted PRT about incorrect color – 8/06/25
- Site visit was held to determine what resolution DWP wanted – 8/11/25
- Color matched eggshell color sample was received by Tnemec and delivered to Colon – 8/19/25
- Color sample scheduled to be applied to tank shell – 8/20/25
- Color sample scheduled to be selected by district – 8/21/25
- 7-10 Working day lead time on color matched coatings – Sometime during the week of 9/01/25
- 6-8 days needed to mechanically sand tank and apply selected finish coat – 9/08/25
- 2-days needed to remove scaffold and wrap

The attached Change Order form contains additional details and breakdowns for reference. Should you have any questions, please do not hesitate to reach out.

Thank you,

Travis J. Rose
Project Manager
Paso Robles Tank, Inc
3883 Wentworth Dr
Hemet, CA 92545
Office: 775-525-2862 ext. 428

Paso Robles Tank, Inc.
825 26th St.
Paso Robles, CA 93446

Proposed Change Order (PCO)

RESET FORM

Job Number 41480		State CA	Job Name WOLF RESERVOIR RPLCMNT PRJ			PCO Title/Description Recoating of Tank Shell Via Spraying (With Containment)				Date 8/18/2025	PCO Type	PCO No. 7.1				
Owner: City of Big Bear Department of Water and Power						Customer: WATER SYSTEM CONSULTING										
Labor:																
Item	Area/Union	Trade	ST Hours	OT Hours	ST Rate	OT Rate	Labor Total	Payroll Taxes %	Work Comp	Work Comp %	Per Diem Rate	Daily Truck Rate	Qty-Days	Benefits	Total	Tracking Code
1	SELECT AREA/UNION	SELECT TRADE			\$0.00	\$0.00										SELECT CODE SELECT CLASS
2	SELECT AREA/UNION	SELECT TRADE			\$0.00	\$0.00										SELECT CODE SELECT CLASS
3	SELECT AREA/UNION	SELECT TRADE			\$0.00	\$0.00										SELECT CODE SELECT CLASS
4	SELECT AREA/UNION	SELECT TRADE			\$0.00	\$0.00										SELECT CODE SELECT CLASS
5	SELECT AREA/UNION	SELECT TRADE			\$0.00	\$0.00										SELECT CODE SELECT CLASS
6	SELECT AREA/UNION	SELECT TRADE			\$0.00	\$0.00										SELECT CODE SELECT CLASS
Equipment:																
Item	Equipment Description	Duration Charged	ST Quantity	OT Quantity	Standby Quantity	ST Rate	OT Rate	Standby Rate	Total	Tracking Code						
1	SELECT EQUIPMENT					\$0.00	\$0.00	\$0.00	\$0.00	SELECT CODE SELECT CODE						
2	SELECT EQUIPMENT					\$0.00	\$0.00	\$0.00	\$0.00	SELECT CODE SELECT CODE						
3	SELECT EQUIPMENT					\$0.00	\$0.00	\$0.00	\$0.00	SELECT CODE SELECT CODE						
4	SELECT EQUIPMENT					\$0.00	\$0.00	\$0.00	\$0.00	SELECT CODE SELECT CODE						
5	SELECT EQUIPMENT					\$0.00	\$0.00	\$0.00	\$0.00	SELECT CODE SELECT CODE						
6	SELECT EQUIPMENT					\$0.00	\$0.00	\$0.00	\$0.00	SELECT CODE SELECT CODE						
Materials:																
Item	Description	Quantity	Unit of Measure	Unit Price	Total	Tax Rate	Tracking Code									
1					\$0.00	7.75%	SELECT CODE SELECT CLASS									
2					\$0.00	7.75%	SELECT CODE SELECT CLASS									
3					\$0.00	7.75%	SELECT CODE SELECT CLASS									
4					\$0.00	7.75%	SELECT CODE SELECT CLASS									
5					\$0.00	7.75%	SELECT CODE SELECT CLASS									
6					\$0.00	7.75%	SELECT CODE SELECT CLASS									
7					\$0.00	7.75%	SELECT CODE SELECT CLASS									
8					\$0.00	7.75%	SELECT CODE SELECT CLASS									
Subcontractors:																
Item	Name	Description	Total	Tracking Code												
1	J Colon Coatings	Shell Recoat to Change Color (Sparying)	\$51,936.00	700 - FIELD COAT 1 - LABOR												
2				SELECT CODE SELECT CLASS												
3				SELECT CODE SELECT CLASS												
4				SELECT CODE SELECT CLASS												
5				SELECT CODE SELECT CLASS												
Freight:																
Item	Name	Description	Total	Tracking Code												
1				SELECT CODE SELECT CODE												
2				SELECT CODE SELECT CODE												
Total Calendar Days Requested: 8																
Signature of Owner's Representative-General Contractor						Name						Date				
PRT Project Manager Signature						Name						Date				

Summary of Charges		
Labor	Cost	\$0.00
	Surcharge %	
	Markup %	20.00%
	Total	\$0.00
Equipment	Cost	\$0.00
	Markup %	15.00%
	Total	\$0.00
Material	Cost	\$0.00
	Tax	\$0.00
	Markup %	15.00%
Subcontractor	Cost	\$51,936.00
	Markup %	5.00%
	Total	\$54,532.80
Freight	Cost	\$0.00
	Markup %	15.00%
	Total	\$0.00
Bonding	Bonding %	\$0.00
Overhead (Contract)	Overhead %	\$0.00
Profit	Profit %	15.00%
	Tax Rate %	0.00%
PCO Total:		\$13,965.00



LICENSE #735800
6047 CAROL AVENUE ~ ALTA LOMA, CALIFORNIA 91701
PH(909)989-6507 FX(909)989-1591

August 6, 2025

Paso Robles Tank, Inc.
3883 Wentworth Drive
Hemet, CA 93446

Attention: Travis Rose

Subject: Wolf Reservoir Replacement – PCO – Recoat (New Finish Color) Tank with Spray Method

Travis,

Our cost to prep and recoat the exterior of the tank with a different finish color by spraying:

1. Labor, Materials and Equipment	\$21,587.00
2. Shrink Wrap	\$23,575.00
3. 15% Mark-up	<u>\$ 6,744.00</u>
Total cost:	\$51,936.00

This work will add approximately 4 Workdays

Should you have any questions, please do not hesitate to call.

Thank You,

Jose Colon
J. Colon Coatings, Inc.

J. Colon Coatings, Inc.

AGENDA REPORT



Service, Quality, Community

DATE: October 21, 2025

TO: Board of Commissioners

FROM: Reginald A. Lamson, General Manager

PREPARED BY: Daniel Baguyo, District Engineer

RE: **Review and Approve Change Order No. 1 to the Tennyson Pipeline Co. Contract for the Wolf Booster Replacement Project**

Background:

At the March 25, 2025 Board meeting, the Board approved a contract to Tennyson Pipeline Co. (Tennyson) for the Wolf Booster Replacement Project in the amount of \$1,738,000 and budgeted \$86,900 internally for project contingencies.

On October 20, 2025, Tennyson submitted proposed Change Order (CO) No. 1 for additional labor and equipment to install the Reservoir Drain Line piping, inlet structure, and outlet structure. CO No.1 was in the amount of \$95,000.00 and extended the Contract completion date to December 31, 2026 (265 additional calendar days).

Financial Impact:

See the project budget summary below. The total revised Contract amount with CO No. 1 is \$1,833,000.00. An addition \$8,100 will be appropriated from reserves to cover the amount of Change Order No. 1.

Ratify Change Order No. 1
Tennyson Pipeline Co.
 October 21, 2025
 Page 2 of 2

Project Budget Summary

	Amount	Contract Completion Date	Description
Approved Contract Amount	\$ 1,738,000.00	4/10/2026	
Approved Contingency Amount	\$ 86,900.00		
Total Amount Appropriated for Project	\$ 1,824,900.00		Approved at the March 25, 2025 Board Meeting.
Change Order No. 1	\$ 95,000.00	7/26/2025	Additional labor and equipment for the installation of the Reservoir Drain Line Facilities. Extended Contract until December 31, 2026 (265 additional calendar days).
Total Change Order(s) Amount	\$ 95,000.00		
Total Change Order(s) Amount (% of original Contract)	5.5%		
Total Contract Amount	\$ 1,833,000.00		

Recommendation:

Review and Approve Change Order No. 1 to the Tennyson Pipeline Co. Contract for the Wolf Booster Replacement Project in the amount of \$95,000.00.

Attachments:

- (1) Proposed Change Order No. 1

CHANGE ORDER NO. 1

Date of Issuance: 10/14/2025

Effective Date: 10/14/2025

Project: Wolf Booster Replacement Project	Owner: Big Bear Lake Department of Water and Power
Contractor : Tennyson Pipeline Co.	Date of Contract: 3/26/2025

The Contract Documents are modified as follows upon execution of this Change Order:

Description:	Amount:
1) Construct 86 L.F. of 15-inch Drain Line Piping, inlet structure and outlet structure.	\$ 95,000.00
2) Add 265 Calendar Days to the Contract	
Total Change Order Request Amount:	<u>\$ 95,000.00</u>

CHANGE ORDER NO. 1

CHANGE IN CONTRACT PRICE

CHANGE IN CONTRACT TIMES

Original Contract Price:	\$1,738,000.00	Original Contract Time (Calendar Days):	<u>380</u>
		Substantial Completion (Date):	<u>4/10/2026</u>
		Ready for Final Payment (Date):	<u>4/10/2026</u>
Increase from previously approved Change Order Nos.:	N/A	Change from previously approved Change Orders:	<u>N/A</u>
		Substantial Completion (Date):	<u>N/A</u>
		Ready for Final Payment (Date):	<u>N/A</u>
Contract Price Prior to this Change Order:	\$1,738,000.00	Contract Time (Calendar Days):	<u>380</u>
		Substantial Completion (Date):	<u>4/10/2025</u>
		Ready for Final Payment (Date):	<u>4/10/2025</u>
Change Order No. 1 Amount:	\$95,000.00	Additional Contract Time (Calendar Days):	<u>265</u>
		Substantial Completion (Days):	<u>645</u>
		Ready for Final Payment (Days):	<u>645</u>
Contract Price Incorporating Change Order No. 1:	\$1,833,000.00	Contract Time (Calendar Days):	<u>645</u>
		Substantial Completion (Date):	<u>12/31/2026</u>
		Ready for Final Payment (Date):	<u>12/31/2026</u>

RECOMMENDED:

By: [Signature]
 District Engineer, Big Bear Lake
 Department of Water and Power
 (Authorized Signature)

Date: 10/20/2025

APPROVED:

By: _____
 General Manager, Big Bear Lake
 Department of Water and Power
 (Authorized Signature)

Date: _____

ACCEPTED:

By: [Signature]
 Contractor (Authorized Signature)

Date: Oct. 26, 2025